

**Town of Shandaken  
County of Ulster  
State of New York**

**The Town of Shandaken Town Board conducted a Regular Monthly Meeting on Monday,  
October 7<sup>th</sup> – 7pm, Shandaken Town Hall. 7209 Rt. 28 Shandaken, NY**

**Call to Order  
Pledge of Allegiance  
Roll Call**

<b>Members Present</b>	<b>Robert Stanley – Supervisor Peter DiSclafani – Board Member Kevin VanBlarcum – Board Member Faye Storms – Board Member</b>
<b>Members Absent</b>	<b>Gael Alba - Board Member</b>

<b>Recording Secretary</b>	<b>Joyce Grant - Town Clerk</b>
----------------------------	---------------------------------

**On a Stanley/Storms motion the Town Board unanimously approved the minutes of the previous meeting as submitted by the Town Clerk.**

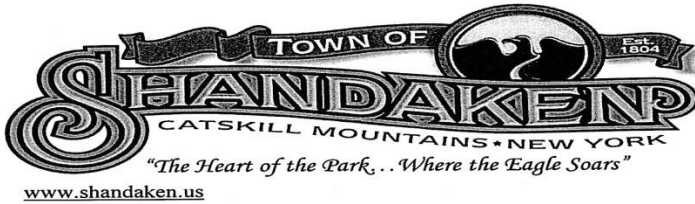


**Town of Shandaken Town Board  
Regular Monthly Meeting Agenda  
Monday, October 7, 2019**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting minutes**
- 5. Supervisor's Financial Report**
- 6. Communications**
- 7. Committee Reports:**
  - a. Ambulance*
  - b. Building/Zoning*
  - c. Police*
  - d. Phoenicia Water*
  - e. Pine Hill Water*
  - f. Museum*
  - g. Recreation*
- 8. Public Comments on Resolutions**
- 9. Motions:**
- 10. Resolutions:**
  - 114. Pay All Bills**
  - 115. Town Board – Accept Bids for Shandaken Septic District**
  - 116. Town Board – Adopt Tentative 2020 Budget as Preliminary 2020 Budget**
  - 117. Town Board – Set Public Hearing & Special Meeting**
    - a. Adopt Local Law #2 of 2019 – Exceed NYS Tax Cap*
    - b. Wednesday, October 23, 2019 @ 1pm*
  - 118. Town Board – Set Public Hearing 2020 Budget**
    - a. Wednesday, November 6, 2019 @ 6:30pm*
  - 119. Town Board – Set Halloween Curfew**
- 11. Open Public Comment**
- 12. Meeting Adjournment -**

<b><i>IN MEMORY OF:</i></b>	
<b><i>Eva Quick</i></b>	<b><i>Tanya Smith</i></b>

***Motion by Storms & Vanblarcum to accept resignation of Sandra Petterson, secretary, Building Zoning and advertise for position available. Motion carried.***



[www.shandaken.us](http://www.shandaken.us)

Supervisor: (845) 688-7165  
Police: (845) 688-9902  
Town Clerk: (845) 688-5004  
Justice Court: (845) 688-5005  
Assessor: (845) 688-5003  
ZBA/ZEO/Planning: (845) 688-5008  
Highway: (845) 688-9901  
Fax: (845) 688-2041

P.O. Box 134, 7209 Rte. 28, Shandaken, NY 12480

## **Upcoming Town Board Topics & Activity MONTH OF OCTOBER 2019**

### **2020 TENTATIVE BUDGET:** I have released the Tentative Budget which we will vote on

tonight to accept as the Preliminary Budget for 2020. We will again have to exceed the State imposed Tax Cap mostly due to increases in employees' salaries and Healthcare and Retirement projections.

In regards to the **General Budget** as I have said, most of the increases come from increases in salaries reflecting the increases in the minimum wage (which as of January 1 goes up another 70 cents per hour to \$11.80). The minimum wage is due to increase at this increment each year until at least 2022 or when the entire state meets the \$15 minimum wage.

In consideration of this and out of respect for those who have put in the time and worked up to their current rates, I'm raising all employees who are under \$15 per hour the full 70 cents while other employees raise approximately 40-50 cents per hour.

