



**Town of Shandaken Town Board  
Monthly Meeting  
Monday May 4, 2026 – 7pm**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting minutes**
- 5. Supervisor's Report & Financial Report**
- 6. Communications – OCS Budget Review**
- 7. Committee Reports:**
  - a. Ambulance*
  - b. Building/Zoning*
  - c. Police*
  - d. Phoenicia Water*
  - e. Pine Hill Water*
  - f. Museum*
  - g. Recreation*
  - h. Housing*
  - i. Conservation Advisory Council*
  - j. Comprehensive Plan*
  - k. Board Conversation*
- 8. Public Comments on Resolutions**
- 9. Motions:**
- 10. Resolutions:**
  - 68. Pay All Bills**
  - 69. Re-Appointing Marriage Officer – Ricarda O'Connor**
  - 70. Accept Addendum to LFA Shandaken/Allaben**
  - 71. Authorize Supr. to Acquire Loan from Rural Water – Pine Hill**
  - 72. Ambulance – Appoint Technicians**
  - 73. Police – Hire Officers**
  - 74. Town Hall – Adv. For Municipal Worker**
  - 75. Highway – Financing & Replacement of Vehicle**
- 11. Open Public Comment**
- 12. Meeting Adjournment *In Memory of Shirley O'Donnell, Doug Kadow, Jonathan Baldwin, Gloria Braman***

**RESOLUTION #68-26**

**OFFERED BY:**

**RESOLUTION TO PAY ALL BILLS**

**WHEREAS**, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

**THEREFORE BE IT RESOLVED**, that the Town Board authorize the following vouchers paid:

<b>General</b>	<b>\$ 507,337.72</b>
<b>Highway</b>	<b>116,086.28</b>
<b>Phoenicia Water</b>	<b>91,448.23</b>
<b>Pine Hill Water</b>	<b>21,055.76</b>
<b>Phoenicia Lights</b>	<b>1,705.33</b>
<b>Chichester Lights</b>	<b>246.60</b>
<b>Pine Hill Lights</b>	<b>1,022.24</b>
<b>Pine Hill Sign Light</b>	<b>33.92</b>
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	<b>\$ 738,936.08</b>

**AND MOVES ITS ADOPTION**

Seconded by:

ROLL CALL  
AYES NAYS

**BOARD MEMBER DRAKE**            \_\_\_\_\_            \_\_\_\_\_

**BOARD MEMBER KNEISSL**            \_\_\_\_\_            \_\_\_\_\_

**BOARD MEMBER STEEN**            \_\_\_\_\_            \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**            \_\_\_\_\_            \_\_\_\_\_

**SUPERVISOR MANSFIELD**            \_\_\_\_\_            \_\_\_\_\_

**RESOLUTION #69-26**

**OFFERED BY**

**APPOINTING MARRIAGE OFFICER – RICARDA O’CONNOR**

**WHEREAS,** pursuant to New York State Domestic Relations Law, the Governing Body of a municipality has the right to appoint Marriage Officer who shall have the authority to solemnize a marriage within the territorial jurisdiction of such municipality, and which marriage shall be valid if performed in accordance with other provisions of law, and

**WHEREAS,** according to said Law, the Marriage Officer appointment is valid for a period of four (4) years, and Officer shall receive no salary or wage, and is authorized to accept and keep up to seventy-five (\$75.00) dollars for each marriage that he or she officiates, to be paid by or on behalf of the persons married.

**WHEREAS, RICARDA O’CONNOR,** a resident of the Town of Shandaken, has requested the Town Board to re-appoint her to the position of Marriage Officer for the period of four (4) years or until such time as her appointment is withdrawn pursuant to Domestic Relations Law 11-c, whichever comes first.

**THEREFORE BE IT RESOLVED,** that **RICARDA O’CONNOR** be appointed Town of Shandaken Marriage Officer – This resolution shall take effect immediately. Appointment Expires May 1, 2030.

