



Town of Shandaken Town Board
Re-Organizational Meeting Agenda

Monday January 5, 2026 6pm

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of previous T/B Meeting minutes
5. Supervisor's Financial Report
6. Communications
7. Committee Reports:
 - a. Ambulance
 - b. Building/Zoning
 - c. Police
 - d. Phoenicia Water
 - e. Pine Hill Water
 - f. Museum
 - g. Recreation
 - h. Housing
 - i. Conservation Advisory Council
 - j. Comprehensive Plan
 - k. Board Conversation
8. Public Comments on Resolutions
9. Motions:
10. Resolutions:
 - 1– 32 General Reorganizational Resolutions (Appointments, Wages, etc.)
 - 33 – Pay All Bills
11. Open Public Comment
12. Meeting Adjournment - *In Memory Of – Michael Ryan, Marjory Widensky, Ann Wolfe*

SUPERVISOR'S NOTES – JANUARY 2026

FROM SUPERVISOR MANSFIELD – HAPPY NEW YEAR SHANDAKEN!

AFTER OVER 30 YEARS OF SERVICE, RICK RICCIARDELLA IS RETIRING AS THE SUPERINTENDENT OF THE PHOENICIA WATER DISTRICT. ON BEHALF OF THE BOARD, THE PHOENICIA WATER COMMITTEE AND EVERYONE IN PHOENICIA, THANK YOU, RICK, FOR YOUR DECADES OF HARD WORK AND CARE FOR THE SAFETY OF OUR DRINKING WATER. I ALSO WANT TO THANK

ALLEN SHINER FOR HIS WORK ON THE PLANNING BOARD, HANK WILLIAMS, FOR HIS WORK ON ZONING BOARD OF APPEALS, ROBERT CRUIKSHANK, FOR HIS WORK ON THE CONSERVATION ADVISORY COMMITTEE, AND RICHARD LOVELESS AND JOANNE KALB FOR SERVING ON THE ETHICS BOARD.

PLEASE NOTE: THERE IS NOW A SUPERVISOR UPDATES LINK AT THE TOP HEADER OF SHANDAKEN.GOV. I WILL PROVIDE MONTHLY UPDATES SUMMARIZING COMMITTEE AND BOARD PROJECTS. MY OFFICE WILL OPERATE WITH AN OPEN-DOOR POLICY. I VALUE HEARING FROM YOU AND ENCOURAGE YOU TO VISIT TOWN HALL TO SHARE YOUR THOUGHTS, QUESTIONS, AND IDEAS. MAKE AN APPOINTMENT BY EMAILING SUPERVISOR@SHANDAKEN.GOV.

OUR NEXT REGULAR MEETING IS FEBRUARY 2ND, 2026.

RESOLUTION #1-26

RULES OF PROCEDURE 2026

WHEREAS, §63 of New York State Town law provides that the Town Board may determine the rules of its procedures:

THEREFORE, BE IT RESOLVED that the following "Rules of Procedure" for regular Town Board meetings be adopted. The Town Supervisor, as Chairman of the Town Board, shall call meetings of the Town Board to order and shall be the Presiding Officer or Chair of the meeting, and as such shall officiate, maintain order and decorum, and permit public participation in an orderly manner and in accordance with the rules stated below.

1. PLEDGE:

Call to order shall be followed by the pledge of allegiance to the flag of the United States of America.

2. ROLL CALL:

The Chair shall request Roll Call of the Town Board members by the Town Clerk, and after determining that a quorum exists, the Town Supervisor shall declare the meeting open. The Town Supervisor may read the agenda (if not already published and distributed) and proceed to the business of the Town Board at hand.

3. MINUTES:

At each meeting following the new Town Board's January Special Organizational Meeting, the Chair shall provide opportunity for the Town Board to review the minutes of the previous

meeting of the Town Board. Thereafter, the Chair shall entertain a motion to approve the minutes as presented or to amend.

