



**Town of Shandaken Town Board**

**Monthly Meeting Agenda**

Monday, April 3, 2023 – 7pm

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting minutes**
- 5. Supervisor’s Financial Report**
- 6. Communications**
  - a. OCS Budget Presentation**
- 7. Committee Reports:**
  - a. Ambulance*
  - b. Building/Zoning*
  - c. Police*
  - d. Phoenicia Water*
  - e. Pine Hill Water*
  - f. Museum*
  - g. Recreation*
- 8. Public Comments on Resolutions**
- 9. Motions: CAC Grant Support**
- 10. Resolutions:**
  - 61- Pay All Bills**
  - 62-Ulster County Housing Smart Initiative**
  - 63 - Inspection Services for the Shandaken Septic**
  - 64- Parish Field Park Manager**
- 11. Open Public Comment**
- 12. Meeting Adjournment - *IN MEMORY OF – Patti Ullmann, Dakin Morehouse, Henry Rope***

**Supervisor Report April 2023  
Revenues**

Justice Fees	\$5,167.00
Sales Tax	\$48,686.52
Lease Direct	\$14.00
Ambulance Fees	\$13,776.21
Town Clerk Fees/EZ Pass	\$95.00
Franchise Fee (MTC/Time Warner)	\$20,061.93
Zoning Fees	\$775.00
Building Permit Fees	\$6,975.00
Dog Licenses	\$68.50
Police Fees	\$90.00
MAHV Rent	\$650.00
Registrar CE	\$288.00
Ambulance Donation	\$700.00
AWSAMP Reimbursement	\$847.50
SBA/Rental Cell	\$1,381.34
STR Receivables	\$2,505.22
Highway	\$0.00
Reimbursement Community Loan	\$31,875.00
<b>Totals</b>	<b><u>\$96,647.16</u></b>



## SUPERVISOR'S NOTES - APRIL 2023

This month we are working on grants towards our Conservation Advisory Councils food scrap collections program joined with our recycling and looking for grants for our Comprehensive Plan Update committee.

Tonight, we will have a budget presentation by Onteora Central Schools Superintendent Victoria McLaren and Assistant Superintendent for Business Monica LaClair.

We received about 120,000. granted from AWSMP for the Pine Hill LFA We are applying for another 6,500. added to that for engineering on a bridge on Bonnieview. This summer the Town will be replacing that Bridge and Ulster County will be replacing the other above it.

Later this month, with another Grant from partners of Ashokan Watershed Stream Management Program. they will send Donna Lamoine, our Code enforcement officer, Kevin, Eric and myself to Syracuse for a flood management seminar.

Our next meeting is May 1st

Peter DiSclafani, Supervisor

- 1) Motion to; take bids for a Septic Pumping company to pump and dispose septage for 53 septic tanks in the Shandaken Septic Maintenance District, approximately 1000. gallons each. Coordinate with the Town and CWC that will inspect each unit. Identify which need excavating to access and which need an access-riser installed. And separately bid the cost for installing each riser. Bids need to be received in the Clerk's office by April 30 and will be awarded at the May 1<sup>st</sup> Town Board meeting. We reserve the right to refuse any bids.
- 2) Motion to; Request for qualifications (RFQ) and/ or request for Proposal (RFP) for a Planner or Planning firm to assist with the Town of Shandaken Comprehensive Plan Update Committee. Bids need to be in the Clerk's office by April 30. We reserve the right to refuse any bids.
- 3) Motion to; A bid for busing service for Shandaken Summer Recreation Camp. Six-week program, generally three times per week possible. Start pick-up 8:30 am in Mt. Tremper and pick up in four locations on Route 28 and delivery to the Pine Hill Lake. Return at 4:00 pm. We reserve the right to refuse any bids.
- 4) To reduce foods in the waste stream, Motion for our Conservation Advisory Council (CAC) to research and apply for a grant to develop a food scrap recycling program. Operational days and times the Town recycling center is open.
- 5) Motion to: receive bids to sand and refinish meeting room hall floor of @1100. s/f



