

**Town of Shandaken  
County of Ulster  
State of New York**

**The Town of Shandaken Town Board conducted a Regular Monthly Meeting on  
Monday March 3<sup>rd</sup>. Preceded by a Public Hearing on Pine Hill Water Metering  
System.**

**Shandaken Town Hall. 7209 Rt. 28 Shandaken, NY**

**Call to Order  
Pledge of Allegiance  
Roll Call**

**Members Present**  
**Peter DiSclafani – Supervisor**  
**Kevin VanBlarcum - Board Member**  
**Kyle Steen – Board Member**  
**Elizabeth Kneissl – Board Member**  
**Robert Drake – Board Member**

**Recording Secretary**                      **Joyce Grant - Town Clerk**

**On a Disclafani/Drake motion the Town Board unanimously approved the minutes of  
the previous meeting as submitted by the Town Clerk.**



**Town of Shandaken Town Board  
Regular Monthly Meeting Agenda  
Monday March 3, 2025 – 7pm  
Public Hearing 6:30 Pine Hill Water Metering**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting Minutes**
- 5. Supervisor's Financial Report**
- 6. Communications – Chet 5 LLC – Mountain Jam presentation.**
- 7. Committee Reports**
  - a. Ambulance**
  - b. Building/Zoning**
  - c. Police**
  - d. Phoenicia Water**
  - e. Pine Hill Water**
  - f. Museum**
  - g. Parks & Recreation**
  - h. Housing Smart**
  - i. Conservation Advisory Council**
  - j. Comprehensive Plan**
- 8. Public Comments on Resolutions**
- 9. Motions:**
- 10. Resolutions:**
  - 46. Pay All Bills**
  - 47. Oliveria Cemetery Relinquished to Town**

**48. Appoint Deputy Supt. – Phoenicia Water**

**49. Purchase Water Metering System – Pine Hill Water**

**11. Open Public Comment**

**Meeting Adjournment -IN MEMORY OF – James Short**

## **SUPERVISOR REPORT**

We are gathering information about the possibility of the Phoenicia school take-over and costs associated with its operation, maintenance and imminent future repairs. All this includes a commercial building inspection and environmental assessment. This information is vital to make an informed decision on whether to encumber the Town with this responsibility.

Part of the decision centers around accepting the property for \$1, if the whole district approves a referendum vote, and when that vote can practically take place. Best case scenario is during the district-wide budget vote in late May but it doesn't seem likely because we need so much more information before the March 18 deadline to make that possible. We are working with the County Board of Election to try and schedule it during the November election cycle but that may be too complicated from the 2 of 4 Towns only partially in the Onteora District.

Or, we could decline the School District offer and let the building go for sale on the open market. If we purchase the property on the open market, it will not have to go to a district-wide referendum. The other part of this decision; if we take the \$1. deal and are given the school by referendum, there are State enforced restrictions on what we can do with the extra space.

The school is about 30,000 square feet of space and our current Town Hall is less than a third of that. Even including the auditorium, kitchen and gymnasium for 'community activities' would leave about 10,000 square feet unused. Any and all space could only be used for 'public good' space. Only certain not-for-profits or other governmental entities would be able to rent the space. If we purchased the property on the open market, the Town could rent the extra space to entities we feel would benefit the Town. This revenue could help defray costs associated with operation and maintenance.

More meetings will take place when we have more information to report. Also tonight, we will be presented with 'Mt. Jam' a music event at Belleayre Mt. in late June. There have been a few meetings with all the agencies involved, mostly Ulster County EMS, Planning and Health Departments and our own Police and Ambulance.

Like buying the elementary school, this is an event the likes we have not previously encountered and we will take very seriously and methodically.

We have had 2 informational and a public hearing on the new water metering system for Pine Hill and will likely vote for the purchase installation and financing of this \$150,000. Dollar improvement for Pine Hill.