4. SUPERVISOR'S REPORT: is a summary of the Town's status and projects.

5. FINANCIAL REPORT shall be the first order of new business. It shall set forth public monies received through the Town Clerk's office and other sources, and the disbursement of public monies. The Chair shall entertain motions to approve the Supervisor's Fiscal Report and to approve all necessary disbursements of public monies through authorized fund accounts. All actions of the Town Board concerning the Supervisor's Fiscal Report shall be by a motion.

6. CORRESPONDENCE: The Chair shall first call for acknowledgment and summary of any petitions or written communications received by the Town Board. Copies shall be given to the Town Clerk for recording into the minutes.

7. COMMITTEE REPORTS: The Chair shall recognize committee chairs for their committee's report.

8. BOARD CONVERSATION:

9. PUBLIC PARTICIPATION: The Public will be invited to comment as requested on items appearing in the published agenda, expressing any views, opinions, requests, or recommendations to the Board to address and/or take under advisement in its deliberations. The Public is requested to keep their comments to no more than two minutes.

10. CONDUCT NEW BUSINESS

a. RESOLUTIONS: For its deliberations on new matters of Town Business, the Board will work from the written agenda distributed to Board members in advance, posted on the Town bulletin board and distributed at Board meetings to the public. Formal actions of the Town Board must be authorized by motion or resolution of the Town Board. No motion or resolution shall be brought to a vote unless it has been presented to all members of the Town Board at least 48 hours prior to the opening of the meeting and on the Town website. In emergency circumstances, however, all of the above requirements may be waived by a vote of a majority of the Town Board present, provided there is a quorum.

b. CALLS FOR A VOTE: Every motion or resolution must be seconded before discussion of the Town Board or the Supervisor. All motions and resolutions shall be recorded in their entirety in the minutes of the Town Board meeting. As a member of the Town Board, the Supervisor may offer or second motions and resolutions.

c. CONFLICT OF INTEREST: Town Board members must disclose conflicts of interest, and recuse themselves from participation in discussion or voting on matters that involve a conflict

of interest and must place in the minutes their reasons for recusal. Abstention from a vote shall only be permitted for reasons of conflict of interest, and not for political considerations.

d. CONSENT AGENDA: For most resolutions, the Town Board will only read the Title of the Resolution, unless it is a new hire or a board member wishes to read the whole resolution.

11. PUBLIC PARTICIPATION: The Board recognizes the value of public participation but reminds the Public that this is an opportunity to be heard, not for an exchange with the Board. Please keep comments under two minutes and address the Board with respect and civility.

12. ADJOURNMENT: Following resolutions, and open agenda period, the Town Board meeting shall be adjourned by motion, in memory of residents deceased.

IF THE ABOVE RULES OF PROCEDURE SHOULD AT ANY TIME BE IN CONFLICT WITH STATUTORY LAW, THEN STATUTORY LAW PREVAILS.

RESOLUTION #2-26

ADOPT MEETING DATES

WHEREAS, under § 62 of the Town Law, the Town Board should adopt a resolution determining the time and place it shall hold its regular meeting;

THEREFORE, BE IT RESOLVED the regular meetings of the Town Board be held the first Monday of the Month (unless noted) in the Town Hall of Shandaken, New York on the following dates during the year.

January 5th 6:00 PM
February 2nd 7:00 PM
March 2nd 7:00 PM
April 13th 7:00 PM
May 4th 7:00 PM
June 1st 7:00 PM
July 6th 7:00 PM
August 3rd 7:00 PM
September 14th 7:00 PM
October 5th 7:00 PM
November 4th 7:00 PM
December 7th 7:00 PM
Reconciliation December TBD

AND MOVE ITS ADOPTION:

Seconded by:

ROLL CALL:

RESOLUTION #3-26

SELECT TOWN DEPOSITORIES

WHEREAS, under § 64, Subdivision 1 of the Town Law, the Town Board should adopt a resolution designating a bank or banks, or trust company in which all Town Officials shall deposit all monies coming into their hands by virtue of their offices;

THEREFORE, BE IT RESOLVED that **COMMUNITY BANK N.A.** is designated as depository for the Town of Shandaken. and

BE IT ALSO RESOLVED designated high yield depositories such as **NY Class** may be utilized, and

BE IT ALSO RESOLVED THAT SUPERVISOR MANSFIELD AND/OR DEPUTY SUPERVISOR DRAKE are signatories to those accounts.