# SHANDAKEN POLICE DEPARTMENT

Post Office Box 134  
 Shandaken, New York 12480  
 845-688-9902 . 845-688-9748(b) . 845-688-5332(f)  
 CHIEF OF POLICE CHAD STOREY chief@shandakenpolice.org

## March 2023 Monthly Report

INCIDENT TYPE	NUMBER
911 Misdia/No Voice/Abandoned	
Accident PIAA/PDAA	14
Abandoned Vehicle	
Alarm Burglary/Panic/Robbery	3
Animal Complaint/Investigation	3
Assist EMS/Fire	12
Criminal Mischief	
Disorderly Conduct	1
Encon Violation	
Larceny	6
Community Oriented Policing Project	5
Custody Dispute	
Civil	1
Disabled Vehicle	6
Dispute	3
Domestic Dispute	1
Erratic Vehicle	
Foot Patrol	
Fraud/Larceny	
Mental Health Law	1

INCIDENT TYPE	NUMBER
Harassment	1
Local Law	
Lock Out	10
Lost/Missing Person	1
Noise	3
Property Retrieval/Lost/Found	
Public Service	7
Open Door	
Property Check	372
Road Hazard	3
School Check	34
Shots Fired	1
Suspicious Activity	5
Traffic Stop	71
Trespass	
Vehicle and Traffic Complaint	4
Welfare Check	15
Warrant	1
Total	212

SUMMONS ISSUED	49
ARRESTS	4

Property Checks 372  
 Total w/property checks 584

## March 2023 Building Dept. Report

Building Permits. 13

Demolition Permits 1

Building Inspections 16

Certificate of Occupancy 0

Certificate of Compliance 19

Stop Work 1

STR inspections on those with violations 1



### March 2023 Report

**TOTAL CALLS RECEIVED – 42**

**MUTUAL AID GIVEN/ RECEIVED - 0**

In a landmark moment in the history of the Town’s Ambulance Service, the Olympic Regional Development Authority (ORDA) has finally agreed to supplement the costs of providing responses to Belleayre Mountain. For many of the Town’s “old timers”, you may remember that this has been an ongoing conversation for decades, however never truly gained momentum despite the best efforts of both Ambulance and Town personnel. The Ambulance Service responded to Belleayre 66 times this season (from November 2022 to present), with 31 calls occurring in January 2023 alone.

Following research by Councilmember Drake and Ambulance Administration, it was found that yearly subsidies had historically been provided to all other Ambulance Services providing care to ORDA facilities falling within their operating territory. After discussions with the President of ORDA, it was indicated that starting in 2023 the organization shall contribute yearly to the Town of Shandaken Ambulance Service. Any contribution to defer costs to the taxpayer for the service that the Ambulance provides is a huge help, and this conversation has indicated a desire to talk further about how to make sure the Ambulance Service is best capable to accommodate growth both at the ski center, and for local needs.

Many thanks to the ORDA Board, as their decision to finally provide this long awaited subsidy will provide relief to the costs of providing the level of care expected at Belleayre by our responders. And lastly but certainly not least, this could not have been possible without the support of the Town Board- however specifically Councilmember Drake who resurrected the conversation, and followed up in an official capacity to assure that this landmark moment could occur. Many thanks, and onward and upward!

**Stay safe out there!**

*Richard Muellerleite*

Chief of Department, Shandaken Ambulance

### **Town Clerk – Upcoming Events**

- + This Friday, April 7<sup>th</sup> – 11am – Grand Opening Ribbon Cutting at Wellness Rx Pharmacy – Main Street Phoenicia. All welcome**
- +April 14<sup>th</sup> & 15<sup>th</sup> – Movie Nights – Phoenicia Playhouse**
- +CAC & PHCC will host FREE Composting Classes April 17 & May 9<sup>th</sup>**
- +Sunday April 23<sup>rd</sup> – Celebration & Appreciation event for Rev. Ralph Darmstadt at the Memorial Methodist Church Shandaken. All welcome 10:30 to Noon. Refreshments.**
- +CPR Class with Patti Rudge – Phoenicia Library Wed. April 12<sup>th</sup> Appt. Needed**
- +Job Fair at Emerson Resort - April 13<sup>th</sup> – 10-4pm**
- +Computer Fixer Guy @ Pho. Library Sat. April 15<sup>th</sup> – Appt Needed**
- +Penny Social @ Parish Hall Saturday April 22<sup>nd</sup> – by Pho. Rotary**

