



**Town of Shandaken Town Board  
Monthly Meeting  
Monday March 2, 2026**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting minutes**
- 5. Supervisor's Report & Financial Report**
- 6. Communications – Tom Crucet**
- 7. Committee Reports:**
  - a. Ambulance*
  - b. Building/Zoning*
  - c. Police*
  - d. Phoenicia Water*
  - e. Pine Hill Water*
  - f. Museum*
  - g. Recreation*
  - h. Housing*
  - i. Conservation Advisory Council*
  - j. Comprehensive Plan*
  - k. Board Conversation*
- 8. Public Comments on Resolutions**
- 9. Motions:**
- 10. Resolutions:**
  - 41- Pay All Bills**
  - 42- Set Special Meeting 3/16/2026**
  - 43- Appoint Planning Bd. Member**
  - 44- Appoint ZBA Member**
  - 45- Establish Floodplain Admin. Structure**
  - 46- MOU w/Rupco – Phoenicia School**
  - 47- Hire Ambulance Officers & Pay Rates**
- 11. Open Public Comment**
- 12. Meeting Adjournment - *In Memory of  
Thomas Miller, Debra Corby & Martine Gaudet***

**RESOLUTION #41-26**

**OFFERED BY:**

**RESOLUTION TO PAY ALL BILLS**

**WHEREAS**, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

**THEREFORE BE IT RESOLVED**, that the Town Board authorize the following vouchers paid:

<b>General</b>	<b>\$</b>
<b>Highway</b>	
<b>Phoenicia Water</b>	
<b>Pine Hill Water</b>	
<b>Phoenicia Lights</b>	
<b>Chichester Lights</b>	
<b>Pine Hill Lights</b>	
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**AND MOVES ITS ADOPTION**

Seconded by:

	ROLL CALL	
	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNEISSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR MANSFIELD</b>	_____	_____

**RESOLUTION #42-26**

**OFFERED BY:**

**Special Meeting Workshop Notice 3/16/2026**

**Town of Shandaken Town Board hereby calls for a Special Meeting on Monday, March 16<sup>th</sup> at 4pm. Town Hall 7209 State Rt. 28 Shandaken, NY. Purpose of meeting is to take care of time sensitive town business.**

**AND MOVES ITS ADOPTION**

Seconded by:

**ROLL CALL**

**AYES                      NAYS**

**BOARD MEMBER DRAKE**                      \_\_\_\_\_

**BOARD MEMBER KNEISSL**                      \_\_\_\_\_

**BOARD MEMBER STEEN**                      \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**                      \_\_\_\_\_

**SUPERVISOR MANSFIELD**                      \_\_\_\_\_

**RESOLUTION #43-26**

**OFFERED BY:**

**APPOINT PLANNING BOARD MEMBER**

**WHEREAS**, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions, and;

**WHEREAS**, the Town Board of the Town of Shandaken accepts the recommendation of the Planning Board, made at its February 25 meeting;

**THEREFORE, BE IT RESOLVED** that **Phil Mones** be appointed to the Planning Board, effective March 2, 2026 with the term to expire in December 31, 2026. At no compensation.

**BE IT ALSO RESOLVED**, each Board Member is required each year to attend four hours of applicable training for their Office and record such at the Town Clerk’s Office.

**AND MOVES ITS ADOPTION**

Seconded by:

	ROLL CALL	
	AYES	NAYS

**BOARD MEMBER DRAKE**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER KNEISSL**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER STEEN**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**                    \_\_\_\_\_                    \_\_\_\_\_

**SUPERVISOR MANSFIELD**                    \_\_\_\_\_                    \_\_\_\_\_

**RESOLUTION #44-26**

**OFFERED BY:**

**APPOINT ZONING BOARD OF APPEALS MEMBER**

**WHEREAS**, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions, and;

**THEREFORE, BE IT RESOLVED** that **Ruby Huber** be appointed to the Zoning Board of Appeals, effective March 2, 2026 with the term to expire in December 31, 2027. At no compensation.

**BE IT ALSO RESOLVED**, each Board Member is required each year to attend four hours of applicable training for their Office and record such at the Town Clerk’s Office.