AND MOVE ITS ADOPTION:

Seconded by:

ROLL CALL:

RESOLUTION # 4-26

SELECT OFFICIAL NEWSPAPER

WHEREAS, under § 64, Subdivision 11 of the Town Law, the Town Board should adopt a resolution designating the Official Newspaper of the Town;

THEREFORE, BE IT RESOLVED the official newspaper of the Town of Shandaken for legal and/or public notices is the **Daily Freeman**.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION # 5-26

ADOPT MILEAGE ALLOWANCE

WHEREAS, under §12, notes of Decision 32 of the Town Law, a Town Officer is entitled to be paid a mileage allowance fixed by the Town Board;

THEREFORE, BE IT RESOLVED that all Town Officers and employees be paid the IRS mileage rate of **\$.70 per mile**, when discharging their duties.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #6-26

APPROVE EXPENSES FOR THE ASSOCIATION OF TOWNS' ANNUAL MEETING

WHEREAS, under § 102, notes of Decision 10, of the Town Law, Towns may incur obligations for

compensation of Town Officers;

THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the payment of expenses incurred, to all Town Officers attending the Annual Meeting of the Association of Towns, in an amount not to exceed \$1,000 each, with \$200 in advance with all expenses to be supported by voucher and receipts; and

BE IT ALSO RESOLVED that in the case of the Zoning Board of Appeals and the Planning Board, a maximum of three will be allowed to attend.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #7-26

FINANCIAL SUPPORT FOR AMERICAN LEGION, VETERANS OF FOREIGN WARS, PROGRAM FOR THE AGING, SENIOR NUTRITION PROGRAM & PHOENICIA UMC FOOD PANTRY, PHOENICIA BUSINESS ASSOCIATION, and PINE HILL COMMUNITY CENTER

WHEREAS, the annual budget approved by the Town Board provides monies for Patriotic Observances, Civic and Veteran's Organizations; and

THEREFORE, BE IT RESOLVED, it has been the procedure to pay this money and hereby allocate the following funds:

- **American Legion and Veterans of Foreign Wars - \$2,500**
- **Program for the Aging - \$2,000**
- **Senior Nutrition Program - \$2,500**
- **Shandaken Food Pantry - \$4,000**
- **Phoenicia Business Association - \$500**
- **Pine Hill Community Center - \$500**

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #8-26

APPOINT ATTORNEYS, AUDITORS AND ENGINEERS FOR THE TOWN

WHEREAS, the Town Board may, pursuant to Town Law, §20 Subdivision 25, employ an attorney to give it such professional service and legal counsel;

THEREFORE, BE IT RESOLVED, that the Supervisor be empowered to utilize the services of **Kellar, Kellar & Jaiven** as General Counsel to the Town Board, **Greenwald & Doherty, LLP** as Labor Counsel and **Jacobowitz & Gubits, LLP** as Zoning and Planning Counsel and

BE IT ALSO RESOLVED, that the firm of **Bonadio Co.** be and hereby appointed Town Auditors and Accountants.

BE IT ALSO RESOLVED, that the Supervisor be empowered to utilize the services of **SLR Engineering** and offer their services for advice to Shandaken Town Board, Planning Board and Zoning Board of Appeals.

AND MOVE ITS ADOPTION

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #9-26

APPROVE ELECTED OFFICIALS' SALARIES

WHEREAS, under §27 of the Town Law, the Town Board shall fix the salaries and expenses of Elective Officials for the Town;

THEREFORE, BE IT RESOLVED that the annual salaries of said officers be and hereby are fixed and determined for the year 2026 and shall be as follows:

SALARY

Supervisor – Barbara Mansfield \$46,828.60

Council members – Robert Drake \$9,921.60

Elizabeth Kneissl \$9,921.60

Kyle Steen \$9,921.60

Kevin VanBlarcum \$9,921.60

Highway Supt. - Eric Hofmeister \$70,000.00

Clerk/TaxCollector– Joyce Grant \$46,830.60

Assessor/Chair - Grace Grant \$46,830.60

Assessors - Dave Channon \$7,052.50

Stephen Neville \$7,052.50

Justice – Izaak Schwaiger \$22,529.20

Sarah Engster \$22,529.20

AND MOVE ITS ADOPTION

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #10-26

APPOINT DEPUTY SUPERVISOR

WHEREAS, under § 42 of the Town Law, the Town Board may create the post of Deputy Supervisor;