### **Shandaken Historical Museum’s Report for March 2023**

We’ve given 46 visitors the tour of our museum sharing our fascinating history with them and creating an enthusiastic interest. Visitor Cathy Holden drove 3.5 hours to learn more ancestry for her family, she was very pleased, and will soon

return. Lynn Miller is searching for info. about her great great grandfather John N.C. Kiersted. We receive many requests from the ancestry files of our museum, including a search for a Mary Myers who I believe is a distant cousin of mine.

Samantha from the Ulster Savings bank asked me if I could interview Calvin Smith, he'd like to share Phoenicia history with us, I'm working on a good day for this. We also set up a display at the Ulster savings Bank as the Business of the Month.

Rafael Santiago from the Shandaken Inn came in for the tour. He wants to learn more Shandaken history for a special trivia night at the Clubhouse. Pamela Martin came in she has a poetry walk set up in Pine Hill. April is poetry month and the museum provided vintage pictures of the buildings along the poetry path as well as poems written in the early 1900's by Merryl Blish also of Pine Hill. Another project I'm working on is history display and booklet for the Big Indian\Oliveria Fire Department , they are celebrating 75 years of community service and their Ladies Auxiliary is active now for 70 years. Our fire departments are run by volunteers and that takes a special soul to give that particular gift of service. They need more volunteers to join so if you're interested please join up with your local fire department.

We still need a few more people and their historic properties to join our metal detecting hunt with our friends the "Nor'Easters". This fund raiser will be great for the museum and the community. Generally there are 50 participants who spend the weekend at our lodgings , eat in our restaurants and shop in our stores. With such a large number we like to have 10 – 12 properties this way they can scatter for the hunt ,meaning each property will have a few of our metal hunters instead of all 50 on a single property, they spread out. Please give us a call and join the fun at 845-254-4460 or email [shandakenmuseum@gmail.com](mailto:shandakenmuseum@gmail.com).

**RESOLUTION #61**

**OFFERED BY: VANBLARCUM**

**RESOLUTION TO PAY ALL BILLS**

**WHEREAS**, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

**THEREFORE BE IT RESOLVED**, that the Town Board authorize the following vouchers paid:

General	\$ 291,684.33
Highway	156,816.54
Phoenicia Water	49,415.19
Pine Hill Water	53,369.83
Phoenicia Lights	780.86
Chichester Lights	97.69
Pine Hill Lights	468.31
Shandaken Septic SMD	196.50
Amb. Donation Acct	49.99
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	\$ 552,879.24

**AND MOVES ITS ADOPTION**

Seconded by: DISCLAFANI

**ROLL CALL**

**AYES**                      **NAYS**

**BOARD MEMBER DRAKE**                        X                        \_\_\_\_\_

**BOARD MEMBER KNEISSL**                      ABSENT                      \_\_\_\_\_

**BOARD MEMBER STEEN**                        X                        \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**                        X                        \_\_\_\_\_

**SUPERVISOR DISCLAFANI**                        X                        \_\_\_\_\_

**RESOLUTION #62**

**OFFERED BY: DISCLAFANI**

**RESOLUTION Join the Ulster County Housing Smart Communities Initiative**

WHEREAS, the Town of Shandaken Town Board, believes that rising housing and rental costs and a lack of diverse housing opportunities for all community members pose a significant challenge to the members of our community; and

WHEREAS, affordable housing is defined as housing in which the occupant is paying no more than 30% of monthly or annual income for housing costs, including utilities; and

WHEREAS, ensuring there are affordable housing options for all community members is a key responsibility of the elected officials of the Town, and a critical component of creating a healthy, sustainable, and prosperous community; and