I have increased a few elected officials roughly 2% (Supervisor, Town Clerk, Highway Superintendent and Assessor Chair) but minimally (\$750-\$1,000).

By far the largest increase in salaries is in the Ambulance Department. This is our largest group of employees and we have had difficulty in attracting more professionals to help us due the relatively lower rate of pay they would receive versus other local departments. This leads us to pay more Overtime to continuing Full-Time Employees as we have a limited number of Part-Timers. In conversations with the Chief and Deputy Chief we do see a need to hire at least one more Full-Time Medic which could help alleviate much of the OT in that field, but would still need to find more PT employees to fill in for times of Vacation, Sick and Personal days. Our drivers would only receive the new minimum wage of \$11.80/hr with EMT-B's starting at \$12.80/hr and EMT-P's starting at \$20.00/hr. Additionally, in order to bring more equality to the Chief's position in line with the Police Department, I'm proposing raising the Chief from \$12,000 to \$20,000 annually. In conversation and agreement with the Chief he would be required to cover at least one shift a week which again would help us in reducing OT costs and saves us financially, identical to the Police Chief.

I've increased the line dedicated for a Part Time Zoning Officer to see if we can again, find someone to help Howie with current work and work that may be increasing due to several factors currently within that department.

The Town Museum has followed through on their promise to establish itself as a stand-alone not-for-profit status. We are changing their budget line wholly to contractual as they will now take on the responsibilities of paying the employee, setting her wage and to meet increased costs. It will help to streamline their purchasing ability and to handle their own payroll costs.

The Phoenicia Library has requested a roughly \$10,000 increase for next year which is subject to a public referendum. In anticipation of its passing, I am adding that to the budget now.

Other increases come from Retirement and Healthcare as they are projected to rise a near 10% increase in Retirement, a \$20,000 increase and near 6% in Healthcare which amounts to a \$10,000 increase. The General Tax increase for 2020 is projected at 4.92%.

On the **Highway Budget** we are happy to report that due to finally receiving most of the funds due to us from FEMA we can remove the costs associated with floating the Revenue Anticipation Note Bond. But there will be increases due to anticipated employee costs and Machinery as we continue to replace our aging fleet of Highway Vehicles. Retirement is similarly increasing adding roughly \$10,000. The Highway has plenty of money to run through the year and plenty in at this time the Highway Budget is showing a tax increase of 1.46%.

**Phoenicia Water District** where bills have been relatively flat since last year we are not increasing the rate on usage but the Tax levy will increase due to personnel related costs with an increase of \$1,600 or 2.80%.

**Pine Hill Water District** tax will remain the same at this time. Don Clark has requested that we consider a slight increase in the usage rate which has been \$3.59 per 1,000 gallons for a little over a decade. A small increase to \$5.00 is being considered in order to provide him some additional necessary funding. We will be scheduling a public hearing once we finalize what the new rate would suffice.

The **Fire Districts:** Phoenicia Fire District is not considering a rate hike this year. Big Indian-Oliverea is requesting a 2.19% increase of just over \$2,000; and Pine Hill/Highmount is to increase a flat 2% of approximately \$2,000. **Lighting Districts** will remain unchanged.

**All said and done spending is going up 2.5% with a combined overall tax increase of 3.09%.** The increase means that, barring any change in your assessment, for every \$500 in Town Taxes you paid this year, next year will go up by roughly \$15.45.

We will hold a Special meeting on Wednesday, October 23<sup>rd</sup> @ 1pm to adopt the law allowing us to exceed the Tax Cap. We will also be holding our annual Budget Public Hearing just prior to our next Board meeting scheduled for 6:30pm on Wednesday, November 6, 2019, the evening after Election Day.

**Shandaken Septic District:** Bids were due last week for the District work to be performed prior to the funding being turned over to the Town. There are approximately 30 homes due to receive either new septic systems or repairs within the district in this bid package. Following review by our friends at the CWC and Lamont Engineering, we will be awarding the bid to Evergreen Mountain Construction for a price of \$447,000.