THEREFORE, BE IT RESOLVED that the Town Board approve the appointment of **Robert Drake** Deputy Supervisor, to act in the absence of the Supervisor, without compensation.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #11-26

APPOINT SUPERVISOR'S CLERK AND ASSISTANT/ BOOKKEEPER

WHEREAS, under §29, Subsection 15, of the Town Law the Town Board may authorize the Supervisor to make a designation for the position of Full Time Clerk/ Bookkeeper to the Supervisor;

THEREFORE, BE IT RESOLVED that **Barbara Twerdak** is appointed to serve at the pleasure of the Supervisor, and receive \$23.75 per hour while discharging the duties of said office, not exceed \$43,232.00 and

BE IT ALSO RESOLVED that **Amie Goodrich** be appointed to serve at the pleasure of the Supervisor, and receive \$22.56 per hour while discharging the duties of said office, not to exceed \$37,000.00

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #12-26

APPOINT SECRETARY AND DEPUTY TO THE HIGHWAY SUPERINTENDENT

WHEREAS, under §20, Notes of Decision 9 of the Town Law, the Town Board shall appoint all employees of the Town;

THEREFORE, BE IT RESOLVED that upon the recommendation of the Highway Superintendent, that **Cara Grant** be appointed to serve as Secretary to the Highway Superintendent, and to serve at his pleasure, and to be paid \$23.75 per hour when performing the duties of said office, not to exceed \$43,232.00 for the Fiscal Year 2026. and

BE IT ALSO RESOLVED that **Kenneth Berryann, Jr.** is appointed to the position of Deputy Highway Superintendent, without compensation.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #13-26

APPOINT TOWN CLERK, TAX COLLECTOR, DEPUTIES AND INFORMATION OFFICER AND VITAL STATISTICS OFFICER

WHEREAS, under §30, Subdivision 10 of the Town Law, the Town Clerk determines the designation of Deputies, the Town Board shall determine by resolution the powers and duties of such deputies, and whether such deputies shall be compensated by the Town;

THEREFORE, BE IT RESOLVED that the Town Board appoint, **Jacqueline Guglielmetti** as full time Deputy Town Clerk/Tax Collector and be paid \$26.13 per hour, not to exceed \$44,033.00 and to perform the duties of the Town Clerk/Tax Collector in her absence; and

BE IT ALSO RESOLVED, that **Angela Galindo** be appointed as part time Deputy Town Clerk/Tax Collector and be paid \$19.79 per hour, not to exceed \$28,822.00 and to perform the duties of the Town Clerk /Tax Collector in her absence.

BE IT ALSO RESOLVED that **Joyce A. Grant** is appointed Registrar of Vital Records and that **Jacqueline Guglielmetti** be appointed Deputy Registrar of Vital Records, and hold these offices at the pleasure of the Town Board, and receive no compensation for the discharge of their duties.

BE IT ALSO RESOLVED THAT **Joyce A. Grant** is appointed Records Management Officer and Public Information Officer, which includes the Town Website, YouTube Channel, Facebook page, Emergency Alert System and Public Access Channel 23 through Spectrum Cable and will hold these offices at the pleasure of the Town Board and receive no compensation for said duties.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #14-26

APPOINT CHAIRMAN OF THE BOARD OF ASSESSORS AND CLERK FOR THE ASSESSORS

WHEREAS, under §22b of the Town Law, the Town Board should designate the appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Grace Grant** be appointed Chairman of the Board of Assessors for the Town of Shandaken and receive an annual salary of \$46,828.60 and

BE IT ALSO RESOLVED that **Kayla Sharon** be appointed Clerk for the Assessor's Office at \$21.37 per hour and receive an annual salary of \$38,909.00.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #15-26