Our engineers are waiting for the spring thaw to do exploratory work on the Pine Hill Parking lot to design a storm- water system to help alleviate the drainage issues.

We still do not have any information on Ulster County's determination about the Phoenicia Bridge Street bridge.

Our next regular meeting is April 7th

**Peter DiSclafani**

Supervisor Report March 2025  
Revenues

Ambulance	\$15,168.08
Cornell Cooperative	\$487.50
SBA	\$2,458.95
Highway	\$1,519,480.00
MAHV	\$1,600.00
Registrar	\$82.00
Justice Fees	\$5,221.00
Building Fees	\$3,473.00
Dog Licenses	\$44.50
Zoning Fees	\$500.00
Plannning	\$150.00
HACH Reimbursement	\$969.00
STR Receivables	\$10,657.83
Police Fees	\$15.00
2025 Tax Warrant	\$1,535,096.35
HWY Reimbursement-CC	\$500.18
Interest on All Accounts	\$4,640.96
TOTAL	\$3,100,544.35

**Communications** – Mountain Jam at Belleayre by Chet 5 LLC. Jerry Checkov & Allan Dumas (Brinier & Larios). gave the presentation. The event is to be held June 20-22. Camping on Dignas property across from Discovery Lodge. 600 Campsites, 1,200 to 1,400 campers. Average expected visitors to Belleayre is 4-5,000 a day.

The promoters of the event also asked the Town Board to be the lead SEQR Agency.

**Motion 1-** by Discalfani/Vanblarcum - Town Board will hold a Special Meeting scheduled for Thursday March 13th at 6:30  
Purpose of meeting is to discuss 1- Playground Crest Grant 2-EV Chargers 3- Amend the Parks Grant 4- Mountain Jam request for Shandaken to become lead SEQR agency

**Motion: 2-** by Disclafani/Drake - The Town Board will hold a public hearing on Monday April 7<sup>th</sup> at 6:30 – on the issuance of a Public Assembly Permit Chapter 59 in our code, for the Mountain Jam event. & also a Public Hearing on adjusting the Planning/Zoning fees.

**Motion 3** – Disclafani/Steen – motion was made to seek Volunteer members interested in being on the Pine Hill Water Committee. They should notify the Town Clerk or Board Member Kyle Steen if interested.

**Summer Recreation** - Our first field trip for the campers will be to Yankee Stadium to see a game on July 31st. Tickets are limited. They will be available to purchase soon on our town payments page. Tickers are \$30 for campers with a \$15 food voucher included & Yankees souvenir drawstring back pack. Chaparones may be limited to one per family, their tickets will be \$45. Payment will be due by April 29<sup>th</sup>.

Check the Summer Rec page on our website [www.shandaken.us](http://www.shandaken.us) for updates.



# SHANDAKEN POLICE DEPARTMENT

Post Office Box 134  
Shandaken, New York 12480  
845-688-9902 . 845-688-9748(b) . 845-688-5332(f)  
CHIEF OF POLICE CHAD STOREY chief@shandakenpolice.org

## February 2025 Monthly Report

INCIDENT TYPE	NUMBER	INCIDENT TYPE	NUMBER
911 Misdial/No Voice/Abandoned	3	Harassment	
Accident PIAA/PDAA	17	Local Law	
Abandoned Vehicle		Lock Out	2
Alarm Burglary/Panic/Robbery	6	Lost/Missing Person	
Animal Complaint/Investigation	1	Noise Complaint	1
Assist EMS/Fire	14	Property Retrieval/Lost/Found	1
Criminal Mischief		Public Service/Special Detail	6
Disorderly Conduct		Open Door	
Encon Violation		Property Check	326
Larceny	2	Road Hazard	4
Community Oriented Policing Project		School Check	5
Custody Dispute		Shots Fired	1
Civil		Suspicious Activity	2
Disabled Vehicle		Traffic Stop	36
Dispute	4	Trespass	
Domestic Dispute		Vehicle and Traffic Complaint	7
Erratic Vehicle	2	Welfare Check	22
Foot Patrol	5	Field Interview	
Fraud		Warrant	
Mental Health Law		Total	141