**MISC.:** We have our annual resolution regarding a curfew for Halloween evening.

I'd also like to mention some upcoming events: Pine Hill will be hosting the 4<sup>th</sup> annual Block Party on this coming Sunday, October 13<sup>th</sup> starting at 12pm in the Parking lot on Main Street. It's a free event to raise funds for a freestyle Park in Pine Hill. A real community event we have live music all day, Woodstock and Westkill Breweries will be providing beverages along with Bloody Marys from Union Grove Distillery. There are craft vendors and activities at the Community Center. All are welcome as the music continues into the night at the Pine Hill Arms and The Jewelweed.

On Halloween evening it appears there plans in the works, again for the Parking Lot in Pine Hill to host a TRUNK OR TREAT PARTY from 5-8PM ON Thursday, October 31<sup>st</sup>. A fairly new activity anyone is welcome bring their car and decorations for the trunk in order to provide the kids with a safe way to Trick or Treat. It saves the parents from driving all over to find homes and lets the parents get together and enjoy the evening. The Community Center will be hosting events for young and old alike and again it is a free event and all are welcome to participate.

**Our next regular meeting is scheduled for  
Wednesday, November 6, 2019 at 7:00 pm.**



Supervisor Report September 2019  
Revenues

Zoning Fees	\$295.00
Police Fees	\$60.00
Ambulance Fees	\$3,858.01
Town Clerk Fees/EZ Pass/Conservation	\$122.91
Cell Tower	\$1,002.85
Justice Fees	\$10,206.00
Building Permit Fees	\$2,276.50
Dog Licenses	\$72.50
Central Mail Contractual	\$105.60
UC Sales Tax	\$38,624.64
Recycling Misc. Revenue	\$188.40
Registrar fees	\$220.00
<hr/>	
Totals	<u>\$57,032.41</u>



September 2019 Report

TOTAL CALLS RECEIVED - 25

MUTUAL AID GIVEN - 1 - Greene County

MUTUAL AID RECEIVED- 0

As many of you are aware, October ushers in a myriad of fire prevention activities in the United States. As Fire Prevention Week in 2019 is from October 6 to October 12, many of our local departments take time throughout the entire month to visit local schools and civic organizations to promote fire safety in all age groups. Kudos to those dedicated individuals, and be sure to say hello when you see them.

This year's theme for Fire Prevention Week is "not all heroes wear capes". As quirky as this sounds- be a hero to your family and take some time this month to educate your loved ones about what you have learned about fire safety- simple things like going over your home escape plan, stop drop and roll, and designating a meeting place in the case of an at home emergency are all good examples of things that you can review that can potentially save a life!

If you haven't already, please check your smoke detectors and CO detectors- and if you need assistance please contact the town clerks office at 688-5004.

Vehicle	Ending	Beginning	Total
7850	7757	6444	1313
7851	100449	100332	117
625	88369	87334	1035
626	50790	49574	1216



MONTHLY STATISTICAL REPORT

## SEPTEMBER 2019

Summons's Issued	67
Arrests	9

## MUSEUM Director's report for September 2019

September passed so quickly. All the preparations for our 30<sup>th</sup> Anniversary kept us all busy. Robert Sass did building repairs the entire week prior to the event, as it was crunch time, he did the cement pours for the front steps and the fire escape was also repaired, he worked on the chimney leak and sheet rocked and painted the interior damaged wall. Of course the weather failed to cooperate and our outside events were canceled. Some of our board members were unable to attend, so we pulled together and did our best to have a successful day, thanks to Bob Kalb, Richard DerAris and MaryLou. History was shared with everyone. June LaMarca spoke of the past and former Director Charlie Zimmerman made an appearance as well. We are still receiving requests for the cookbook as well as receiving more and more visitors. I want to thank our town supervisor for speaking on behalf of the museum and his words of encouragement for the future of the museum. And thanks to those on the town board who also came and supported the museum on the 14<sup>th</sup>. Some genealogy searches are still active and more are coming in, most recently I am researching George Cole, Josephine Smith, Robert and Jenny Smith as well as Abigail Palace. Chezen Enterprises' Michael O'Neil has contacted me again looking for more property searches.