APPOINT JUSTICE COURT CLERK

WHEREAS, under §20 of the Town Law, notes of Decision 9, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Wendy Helm** is appointed as Clerk of the Justice Court, to assist in the Clerical Duties of the Town Justice Court and be paid an annual salary not to exceed \$37,170.00 while discharging the duties of said office.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #16-26

APPOINT TOWN POLICE DEPARTMENT CHIEF

WHEREAS, pursuant to §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town, and

THEREFORE, BE IT RESOLVED, that **Chad Storey** is appointed Police Chief for the Town of Shandaken Police Department and receive an annual salary not to exceed \$26,675.00 while discharging the duties of said office.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #17-26

APPOINT TOWN AMBULANCE DEPARTMENT CHIEF

WHEREAS, pursuant to §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town, and

THEREFORE, BE IT RESOLVED, that **Richard Muellerleile** is appointed **Ambulance Chief** at Shandaken Ambulance Department and receive an annual salary not to exceed \$25,500.00 while discharging the duties of said office

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #18-26

APPOINT AMBULANCE OFFICERS & PAY RATES

WHEREAS, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town; and

THEREFORE, BE IT RESOLVED, that the following personnel be appointed to the Shandaken Town Ambulance at rates not to exceed the following:

Deputy Chief – Mike Williams at \$5,000 per year;

Equipment Manager - Dennis Frano at \$5,000 per year;

Line Officer – Felicity Jaeger at \$5,000 per year;

and that as provided under Collective Bargaining Agreement (CBA) effective January 1, 2022, through December 31, 2026, said employees shall serve at the discretion of the Ambulance Chief and Town Board.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #19-26

AMEND AMBULANCE BILLING RATES

WHEREAS, The Town of Shandaken owns and operates an Advanced Life Saving (ALS) Ambulance Service; and

WHEREAS, Ulster County Resolution 102 established the Ulster County EMS Stabilization and Enhancement Plan which extended Shandaken's ALS services across a larger region in return for Critical Response Initiative payments to the town; and

WHEREAS, Schedule B of the Agreement between the County of Ulster and the Town of Shandaken for the provision of ALS Services and Revenue Recovery establishes the following rates for patient billing.

THEREFORE BE IT RESOLVED, that the Town Board of Shandaken will be amending Ambulance Service rates as follows:

Charges	Current Rate	New Rate
BLS Emergency Base Rate	\$800.00	\$1,900.00
ALS1 Emergency Base Rate	\$1,100.00	\$2,200.00
ALS2 Emergency Base Rate	\$1,750.00	\$2,500.00
Specialty Care Transport	(n/a)	\$2,500.00
Mileage	\$30.00	\$50/mile
Paramedic Intercept	\$500.00	\$1,100.00
RMA – No Treatment	(n/a)	\$100
RMA – Medical Treatment / Refusal of Transport	(n/a)	\$100

BE IT FURTHER RESOLVED that aforementioned new rates shall be effective January 15, 2026
AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #20-26

APPOINT SUPERINTENDENT AND BILLING CLERK FOR PHOENICIA WATER DISTRICT

WHEREAS, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

WHEREAS, the Town Board duly adopted Town of Shandaken Local Law No. 3-2025 pursuant to Municipal Home Rule Law, §10 [1] [ii] [a] [1] granting local governments the authority to enact local laws regarding the qualifications of local officers; and

WHEREAS, this local law shall supersede the common law Doctrine of Incompatibility and the common law Whitehall Doctrine with respect to the offices of TOWN COUNCILMEMBER and WATER SUPERINTENDENT and/or WATER OPERATOR.