SUMMONS ISSUED	8
ARRESTS	2

Property Checks	326
Total w/property checks	467

### The Monthly Report for The Shandaken Historical Museum for February 2025

On Sunday, February 2<sup>nd</sup>, the Museum hosted a demonstration of rug hooking by Museum Chairperson, Andrea Singer. It was attended by a half dozen local fabric enthusiasts, each learning how to make beautiful rugs, matts and pieces of art out of yarns, fibers and wool scraps. This is a traditional craft with a rich history where the final piece is often a work-circle collaboration between friends. The presentation was richly rewarding and empowering for all those who attended.

The Museum has been asked by the consultant group Patterns of Progress to write and submit a one-page history of the Town of Shandaken to be included in the next version of the Comprehensive Plan for the Town of Shandaken.

The Museum is currently looking for volunteers to work part-time to assist with museum projects like cataloging the museum inventory. General web skills or an interest in local history is a plus.

On Saturday March 1<sup>st</sup> the Museum hosted a multimedia presentation by Jay Simpson about the early days of skiing in Phoenicia. The presentation was well received with over 35 avid ski fans attending.

We are currently planning for a Native American drumming event led by noted author Evan Pritchard for Friday March 21<sup>st</sup>.

In February the museum had some 35 visitors of both locals and tourists. Many left generous contributions and grateful messages.

Respectfully submitted,  
Joseph Prieboy – Director – Shandaken Historical Museum

### Donna LeMoine - February Building Report

- Building Permits 7
- Certificate of Compliance 7
- Flood Plain Permits 4
- Demo Permits 2





# **Town of Shandaken**

## **Ambulance Service**

**"Committed to Care in the Heart of the Catskills"**

### February 2025 Report

**TOTAL CALLS RECEIVED – 33**

**MUTUAL AID GIVEN- 1 ( Town of Olive )**

**MUTUAL AID RECEIVED- 1 ( Margaretville Ambulance )**

**TOTAL TRANSPORTS- 27**

**TOTAL NON TRANSPORT- 6**

If your home is anything like mine, no matter what you do during the winter it still seems impossible to keep dust, dirt, mud, sand (Thanks Eric), and whatever else makes its way into the house out! March arrives and its finally time to crack open the windows, and get moving on Spring cleaning to feel somewhat human again.

As refreshing as it may be, sometimes people inadvertently find themselves in peril due to a few things easily overlooked. Cleaning products make our jobs easier, but when mixed some become toxic! Bleach and ammonia are particularly deadly. Go mild, and read the label for pertinent warnings. Ventilation is a very good thing when utilizing cleaners so think about opening a window or turning on a fan (or both). Remember those masks you still have hanging around? Use them when cleaning. Gloves are a good idea when using polishes or wax.

Store cleaning products in a cool dry space inaccessible to pets and children. Remember that if you cleaned or sealed something with a flammable material it is possible that rags with varnish or linseed oil can spontaneously combust! If you think that sounds crazy it happens way more than you could ever imagine!

Stay safe out there!

Richard Muellerleile, EMT-P  
Chief of Department, Shandaken Ambulance

### Phoenicia Water District Committee Report to Town Board March 3, 2025

The Committee met in February 4, with Board member Drake in attendance.

We recommended a specific candidate for hire the position of Deputy Superintendent for the Phoenicia Water District.

Barbara Mansfield spoke with Teddy Byron about broken hydrants mentioned the in public meetings for the Comprehensive Master Plan. He said there were two: one at the very end of Phoenicia on 214, and the last one on Plank Road. He also said that there is not enough water pressure from hydrant on Ave Maria to put out a substantial fire in that complex.