We are looking forward to October, The Native American Cultural Society will be having a meeting here.

Phoenicia Water – All systems good. Next meeting @ Library Oct. 16<sup>th</sup>, 6:30pm

Martie Gailes – addressed the board about zoning issues in Big Indian

Joan Lawrence-Bauer –Catskill Mtn. News, addressed the board about upcoming Candidates debate at the Emerson on October 21<sup>st</sup>. 6pm.

RESOLUTION #114-19 OFFERED BY: DISCLAFANI

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General	\$ 96,095.93
Highway	134,074.07
Phoenicia Water	4,514.02
Pine Hill Water	4,974.03
Phoenicia Lights	881.63
Chichester Lights	142.58
Pine Hill Lights	560.82
	-----
	\$ 241,242.28

AND MOVES ITS ADOPTION

Seconded by: VANBLARCUM

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	ABSENT	
BOARD MEMBER DISCLAFANI	__X__	_____
BOARD MEMBER STORMS	__X__	_____
BOARD MEMBER VANBLARCUM	__X__	_____
SUPERVISOR STANLEY	__X__	_____

RESOLUTION #115-19 OFFERED BY: VANBLARCUM

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF SHANDAKEN  
ACCEPTING THE LOW BIDDER FOR CONTRACT NO. 1 FOR THE  
TOWN OF SHANDAKEN SEPTIC MAINTENANCE DISTRICT

WHEREAS, the Town Board of the Town of Shandaken ("Town Board") previously entered into an agreement with the Catskill Watershed Corporation ("CWC") to participate in the Community Wastewater Management Program ("Program"), which provides for the planning, design and construction of community septic systems and/or the creation of septic maintenance districts in the NYC Watershed West of the Hudson River; and

WHEREAS, CWC’s consultant for the Program, Lamont Engineers, has prepared a Preliminary Engineer’s Report for the Hamlet of Shandaken in the Town of Shandaken, evaluating various alternative methods for managing the wastewater needs of the hamlet; and

WHEREAS, the Town Board of the Town of Shandaken, by resolution passed May 6, 2019, established the Shandaken Sewer Maintenance District (“District”), to be funded through a block grant administered by CWC under the Program; and

WHEREAS, by Resolution #106-19, the District solicited bids to retain the services of contractors to commence the repair, replacement and maintenance of on-site septic systems within the District to serve the residents within the Hamlet of Shandaken in accordance with design plans prepared by CWC’s consultant under the Program; and

WHEREAS, the Town has received the bids for the repair, replacement and maintenance of on-site septic systems within the District, and the Town has accepted a bid. By this resolution, the Town Board is authorizing the Supervisor, with assistance from the Project Engineer, to award the contract to the lowest responsible bidder as set forth below;

**NOW BE IT RESOLVED**, that the Board authorizes the Project Engineer to issue a letter of award to the following lowest responsible bidder:

<u>Project Component</u>	<u>Contractor</u>	<u>Bid Amount</u>
Contract No. 1 – General Construction	Evergreen Mountain Contracting	\$447,000.00

**BE IT FURTHER RESOLVED**, that the Town Board authorizes Supervisor Stanley to work with the Project Engineer and the Project Attorney to negotiate with the respective lowest responsible bidders on the terms, conditions and final specifications of the Project, and to execute contracts with those bidders; and

**BE IT FURTHER RESOLVED**, that the Town Board authorizes Supervisor Stanley to execute all payment applications upon approval of the Project Engineer.