THEREFORE, BE IT RESOLVED that Kyle Steen is appointed Superintendent of the Phoenicia Water District, and hold office at the pleasure of the Town Board, and receive an annual salary, not to exceed \$28,000.00 to be disbursed bi-weekly each month and expenses as allotted as per budget, pursuant to law, while discharging the duties of said office; and
BE IT ALSO RESOLVED that the Town Board, upon the recommendation of the Water Superintendent, hire laborers as the Water Superintendent deems necessary within budget constraints; and

BE IT ALSO RESOLVED THAT Amie Goodrich is appointed Clerk for the Phoenicia Water District and be paid \$22.56 hourly, not to exceed \$7,179.00 while discharging said duties,

AND MOVE ITS ADOPTION:

Offered By

Seconded by:

ROLL CALL:

RESOLUTION #21-26

APPOINT SUPERINTENDENT, DEPUTY SUPERINTENDENT AND BILLING CLERK FOR PINE HILL WATER DISTRICT

WHEREAS, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

WHEREAS, the Town Board duly adopted Town of Shandaken Local Law No. 3-2025 pursuant to Municipal Home Rule Law, §10 [1] [ii] [a] [1] granting local governments the authority to enact local laws regarding the qualifications of local officers; and

WHEREAS, this local law shall supersede the common law Doctrine of Incompatibility and the common law Whitehall Doctrine with respect to the offices of TOWN COUNCILMEMBER and WATER SUPERINTENDENT and/or WATER OPERATOR.

THEREFORE, BE IT RESOLVED that **Kyle Steen** be and hereby is appointed Superintendent of the Pine Hill Water District, and hold office at the pleasure of the Town Board, and receive an annual salary of \$20,000.00 to be disbursed bi-weekly each month and expenses as allotted in the budget as pursuant to law, while discharging the duties of his office, and

BE IT ALSO RESOLVED that **Shane Berryann** be and hereby is appointed Deputy Superintendent of the Pine Hill Water District, and hold office at the pleasure of the Town Board, and receive an annual salary of \$10,000.00 to be disbursed bi-weekly each month and expenses as allotted in the budget as pursuant to law, while discharging the duties of his office, and

BE IT ALSO RESOLVED that the Town Board, upon the recommendation of the Water Superintendent, hire laborers as the Water Superintendent deems necessary within budget constraints, and

BE IT ALSO RESOLVED THAT Amie Goodrich be appointed Clerk for the Pine Hill Water District and be paid \$22.56 hourly, not to exceed \$1,634.75 while discharging said duties,

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #22-26

APPOINT PLANNING BOARD MEMBER

WHEREAS, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions

THEREFORE, BE IT RESOLVED that **Tania Stapleton** is appointed to the Shandaken Planning Board with the term to expire December 31, 2032 and

BE IT ALSO RESOLVED, each Board Member is required each year to attend four hours of applicable training for their Office and record such at the town Clerk's Office

BE IT ALSO RESOLVED, **Matt Frisch** be appointed to the Planning Board as an Alternate with the term to expire December 31, 2027.

AND MOVE ITS ADOPTION:

Seconded by:

ROLL CALL :

RESOLUTION #23-26

APPOINT CHAIR & VICE CHAIR FOR THE PLANNING BOARD

WHEREAS, pursuant to §20 of the Town Law, it is the duty of the Town Board to appoint all Boards and Commissions,

THEREFORE, BE IT RESOLVED that **Clifton Rubuffo** is appointed as Chair of the Planning Board and **Sam Spada** is appointed as Vice-Chair of the Planning Board.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #24-26

APPOINT ZONING BOARD OF APPEALS MEMBER

WHEREAS, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions;

THEREFORE, BE IT RESOLVED that **Frank Cuevas** be appointed to the Zoning Board of Appeals with the term to expire in December 31, 2030.

BE IT ALSO RESOLVED, each Board Member is required each year to attend four hours of applicable training for their Office and record such at the Town Clerk's Office

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #25-26

APPOINT CHAIR & VICE-CHAIR TO THE ZONING BOARD OF APPEALS

WHEREAS, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions,

THEREFORE, BE IT RESOLVED that **Mark Loete** is appointed as Chair and **Gary Guglielmetti** is appointed as Vice Chair of the Zoning Board of Appeals.

