

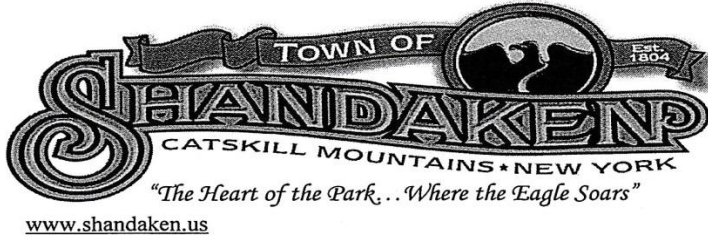


Town of Shandaken Town Board
Regular Monthly Meeting Agenda
Monday, May 6, 2019

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of previous T/B Meeting minutes
5. Supervisor's Financial Report
6. Communications
 - a. **Onteora Board of Ed** : 2019-2020 Budget Presentation
 - b. **Raising Hope**: Judith Bromley, Director
7. **Committee Reports**:
 - a. *Ambulance*
 - b. *Building/Zoning*
 - c. *Police*
 - d. *Phoenicia Water*
 - e. *Pine Hill Water*
 - f. *Museum*
 - g. *Recreation*
8. **Public Comments on Resolutions**
9. **Motions**:
10. **Resolutions**:
 75. **Pay All Bills**
 76. **Town Board –Finalize Shandaken Septic District Formation**
 77. **Highway – Award RFQ for Highway Survey Work**
 78. **Parks & Rec – Renew Emerson Fields Lease**
 - a. \$1 for 5 yrs
 79. **Town Board – Public Assembly Permit**
 - a. Phoenicia International Festival of the Voice
 80. **Recreation – Advertise for Summer Rec Director and Asst. Director**
11. **Open Public Comment**
12. **Meeting Adjournment - *IN MEMORY OF: Zdenek Marek***

Supervisor Report April 2019
Revenues

Registrar/Vital Statistics Fees	\$70.00
Time Warner Franchise Fee	\$20,446.96
Medical Insurance Reimbursement	\$150.66
Ambulance Fees	\$11,810.84
Town Clerk Fees/EZ Pass/Conservation	\$47.54
Cell Tower	\$1,002.85
Justice Fees	\$20,094.00
Building Permit Fees	\$3,848.00
Dog Licenses	\$119.00
CWC Election Inspectors Shandaken Dist.	\$600.00
Unallocated Insurance Reimbursement	\$500.00
Ambulance Donation	\$25.00
Phoe WD Unclassified Revenue	\$175.00
Gen Unclassified Revenue	\$409.04
UC Forest Revocation Tax Int. & Penalty	\$6,194.75
Shandaken Rural Cemetery	\$185.00
Totals	<u><u>\$65,678.64</u></u>



Supervisor: (845) 688-7165
Police: (845) 688-9902
Town Clerk: (845) 688-5004
Justice Court: (845) 688-5005
Assessor: (845) 688-5003
ZBA/ZEO/Planning: (845) 688-5008
Highway: (845) 688-9901
Fax: (845) 688-2041

P.O. Box 134, 7209 Rte. 28, Shandaken, NY 12480

Upcoming Town Board Topics & Activity MONTH OF MAY 2019

SHANDAKEN SEPTIC DISTRICT: As you may recall, March 30th the Hamlet of

Shandaken residents voted overwhelmingly in favor of creating the Shandaken Septic Maintenance District. Our resolution tonight finalizes the organization of the District and engineers are looking to go out to bid over the next few months to start working on approximately 30 systems in the District which are in need of repairs or replacement. We anticipate this work to continue throughout the summer and into the fall. Once the work is completed the NYC DEP Funding will be turned over to the Town for future repairs and maintenance of septic systems within the District. This work is being provided without any cost to the property owners.

RECREATION: We have a resolution tonight to advertise for a Summer Recreation Director

and Assistant Director. This is not to say we are wholly dissatisfied with the current personnel we are just doing some due diligence to see if there are other options available to operate our Summer Recreation Program. Both positions are Part-Time for three days a week for eight weeks and pay \$650 and \$450 per week and will be in charge of approximately 10-12 Counselors overseeing 80-100 children ages 5- 16. Anyone interested should send an application to my office before Wednesday, May 22nd so we can conduct interviews prior to our next Town Board meeting. Of course we are always seeking Summer Camp Counselors, as well. Anyone interested in a Counselor position should send their application to my office as well. Counselors will be selected by the eventual Recreation Director and Assistant.