Our understanding is that, at the suggestion of Barbara Twerdak, key pads were ordered, and that the codes would be on file in the Supervisor's office.

The Committee is hoping the Superintendent and Deputy Superintendent can will complete a Standard Operating Procedure (SOP), an Emergency Response Plan (ERP), and a Vulnerability Assessment (VA) as soon as they are able.

The Committee also recommends that Superintendent and Deputy Superintendent research and then determine what facilities in Phoenicia are required to have testable backflow devices.

In order to pay for the desperately-needed third pump for the Phoenicia Water District, it is out understanding that a significant grant will be needed, and that the cost will exceed th \$200,000 limit of the National Rural Water Loan Fund.

It is our understanding that the County will finish the loop when they do bridge work, tentatively slated for 2026.

We recommend a water tower inspection.

*The Committee’s next meeting is March 4 at 10a.m. at the Phoenicia Library  
-Barbara Mansfield*

**Parks & Recreation Committee  
March Report**

The Committee’s understanding is that of the 2025 budget line of \$30,000: \$20,000 of that is allocated as a match for CREST funding, \$5,000 is for the summer recreation program, and \$5,000 for various Parks projects. The Committee has \$2,899 in a designated Ulster Savings account, \$9,874 in the Turkey Trot funds for Parks; and about \$2,000 in Dog Park fund. Autumn submitted a \$5,000 bill to the Supervisor’s office from KaN for playground plans to be taken from Turkey Trot funds.

**Trash:** The Committee has brought up the need for trash receptacles in our parks. Board member VanBlarcum explained to the Committee the Town is not staffed for trash removal. The Committee will work on better “carry in, carry out” signage in the meantime.

The Committee is seeking a donation of a concrete culvert pipe for the Glenbrook playground.

Glenbrook Park has 21 seating options + 2 tables for naming opportunities. Email [shandakenparksproject@gmail.com](mailto:shandakenparksproject@gmail.com) if interested.

The Committee is seeking a designated volunteer for Glenbrook Dog Park. Please email [shandakenparksproject@gmail.com](mailto:shandakenparksproject@gmail.com) if interested.

The Committee recommended at metal roof for the pavilion. Hommel has submitted a revised quote, but an estimated total for the Glenbrook pavilion of about \$124,000 is within the DEC Smart Growth grant. We are hoping the Board will meet soon regarding a resolution to amend the original quote.

DASNY has requested a SEQRA (environmental review)—a type 2 that can be completed by the Board. Our hope is that you will do that at the same special meeting this month.

Love Your Park Day is Saturday, May 3, with a rain date of Sunday, May 4. We request volunteers for our first annual event show up at Parish Field at 10:00 a.m. Phoenicia Farm Market opens May 18<sup>th</sup> and runs through Oct 26 in Parish Field. The Phoenicia Festival of the Arts is Thursday, August 28<sup>th</sup> through September 1<sup>st</sup> at Parish Field. The Committee has an ambitious goal of having 9 mini golf modules in the Park by then.

Kerry Henderson reported that he is working on a shovel ready plan for the Skate Park. Kevin is checking to see if the footprint of the existing blacktop is okay to be the footprint for skate park. Kerry needs to get a survey done for the plan and has already received a generous quote from Don Brewer to be covered by Skate Park funds..

Autumn brought up the need for the flag to be raised. It is still lowered in memory of Jimmy Carter.