AND MOVE ITS ADOPTION:

Seconded by:

ROLL CALL:

RESOLUTION #26-26

APPOINT CODE ENFORCEMENT OFFICERS/ BUILDING INSPECTORS, FLOODPLAIN MANAGER AND COORDINATOR FOR THE COMMUNITY RATING SYSTEM

WHEREAS, pursuant to Town Law §20 & §138 and pursuant to §116-63, 116-64 and 77-11 of the Code of the Town of Shandaken, the Building/ Zoning Department is responsible for oversight of all construction projects which meet the criteria for a Building Permit within the Town of Shandaken and ensure any remodeling, additions or new structures must meet Federal and State and Local Building Safety Standards (including Structural, Plumbing, Electrical (UL Inspector), Fire Prevention, Flood Mitigation) and to perform multiple inspections throughout the project from initiation to issuance of a Certificate of Occupancy or Compliance; and

WHEREAS, the Town of Shandaken Code Enforcement Officer (CEO) is responsible for the enforcement of Zoning (Use, area, property, etc.), Local Zoning Code Ordinances, Permits, Certificates and Rules & Regulations; and

THEREFORE, BE IT RESOLVED that **DONNA LAMOINE** is appointed as **Code Enforcement Officer (CEO)** and **Floodplain Administrator (FPA)** to be paid \$30.87 per hour not to exceed \$56,178.36 per year, plus mileage while on Town business, while dispensing the duties of said office, and

BE IT ALSO RESOLVED that **Alan Harmon** is appointed as **Building and Fire Safety Inspector** and **STR Enforcement Officer** to be paid \$27.56 per hour not to exceed \$15,600.00 plus mileage while on Town business while dispensing the duties of said office, and

BE IT ALSO RESOLVED THAT **OLIVIA AMENTIA** is appointed full-time Building/ zoning secretary to be paid \$21.37 per hour not to exceed \$38,909.00, and

BE IT ALSO RESOLVED that **Grace Grant** is appointed **Zoning Enforcement Officer** to be paid an annual salary, not to exceed \$18,989.00 plus mileage, while on Town business, and

BE IT ALSO RESOLVED that **Kevin VanBlarcum** is appointed **Coordinator for the Community Rating System (CRS)**, at no compensation;

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #27-26

APPOINT Town Historian, Town Historical Museum Board and Museum Director

WHEREAS, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town and the Town Board wishes to appoint a Town Historian; and

WHEREAS, The Town Board also recognizes the Town of Shandaken Historical Museum maintains a Board of Directors.

THEREFORE, BE IT RESOLVED that **Joseph Prieboy** is appointed as **Museum Director** and **Town Historian** and receives \$17.63 hourly, not to exceed \$16,536.00 annually while dispensing duties of said office;

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #28-26

APPOINT ETHICS BOARD

WHEREAS, Pursuant to Chapter 20 of the Code of the Town of Shandaken, Article III §20 -7 Establishment of a Board of Ethics;

THEREFORE, BE IT RESOLVED that **Aglaia Kilb, Patricia Ruane, Matthew VanValkenburg** are appointed as the Ethics Committee for the Town of Shandaken and to serve at the pleasure of the Town Board and follow Chapter 20 of the Code of the Town of Shandaken.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #29-26

APPOINT Interim DOG CONTROL OFFICER AND DOG ENUMERATOR

WHEREAS, under § 20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Olivia Amenta** and **Heather Craig** are appointed as Dog Control Officers and shall receive a per diem hourly salary of \$19.79 when discharging the duties of said offices at the pleasure of the Board.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #30-26

APPOINT RECYCLING ATTENDANT AND MUNICIPAL WORKER

WHEREAS, Pursuant to §20 of the Town Law, it is the duty of the Town Board to appoint all employees of the Town

THEREFORE, BE IT RESOLVED that **Kimberly Neal** is appointed as the Municipal Worker for the Town of Shandaken at \$16.78 per hour, not to exceed \$21,500.00, while dispensing duties of said office,

BE IT FURTHER RESOLVED that **James Cowan** is re-appointed as **Recycling Attendant** and be paid \$18.02 per hour, not to exceed \$14,055.60 while dispensing duties of said office.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #31-26

APPOINT SOCIAL SERVICES OFFICER

WHEREAS, under Municipal Affairs, the State Comptroller, §71-1098 grants the Town Board the right to authorize someone to act as Town Social Services Officer;