**AND MOVES ITS ADOPTION**

Seconded by:

	ROLL CALL	
	AYES	NAYS

**BOARD MEMBER DRAKE**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER KNEISSL**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER STEEN**                    \_\_\_\_\_                    \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**                    \_\_\_\_\_                    \_\_\_\_\_

**SUPERVISOR MANSFIELD**                    \_\_\_\_\_                    \_\_\_\_\_

**RESOLUTION #45-26**

**OFFERED BY:**

**ESTABLISH FLOODPLAIN ADMINISTRATION STRUCTURE**

**WHEREAS**, the Town of Shandaken participates in the National Flood Insurance Program (NFIP) pursuant to federal regulations set forth in 44 CFR Part 60; and

**WHEREAS**, the Town has adopted and maintains a Flood Damage Prevention Law consistent with FEMA and New York State requirements; and

**WHEREAS**, proper administration of the Flood Damage Prevention Law is necessary to ensure continued eligibility of Town residents for federally-backed flood insurance; and

**WHEREAS**, the Town Board finds it to be in the best interest of the Town to establish a structured administrative review process that ensures technical compliance with FEMA, NFIP, and NYS DEC regulations;

**THEREFORE, BE IT RESOLVED:**

The Town Board hereby authorizes the Town Supervisor to enter into a service agreement with **Rob Stanley** as Floodplain Consultant under a professional services agreement. Fees paid under this agreement shall not exceed \$15,000 for 2026.

The Floodplain Consultant shall:

1. Review all floodplain development permit applications.
2. Verify FEMA map designations and Base Flood Elevations.
3. Review engineering submissions, including floodway “no-rise” certifications. Confirm substantial improvement and substantial damage determinations when necessary.
4. Provide written technical determinations and recommendations. Provide technical guidance to property owners and design professionals as requested.
5. Other responsibilities as detailed in the Floodplain Administrator & Consultant job description document.

**RESOLUTION #46-26**

**OFFERED BY:**

**AUTHORIZE THE SUPERVISOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH RUPCO TO DEVELOP THE VACANT PHOENICIA ELEMENTARY SCHOOL FOR THE PURPOSE OF BUILDING MIXED AFFORDABLE AND MARKET VALUE HOUSING WITH COMMUNITY SPACE**

**WHEREAS**, the Onteora Central School District (the “School District”) owns certain real property known as the former Phoenicia Elementary School, SBL: 13.12-2-12, (the “Property”);

**WHEREAS**, the School District has ceased operating the Property as an elementary school but has not declared the Property surplus and retains full discretion regarding its future use or disposition;

**WHEREAS**, since cessation of elementary operations, Town and School District officials have engaged in discussions concerning potential future transfer of the Property to the Town;

**WHEREAS**, the Town Board evaluated reuse of the Property for municipal purposes, including possible use as a municipal center, and determined such use would not represent the highest and best public use of the site;

**WHEREAS**, through the Town’s comprehensive planning process and substantial public engagement, residents consistently expressed a strong preference that the Property be redeveloped primarily for affordable housing and, if feasible, incorporate community-serving space;

**WHEREAS**, any conveyance of the Property by the School District shall require approval by mandatory referendum of qualified School District voters in accordance with applicable provisions of New York Education Law;

**WHEREAS**, any conveyance or lease of Town-owned real property shall require Town Board authorization and may be subject to permissive referendum pursuant to Town Law;

**WHEREAS**, the Town has identified RUPCO as its preferred prospective development partner for purposes of feasibility evaluation and preliminary structuring of potential redevelopment;

**WHEREAS**, the Town Board of the Town of Shandaken recognizes the need for housing in the Town of Shandaken;

**THEREFORE BE IT RESOLVED**, the Town Board authorizes the Town of Shandaken Supervisor to execute a Memorandum of Understanding with RUPCO to develop the Phoenicia Elementary School property.

**AND MOVES ITS ADOPTION**

Seconded by:

ROLL CALL  
AYES            NAYS

<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNEISSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR MANSFIELD</b>	_____	_____

**RESOLUTION #47-26**

**OFFERED BY:**

**HIRE AMBULANCE OFFICERS & PAY RATES**

**WHEREAS**, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town; and

**THEREFORE, BE IT RESOLVED**, that the following personnel be appointed to the Shandaken Town Ambulance at rates not to exceed the following:

- Paramedic, Part Time** – Kuldip Singh at \$33.00 per hour;
- Paramedic, Part Time** – Emma Post at \$33.00 per hour;
- EMT, Part Time** – Julia Milla at \$22.00 per hour;
- EMT, Full Time** – John Garley at \$22.00 per hour;

and that as provided under Collective Bargaining Agreement (CBA) effective January 1, 2022, through December 31, 2026, said employees shall serve at the discretion of the Ambulance Chief and Town Board.

**AND MOVES ITS ADOPTION**

Seconded by:

**ROLL CALL**

<b>AYES</b>	<b>NAYS</b>
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<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNEISSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR MANSFIELD</b>	_____	_____