WHEREAS, rising housing and rental costs and a lack of diverse housing opportunities for all community members is in part due to the demand for housing far exceeding the supply of new affordable and workforce housing being developed in the community; and

WHEREAS, a long-term commitment by the Town to review and approve new affordable and workforce housing projects is a critical strategy for ensuring there are affordable housing options for all community members; and

WHEREAS, working toward housing solutions is a priority for the well-being of the local residents, the economy, and community sustainability; and

WHEREAS, we believe that our response to housing challenges provides us with an opportunity to improve housing opportunities and community wellbeing for all community members, and to build livable, affordable, and housing-smart communities,

IT IS HEREBY RESOLVED that Town of Shandaken, in order to meet local housing needs, adopts the following commitments as part of joining the Ulster County Housing Smart Communities Initiative. This commitment includes completing the following six steps:

- 1) Join the program through municipal resolution and begin engaging with the community
- 2) Designate a Housing Smart Community coordinator to serve as liaison between Ulster County and the municipality
- 3) Form a housing task force or designate an existing official housing-related body of the Town to serve as the group committed to the program
- 4) Register for participation in the program on the Housing Smart Communities Initiative website
- 5) Establish a community outreach and educational campaign on the importance of developing a range of housing options
- 6) Begin implementing a prioritized set of the Housing Smart Actions included in the program

**AND MOVES ITS ADOPTION**

Seconded by: DRAKE

ROLL CALL	
AYES	NAYS

<b>BOARD MEMBER DRAKE</b>	__X__	_____
<b>BOARD MEMBER KNEISSL</b>	ABSENT	_____
<b>BOARD MEMBER STEEN</b>	__X__	_____
<b>BOARD MEMBER VAN BLARCUM</b>	__X__	_____
<b>SUPERVISOR DISCLAFANI</b>	__X__	_____

**RESOLUTION #63**

**OFFERED BY: DRAKE**

**Resolution Inspection Services for the Shandaken  
Septic Maintenance District**

**WHEREAS** The Town of Shandaken formed the Shandaken Septic Maintenance District and intends to maintain and improve said septic systems; and

**WHEREAS** the Town of Shandaken Town Board accepts the Catskill Watershed Corporation estimate, dated March 15, 2023, to inspect the fifty-three (53) septic systems in 2023; and

**NOW, THEREFORE BE IT RESOLVED** that the Town of Shandaken Town Board authorizes the Supervisor to execute an agreement / contract and coordinate with the Catskill Watershed Corporation to provide said inspection services for the Shandaken Septic Maintenance District in 2023 in an amount not to exceed \$8,000.00.

**AND MOVES ITS ADOPTION**

Seconded by: STEEN

ROLL CALL	
AYES	NAYS

<b>BOARD MEMBER DRAKE</b>	__X__	_____
<b>BOARD MEMBER KNEISSL</b>	ABSENT	_____
<b>BOARD MEMBER STEEN</b>	__X__	_____
<b>BOARD MEMBER VAN BLARCUM</b>	__X__	_____
<b>SUPERVISOR DISCLAFANI</b>	__X__	_____

**RESOLUTION #64-23**

**OFFERED BY: STEEN**

**Resolution Parish Field – Park Manager**

**WHEREAS**, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

**THEREFORE BE IT RESOLVED** that **Autumn Brookmire** be appointed as member of the Shandaken Parks & Rec Committee & Manager of Parish Field, Phoenicia . At no compensation

**AND MOVES ITS ADOPTION**

Seconded by: VANBLARCUM

ROLL CALL

AYES                      NAYS

<b>BOARD MEMBER DRAKE</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER KNEISSL</b>	ABSENT	<u>      </u>
<b>BOARD MEMBER STEEN</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER VAN BLARCUM</b>	<u>  X  </u>	<u>      </u>
<b>SUPERVISOR DISCLAFANI</b>	<u>  X  </u>	<u>      </u>

On a Disclafani/Steen Motion, the meeting adjourned at 7:50

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Joyce Grant – Town Clerk