THEREFORE, BE IT RESOLVED that the Town Board approve **Supervisor Mansfield** to act as Social Services Officer, to be paid no compensation, and be allowed expense money in the amount of \$500.00 for expenses incurred pursuant to law, when discharging the duties of said office.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #32-26

APPOINT DIRECTOR OF EMERGENCY MANAGEMENT SERVICES

WHEREAS, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Gary Carr, Jr.** is appointed as director of Emergency Management Services for the Town of Shandaken with no compensation, with a term expiring December 31, 2026

AND MOVES ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #33-26

APPOINT POLICE COMMISSION

WHEREAS, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Elizabeth Potter, Josh Roy Brown, Teddy Byron, Jr., Syed Shahzad Ado; Shah** are appointed to the Town of Shandaken Police Commission, with no compensation.

AND MOVES ITS ADOPTION

Offered by::

Seconded by:

ROLL CALL:

RESOLUTION #34-26

ESTABLISH Chichester Flood Action Committee

WHEREAS, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

WHEREAS, the town is undertaking a local flood analysis (LFA) of the Chichester hamlet area which would benefit from local input;

THEREFORE BE IT RESOLVED, that the following personnel be appointed to 'the Chichester Flood Action Committee at no compensation: Ashokan Stream Water Management Program representative Leslie Zucker, Eric Hofmeister, Elizabeth Kneissl, Karen Lee, and Donna Lemoine.

AND MOVES ITS ADOPTION

Offered by::

Seconded by:

ROLL CALL:

RESOLUTION #35-26

APPOINT CONSERVATION ADVISORY COUNCIL (CAC) MEMBERS

WHEREAS, under §20 of the Town Law, the Shandaken Town Board shall designate all appointed officers and employees of the Town; and

WHEREAS, under Local Law 1 of 2022, CAC Board Members are appointed every two years, now,

THEREFORE, BE IT RESOLVED, that **Bethia Waterman** serves as Chair, with no compensation; and a term expiring December 31, 2027.

BE IT FURTHER RESOLVED that the following be appointed to the Town of Shandaken Conservation Advisory Council (CAC), with no compensation and a term expiring December 31, 2027: **Nichol Caputo, Michael Cioffi, Catherine del Tufo, Karen Lee, Maya Lilly, Phil**

Mansfield, Bethia Waterman

AND MOVES ITS ADOPTION

Offered by::

Seconded by:

ROLL CALL:

RESOLUTION #36-26

APPOINT NEW SHANDAKEN PARKS AND RECREATION COMMITTEE MEMBERS

WHEREAS, under §20 of the Town Law, the Shandaken Town Board shall designate all appointed officers and employees of the Town; and

THEREFORE, BE IT RESOLVED, that **Samantha Awand** serve as Chair, and **Autumn Brookmire** serve as Vice Chair, with no compensation, until their positions are vacated; and

BE IT FURTHER RESOLVED that the following be appointed to the Town of Shandaken Parks and Recreation Committee, with no compensation, until their positions are vacated:

Bex Roper Caldbeck, as manager of Parish Field; **Conor Malarky**, as manager of Big Indian Park; **Eugenia Krause**, as manager of Rock Cut Park, **Kayla Sharon**, as manager of Glenbrook Park.

AND MOVES ITS ADOPTION

Offered by::

Seconded by:

ROLL CALL:

RESOLUTION #37-26

APPOINT PHOENICIA WATER COMMITTEE MEMBERS

WHEREAS, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions;

THEREFORE, BE IT RESOLVED that **Kathryn Haber** be appointed Chair & **Kerry Henderson** appointed Vice-Chair. **Joe Michaels** and **Aglaia Kilb** be appointed to the Phoenicia Water Committee, with no compensation, until those positions are vacated.

AND MOVE ITS ADOPTION:

Offered by:

Seconded by:

ROLL CALL:

RESOLUTION #38-26

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General
Highway
Phoenicia Water
Pine Hill Water
Phoenicia Lights
Chichester Lights
Pine Hill Lights
Shandaken Septic

\$

AND MOVES ITS ADOPTION

Offered by:

Seconded by:

ROLL CALL:

Signed this 6th day of January, 2026

Joyce Grant – Town Clerk