Parks & Recreation Board: I am saddened to report that Martie Gailles, who has

served as the Chair of the Parks and Recreation Board, has submitted her resignation. Martie has done a fantastic job helping to provide guidance for continuing improvements at all of our Town Parks and childrens' programs over the past few years. We are sorry to see her go and will be looking for someone to take the position as Martie can never be "replaced." It has also come to my attention that upon Carol Urban's passing a few months ago, we are still in need of a Park Manager for the Parish Field in Phoenicia. Anyone interested in either of these positions should reach me in my office. These are volunteer positions for 3 year seats.

MISC.: We have resolutions to hire a surveyor for the Highway Department, of which we only received one

bid from C.T. Male Associates, in order to help solidify boundaries for certain roads throughout the Town, and another to renew our five year lease agreement for the Emerson Soccer Fields in Mt. Tremper. Additionally we have our annual resolution for the Public Assembly Permit for the Phoenicia International Festival of the Voice celebrating its 10th year of operation which will be taking place August 2nd through the 4th.

FIRE DEPARTMENT GRANT: Last month we approved applying to NYS for grants

regarding Phoenicia Water Work and Planning Activities. Under Planning Grants we will now also be applying for an efficiency grant on behalf of the Pine Hill and Highmount Fire Protection District (currently contracted to the Pine Hill Fire Company) and are happy to work with the Big Indian-Oliveria Fire Department. Our Fire Departments are necessary resource and have been straddled with increasing requirements for duty, reductions in personnel and financially burdening mandates. In an effort to try and see how to address these issues moving forward we will be applying for a grant to look at possible ways to more efficiently and effectively operate in the hopes of helping to reduce any redundancies and costs for the taxpayers of these districts. These recommendations may include sharing of services or equipment and may include options for possible consolidation. Please note that if awarded, any findings or recommendations would be left to the Agency Having Jurisdiction. In the case of the Pine Hill and Highmount Fire Protection Districts that would be the Town Board and the Pine Hill Fire Company Board of Directors, in the Big Indian-Oliveria Fire District that would be their Board of Commissioners. The \$10,000 grant requires a 50% match of \$5,000 from the applicant. Noting that the Shandaken taxpayers of these districts would be the ultimate beneficiaries, I would propose that the Town cover this match from within the existing Town Budget.

Our next regular meeting is scheduled for

Monday, June 3, 2019 at 7:00 pm.



Unit #	Odometer Start	Odometer End	Difference
82	109968	109968	0
83	93713	96593	2880
84	63709	66868	3159
86	125869	125869	0
Patrol		Total Difference	6039

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General	\$ 88,195.73
Highway	63,009.23
Phoenicia Water	10,741.13
Pine Hill Water	17,675.95
Phoenicia Lights	1,038.05
Chichester Lights	155.90
Pine Hill Lights	629.22

	\$ 181,445.21

AND MOVES ITS ADOPTION

Seconded by: VANBLARCUM

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	__X__	_____
BOARD MEMBER DISCLAFANI	__X__	_____
BOARD MEMBER STORMS	__X__	_____
BOARD MEMBER VANBLARCUM	__X__	_____
SUPERVISOR STANLEY	__X__	_____

ESTABLISH SHANDAKEN SEPTIC MAINTENANCE DISTRICT

WHEREAS, A resolution having been adopted by the Town Board of the Town of Shandaken, New York (the “Town”), on December 3, 2018, the Town Board adopted a resolution accepting and adopting the materials needed for the formation of the Shandaken Septic Maintenance District (“Septic Maintenance District” or “District”), including a description of the proposed District, reciting that the cost of the formation of the District will be fully subsidized by the City of New York and potentially State and Federal grants, directing a copy of the Engineer’s Report and Plan, Service Area Map, and a detailed explanation of the costs to each residential and non-residential landowner to be placed in the Town Clerk’s office and made available for public inspection, and specifying that said Town Board shall meet at the Shandaken Town Hall, Town of Shandaken, New York on the 22nd of January, 2019, for the purpose of conducting a public hearing on such proposal to establish the District and to hear all persons interested in the subject thereof concerning the same, and a hearing having been duly held by said Board at such time and place, it having been duly resolved and determined following such hearing that the notice of hearing was published and posted as required by law and otherwise sufficient, that all the property owners within the proposed District were benefitted thereby, that all property owners benefitted were included within the limits of the proposed District, and that it was in public interest to grant in whole the relief sought, and it having been then and further duly resolved that the establishment of such District as proposed be approved, subject to permissive referendum in the manner provided in Town Law Article 7, and a certificate of the Town Clerk having been filed pursuant to Town Law § 209-e(4), certifying the results of the special election held on March 30, 2019 stating that a majority of the residents of the District voted in favor of the establishment of the District, and the permission of the State Comptroller not being required pursuant to Town Law § 209-f.