**AND MOVES ITS ADOPTION**

Seconded by:

ROLL CALL  
AYES NAYS

**BOARD MEMBER DRAKE**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER KNEISSL**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER STEEN**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**                    \_\_\_\_\_                    \_\_\_\_\_

**SUPERVISOR MANSFIELD**                    \_\_\_\_\_                    \_\_\_\_\_

**RESOLUTION #70-26**

**OFFERED BY**

**ACCEPTING ADDENDUM TO THE LOCAL FLOOD ANALYSIS REPORT  
FOR HAMLETS OF SHANDAKEN AND ALLABEN**

**WHEREAS**, the town of Shandaken in 2017 enlisted the services of the Town Engineering Firm, then Milone and MacBroom, Inc. (MMI) to conduct a Local Flood Analysis (LFA) for the Hamlets of Shandaken and Allaben to investigate multiple options for flood reduction and resiliency projects within the study area in order to qualify for design and implementation funding through certain programs; and

**WHEREAS**, in December of 2017 MMI made a presentation of findings at a public meeting with the Town Board, including feasibility of the options investigated and determined the most economically viable options using a Benefit-Cost Analysis (BCA); and

**WHEREAS**, the Shandaken Town Board members and the Shandaken Area Flood Assessment and Remediation Initiative (SAFARI) held a public comment period with no comments issued; and

**WHEREAS**, the LFA for the Hamlets of Shandaken and Allaben was accepted by the Town Board on February 6, 2018 by Resolution No. 50-18; and

**WHEREAS**, the accepted LFA report designates seven (7) facilities as critical facilities, and

**WHEREAS**, in 2020 New York State published the Community Risk and Resiliency Act (CRRRA) Flood Risk Management Guidance, which encourages that locations of critical facilities avoid **the 0.2% annual chance (500-year) floodplain when alternatives are available, or that construction of critical facilities is to include 3 feet of freeboard above base flood elevation**, and

**WHEREAS**, in March of 2026, SAFARI prepared an amendment to the accepted LFA report so that recommendations for critical facilities would be consistent with NYS CRRRA guidelines, with support from the committee's technical advisors including the Ashokan Watershed Stream Management Program; and

**WHEREAS**, the Town Board recognizes the opportunity to relocate its own critical facilities and co-locate facilities with Ulster County on land outside of FEMA-designated flood zones, including the 0.2% annual chance flood zone (Zone X-shaded) for the protection of government assets and continuity of operations during natural hazard or other events to ensure the safety and well-being of its residents and businesses;

**THEREFORE, BE IT RESOLVED** that the Town of Shandaken Board hereby accepts the Addendum to the LFA Report, prepared by SAFARI in March 2026, and that the Town Board seek funding for any such feasible projects and report back to the public on any progress towards actions recommended in the LFA and Addendum.

**AND MOVES ITS ADOPTION**

Seconded by:

ROLL CALL  
AYES NAYS

**BOARD MEMBER DRAKE**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER KNEISSL**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER STEEN**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**                    \_\_\_\_\_                    \_\_\_\_\_

**SUPERVISOR MANSFIELD**                    \_\_\_\_\_                    \_\_\_\_\_

**RESOLUTION #71-26**

**OFFERED BY**

**AUTHORIZING SUPERVISOR TO ACQUIRE LOAN FROM  
RURAL WATER TO REPLACE WATER MAIN IN PINE HILL**

**WHEREAS**, a bid from Evergreen Mountain Construction, Inc. in the amount of \$95,425.00 was accepted as the lowest qualified bid on April 20, 2026 for replacement of the water main on Mill Street in Pine Hill, and

**WHEREAS**, the repair amount exceeds Pine Hill Water District’s repair budget.

**THEREFORE, BE IT RESOLVED** that the Town of Shandaken Board hereby authorizes Supervisor Mansfield to apply for a [terms]

**AND MOVES ITS ADOPTION**

Seconded by:

ROLL CALL  
AYES NAYS

<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNEISSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR MANSFIELD</b>	_____	_____

