

**Parks & Recreation Committee  
Meeting Minutes  
3/24/2025 @ 5pm at Town Hall**

**In Attendance:** Autumn Brookmire, Keri Householder, Barbara Mansfield, Christina Varga, Nolan Wilder

**Not Present:** Samantha Awand-Gortel, Robert Drake, Kerry Henderson, Kevin VanBlarcum, Kathy Williams

**Guests:** Steve White

- **Meeting called to order at 5:03**
- **Pledge of Allegiance**
- **Prior meeting minutes approval**
  - **Motion made by** - C. Varga
  - **Seconded by**- N. Wilder
  - **All in favor**- Yea
- **Glenbrook Park:**
  - is coordinating with Steve from Highway Dept. for placement of a culvert he knows of that's in upper area of Glenbrook. Autumn has arranged for boulders to be delivered April 16: five to Parish Field and the remainder purchased last year to Glenbrook. Steve suggested that Jeff Collins deliver the boulders in the lower parking lot of Glenbrook on April 16. Collins has offered to come back and move boulders once KaN determines final placement. A meeting is scheduled on April 2 at 9:30 a.m. at Glenbrook, with Autumn, Falcon Krause, Steve White, and Karine Duteil of KaN and Kompan, the company installing the playground equipment. Autumn said we might need even more boulders. Steve suggested she talk to Eric as there might be some more at Glenbrook. Steve suggested we get millings to connect bathroom ramp to Pavilion. Babs will connect Nolan with Jay Shultis of Brian Hommel regarding winterizing of Glenbrook bathrooms going forward. **CREST update** – The Town did a resolution for a Tier 2 SEQR, as requested by DASNY. The reviews might be complete. **Dog Park Manager** - Keri Householder was welcomed by the Committee. A Town Resolution is needed to recognize her volunteer position. Following that, Keri needs to sign a document at Town Hall.

- **Naming opportunities** – The Committee is embarking on a Go Fund Me campaign for seating in all parks. We will offer memorial plaques. We have need for wood benches in the Glenbrook playground (design pending), Trex benches matching the one we got via their recycling program for Smith Park/Skate park, Big Indian, and Parish Field. Gail Alba has already said she wanted to do a memorial bench for Thomas Alba in the Skate Park. Several people have mentioned doing one or two benches for Marilyn Manning, and Carol Miserlian expressed interest.
- **Parish Field:**
  - Love Your Parks Day is May 3 (Rain Date May 4) Priorities are: put up ADA Swing; adjust swing chains, drill mats, put in edging and spread mulch, and assemble Tanbark Play Area. Will also promote Memorial Campaign.
  - Other Events
    - PFM 2025 May 18 through Oct 26. ADA Portable toilet sponsored by Market, which has an agreement to use the Park for free for the season.
    - PFOA 2025 Thursday August 28<sup>th</sup>- September 1<sup>st</sup>. The 9 hole mini golf planned for Parish Field will kick off in conjunction with the Festival of the Arts. Sponsorship are selling for \$300 per hole.
- **Smith Park:**
  - Skate Park:
    - Parking Area
    - Skate Park – the survey will be done soon. Don Brewer has been paid. Kerry took the sign that received complaints down.
- **Simpson Mini Park:** The Parks & Recreation Committee recommends designating Christina Varga manager of the Simpson Mini Park. The Committee awaits feedback on Simpson Park ownership.

Autumn Brookmire motioned to adjourned the meeting. Nolan Wilder 2<sup>nd</sup> the motion. All in favor. Meeting adjourned at 5:56.