THEREFORE BE IT RESOLVED that the District be established in the Town and designated as the Shandaken Septic Maintenance District with the description and boundaries as set forth in Exhibit A; and

BE IT FURTHER RESOLVED that the Town Clerk of the Town of Shandaken is hereby authorized and directed to cause a certified copy of this order to be duly recorded in the Office of the Clerk of Ulster County in which the Town is located, within ten (10) after the adoption of this order; and

BE IT YET FURTHER RESOLVED that the Town Clerk is hereby authorized and directed to file a certified copy of this order with the New York State Comptroller’s Office, Albany, New York, within ten (10) days after the adoption of this order.

AND MOVES ITS ADOPTION

SECONDED BY: STANLEY

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

Resolution #77-19 **Offered by STANLEY**

Award RFQ for Highway Survey Work

WHEREAS, Pursuant to Town Board resolution, the Town of Shandaken Town Board Advertised for bids for a Surveyor to assist the Town Highway Department.

WHEREAS, bids – clearly marked on envelope ‘Survey Bid’ were received at the Town Clerk’s Office, Shandaken Town Hall, 7209 Route 28, PO Box 67, Shandaken, NY 12480 no later than 12pm on Monday, April 29, 2019. All submissions would be certified by the Town Clerk as received by that time and sent to the review committee for recommendation to the Town Board to be awarded at the regular Town Board meeting on Monday May 6, 2019. The Town Board reserves the right to reject any or all bids.

THEREFORE, BE IT RESOLVED, that the following bids were received and accepted as qualified bidders-

CT MALE – 50 Century Hill Drive, Latham NY 12110

AND MOVES ITS ADOPTION

Seconded by: VANBLARCUM

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

RESOLUTION # 78-19 **OFFERED BY STORMS**

RESOLUTION FOR RENEWAL OF EMERSON SOCCER FIELDS LEASE

WHEREAS, the Town of Shandaken entered into a lease agreement with Kaatskill Development Partners, LLC of 5340 Rte. 28 Mt. Tremper, NY 12457 since October 15, 2006; and

WHEREAS, the Town has used these fields in conjunction with the Onteora School District and several local organizations; and

WHEREAS, the Town desires to renew the lease with Kaatskill Development Partners, LLC. in order to continue to provide quality soccer fields for use by all age groups throughout the Town of Shandaken,

THEREFORE BE IT RESOLVED the Town of Shandaken Town Board hereby authorizes the Town Supervisor to renew the lease with Kaatskill Development Partners, LLC for the price of one dollar (\$1) per

year and that said lease shall not exceed a date of March 31, 2024 and shall not exceed a total price of five dollars (\$5).

AND MOVES ITS ADOPTION

Seconded by: ALBA

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

RESOLUTION #79-19

OFFERED BY ALBA

RESOLUTION APPROVING PUBLIC ASSEMBLY PERMIT
FOR THE PHOENICIA INTERNATIONAL FESTIVAL OF THE VOICE

WHEREAS, the Town of Shandaken Town Board under §59 of the Town of Shandaken Code has the sole authority to approve applications for the purpose of a Public Assembly in excess of five hundred (500) persons, and

WHEREAS, the Town Board recognizes the benefits of public events to the economy of the Town and also recognizes the necessity to provide adequate protections and a safe environment for its residents and participants alike, and

WHEREAS, the Town is in receipt of documentation illustrating compliance under the law providing the necessary insurance, permits, security, parking, lighting, sanitation, emergency and evacuation requirements, and

THEREFORE, BE IT RESOLVED, the Town Board is satisfied with the application from the **Phoenicia International Festival of the Voice** for their event to be held in **Phoenicia, NY on August 2, 2019 – August 4, 2019**

AND MOVES ITS ADOPTION

Seconded by: STANLEY

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

RESOLUTION # 80-19

OFFERED BY: DISCLAFANI

ADVERTISE FOR TOWN SUMMER CAMP DIRECTOR AND ASSISTANT DIRECTOR

WHEREAS, the Town of Shandaken operates a recreational summer day camp (Camp) for six weeks on Tuesdays through Thursdays starting July 9th, 2019 through August 15th, 2019; and

WHEREAS, the Town Board; under § 20, Notes of Decision 9 of the Town Law, the Town Board shall appoint all employees of the Town; and

WHEREAS, the Town wishes to explore available options for a Director and Assistant Director for the Camp for the 2019 season; and

THEREFORE BE IT RESOLVED that the Town of Shandaken will advertise for the two positions immediately with interviews to be conducted before the end of the month and personnel to be hired at our next regularly scheduled Town Board meeting; and

AND MOVES ITS ADOPTION

Seconded by VANBLARCUM

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

Signed this 7th day of May, 2019

Joyce Grant, Town Clerk