**AND MOVES ITS ADOPTION**

Seconded by: STORMS

ROLL CALL		
	AYES	NAYS
BOARD MEMBER ALBA	ABSENT	
BOARD MEMBER DISCLAFANI	<u>  X  </u>	<u>        </u>
BOARD MEMBER STORMS	<u>  X  </u>	<u>        </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>        </u>
SUPERVISOR STANLEY	<u>  X  </u>	<u>        </u>

**RESOLUTION #116-19** **OFFERED BY STANLEY**

**RESOLUTION ADOPTING TENTATIVE BUDGET AS PRELIMINARY BUDGET**

**WHEREAS**, the Town of Shandaken has prepared a 2020 Tentative Budget for review;

**THEREFORE, BE IT RESOLVED** the Town Board of the Town of Shandaken hereby adopts the 2020 Tentative Budget as the 2020 Preliminary Budget for the Town of Shandaken

**AND MOVES ITS ADOPTION**

Seconded by: VANBLARCUM

ROLL CALL		
	AYES	NAYS
BOARD MEMBER ALBA	ABSENT	
BOARD MEMBER DISCLAFANI	<u>  X  </u>	<u>        </u>
BOARD MEMBER STORMS	<u>  X  </u>	<u>        </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>        </u>
SUPERVISOR STANLEY	<u>  X  </u>	<u>        </u>

**RESOLUTION #117-19** **OFFERED BY STORMS**

**RESOLUTION SETTING PUBLIC HEARING AND SPECIAL MEETING**

**WHEREAS**, the Town of Shandaken, has business to attend to in a timely manner regarding certain activities relating to the Town Budget and amending Local Law #2 of 2019.

**WHEREAS**, the Town foresees the possible need of exceeding the NYS Tax Cap within its 2020 Budget.

**THEREFORE BE IT RESOLVED**, that the Town of Shandaken Town Board does hereby call for a Public Hearing & Special Meeting on the Tax Cap Issue – Local Law #2 to Exceed the NYS Tax Cap, to be held on Wednesday October 23, 2019 at 1pm - at the Shandaken Town Hall, 7209 Route 28, Shandaken, NY to hear all those in favor and against such actions.

**AND MOVES ITS ADOPTION**

Seconded by: STANLEY

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	ABSENT	
BOARD MEMBER DISCLAFANI	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BOARD MEMBER STORMS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BOARD MEMBER VANBLARCUM	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SUPERVISOR STANLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**RESOLUTION #118-19** **OFFERED BY DISCLAFANI**

**SET PUBLIC HEARING ON 2020 PRELIMINARY TOWN BUDGET**

**WHEREAS**, a Public Hearing is held every year for the purpose of hearing all those in favor or against the adoption of the Preliminary Budget for the Town of Shandaken as the Annual Budget

**THEREFORE, BE IT RESOLVED** the Town Board of the Town of Shandaken will meet and review the 2020 Preliminary Budget and hold a Public Hearing thereon, at the Shandaken Town Hall on **Wednesday November 6, 2019 at 6:30PM preceding the Regular Monthly Meeting**, and at such hearing any person may be heard in favor of or against the Preliminary Budget as compiled, or for or against any items or items therein contained.

**AND MOVES ITS ADOPTION**

Seconded by: VANBLARCUM

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	ABSENT	
BOARD MEMBER DISCLAFANI	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BOARD MEMBER STORMS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BOARD MEMBER VANBLARCUM	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SUPERVISOR STANLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**RESOLUTION #119-19** **OFFERED BY VANBLARCUM**

**HALLOWEEN CURFEW RESOLUTION**

**WHEREAS**, the Town of Shandaken Town Board in prior years adopted a resolution pertaining to a Halloween Curfew to alleviate the damage resulting from unsupervised Trick or Treating.

**THEREFORE BE IT RESOLVED**, that a curfew throughout the Town of Shandaken is declared for the evening of Thursday October 31st, 2019 commencing at 9:00 PM and continuing until daylight. Said curfew to bar all children under the age of 18 unless accompanied by a parent or guardian from being on the streets, bridges, roadways or properties other than their own and empowering the Police to enforce the same.

**AND MOVES ITS ADOPTION**

Seconded by: STANLEY

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	ABSENT	
BOARD MEMBER DISCLAFANI	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BOARD MEMBER STORMS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BOARD MEMBER VANBLARCUM	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SUPERVISOR STANLEY                    \_\_X\_\_                    \_\_\_\_\_

SUPERVISOR STANLEY                    \_\_\_\_\_                    \_\_\_\_\_

**Signed this 8<sup>th</sup> day of October, 2019**

\_\_\_\_\_

**Joyce Grant, Town Clerk**