**RESOLUTION #72-26**

**OFFERED BY:**

**APPOINTING AMBULANCE TECHNICIANS**

**WHEREAS**, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

**THEREFORE, BE IT RESOLVED** that the following personnel be hired within the Town of Shandaken Ambulance Department at rates not to exceed the following for the remainder of the Fiscal Year 2026:

**EMT \_\_\_\_\_, Part Time @ \$\_\_\_\_\_ per hour**  
**EMT \_\_\_\_\_, Part Time @ \$\_\_\_\_\_ per hour**

**AND MOVES ITS ADOPTION**

Seconded by:

ROLL CALL  
AYES NAYS

**BOARD MEMBER DRAKE**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER KNEISSL**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER STEEN**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**                    \_\_\_\_\_                    \_\_\_\_\_

**SUPERVISOR MANSFIELD**                    \_\_\_\_\_                    \_\_\_\_\_

**RESOLUTION #73-26**

**OFFERED BY:**

**APPOINTING POLICE OFFICERS**

**WHEREAS**, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

**THEREFORE, BE IT RESOLVED** that the following personnel be hired within the Town of Shandaken Police Department at rates not to exceed the following for the remainder of the Fiscal Year 2026:

**Officer Jordan Berryann, Part Time @ \$29.20 per hour**

**Officer Michael Holland, Part Time @ \$29.20 per hour**

**AND MOVES ITS ADOPTION**

Seconded by:

ROLL CALL  
AYES NAYS

**BOARD MEMBER DRAKE**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER KNEISSL**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER STEEN**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**                    \_\_\_\_\_                    \_\_\_\_\_

**SUPERVISOR MANSFIELD**                    \_\_\_\_\_                    \_\_\_\_\_

**RESOLUTION #74-26**

**OFFERED BY:**

**ADVERTISE FOR TOWN HALL MUNICIPAL WORKER**

**WHEREAS**, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

**WHEREAS**, The town is in need of a cleaner and light maintenance for Town Hall and several other Town locations.

**THEREFORE, BE It Resolved**, that the Town of Shandaken will advertise for a Municipal Worker for the Town Hall 4 days a week, 2-3 hours per day at \$16.78 per hr. Schedule TBD. Position effective immediately.

*Interested Individuals should complete employment application at Town Hall Monday-Friday between 9-3pm*

**AND MOVES ITS ADOPTION**

Seconded by:

ROLL CALL  
AYES NAYS

**BOARD MEMBER DRAKE**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER KNEISSL**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER STEEN**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**                    \_\_\_\_\_                    \_\_\_\_\_

**SUPERVISOR MANSFIELD**                    \_\_\_\_\_                    \_\_\_\_\_

**RESOLUTION #75-26**

**OFFERED BY:**

**RESOLUTION FOR PURCHASE AND FINANCING OF REPLACEMENT HIGHWAY VEHICLE**

**WHEREAS**, the Town of Shandaken Highway Superintendent has identified a vehicle for replacement; and

**WHEREAS**, the Town Highway Superintendent has identified this vehicles available through the Sourcewell Contract as well as available financing for said vehicle costs; and

**THEREFORE BE IT RESOLVED**, that the Town of Shandaken Town Board does hereby authorize the Town Supervisor to approve the purchase of ONE (1) Kenworth HV507 Dump Trucks with dump body including front plow and wing for a price not to exceed three hundred thousand dollars (\$300,000.00)

**Be It Further Resolved** that the Town Supervisor be authorized to enter into agreement with Key Government Finance, Inc. located at 726 Exchange St., Suite 900, Buffalo, NY 14210 for One hundred fifty thousand dollars (\$150,000.00) for a period not to exceed seven (7) years.

**AND MOVES ITS ADOPTION**

Seconded by:

**ROLL CALL  
AYES NAYS**

**BOARD MEMBER DRAKE**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER KNEISSL**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER STEEN**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**                    \_\_\_\_\_                    \_\_\_\_\_

**SUPERVISOR MANSFIELD**                    \_\_\_\_\_                    \_\_\_\_\_