*Our Next Meeting is March 24 at 5:00 at Town Hall and via Zoom. -Barbara Mansfield*

RESOLUTION #46-25 OFFERED BY: VANBLARCUM

**RESOLUTION TO PAY ALL BILLS**

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

**THEREFORE BE IT RESOLVED**, that the Town Board authorize the following vouchers paid:

General	\$ 1,114,258.49
Highway	307,666.81
Phoenicia Water	20,459.30
Pine Hill Water	56,304.27
Phoenicia Lights	850.90
Chichester Lights	116.31
Pine Hill Lights	484.09
Ping Hill Sign	69.67
Septic District	786.53
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	\$ 1,500,996.37

**AND MOVES ITS ADOPTION**

Seconded by: KNEISSL  
ROLL CALL – 5 AYES

**RESOLUTION #47-25** **OFFERED BY: KNEISSL**

**OLIVEREA CEMETERY RELINQUISHED TO TOWN**

**Whereas**, Recently, the Town of Shandaken was approached by the Trustees of the Oliverea Cemetery in Oliverea to take over ownership & maintenance of the cemetery.

**Whereas**, Pursuant to NYS Town Law Section 291 requires towns to take over previously or currently owned by a cemetery board, when abandoned.

**Therefore Be It Resolved**, The Town Board of the Town of Shandaken hereby authorizes the Supervisor to sign such documents and take such action as may be required to acquire title of Oliverea Cemetery & Maintain it.

**BE IT FURTHER RESOLVED**, A special meeting will be held for the lot owners and members of the Oliverea Cemetery Association for the purpose of electing directors and preventing abandonment. Without directors to manage the cemetery the cemetery may become abandoned. Meeting to be held on Wednesday April 9, 2025 at 1pm, Shandaken Town Hall  
Contact Joyce Grant, Town Clerk with questions at 845-688-5004

**AND MOVES ITS ADOPTION**

Seconded by: DISCLAFANI  
ROLL CALL – 5 AYES

**RESOLUTION #48-25** **OFFERED BY: DISCLAFANI**

**APPOINT DEPUTY WATER SUPERINTENDENT (Phoenicia Water District)**

**WHEREAS** under §20, Notes of Decision 9 of the Town Law, the Town Board shall appoint all employees of the Town;

**THEREFORE, BE IT RESOLVED** that upon the recommendation of the Phoenicia Water Committee, Jameson H. Joyce be appointed Deputy Water Superintendent for the Phoenicia Water District and be paid \$22 per hour with a maximum of eight hours per two weeks.

**AND BE IT FURTHER RESOLVED** that within 180 days the Shandaken Town Board shall re-evaluate if hours and rates of pay are commensurate with the role.

**AND MOVES ITS ADOPTION**

Seconded by: DRAKE - ROLL CALL – 5 AYES

**Resolution Hiring  
Dynamic Water Concepts to Install Mesh Read Water Meters in the Pine Hill Water District**

**WHEREAS**, the water meters in the Pine Hill Water District were installed over twenty years ago and the radio transponders are no longer functional, and

**WHEREAS** the lack of reliable cellular service across the Pine Hill Water District prevents the effective use of cellular water meters, and

**WHEREAS** real time monitoring for potential leaks is a requirement for the healthy, safe, and effective management of the water district, and

**WHEREAS** no company that serves our region besides dynAMic Water Concepts has been identified as providing a system that uses mesh meter-to-meter communication, AND no alternative systems or types of systems have been identified that meet the above requirements,

**BE IT RESOLVED**, that the Shandaken Town Board declares dynAMic Water Concepts to be a sole source provider of this type of system,

**AND FURTHER RESOLVED**, that the Shandaken Town Board shall seek a 10-year loan for \$112,764.00 from the Rural Water Loan fund to fund this project,

**AND FURTHER RESOLVED**, that contingent upon the successful receipt of that loan, the Shandaken Town Board shall contract with DynAMic Water Concepts at a one-time cost of \$150,351.52 and an ongoing annual cost of \$3,813.00 for the installation of new water meters for the Pine Hill Water District including associated software and training.

**AND MOVES ITS ADOPTION**

Seconded by: STEEN  
ROLL CALL – 5 AYES

*On a Disclafani/Vanblarcum motion, the meeting adjourned at 8:28.*

*Signed this 4<sup>th</sup> day of March, 2025*

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*Joyce Grant – Town Clerk*