

**Town of Shandaken
County of Ulster
State of New York**

**The Town of Shandaken Town Board conducted a Regular Monthly Meeting on Monday
October 5th, 2020 – 7pm Shandaken Town Hall. 7209 Rt. 28 Shandaken, NY**

**Call to Order
Pledge of Allegiance
Roll Call**

Members Present **Robert A. Stanley – Supervisor
Kyle R. Steen - Board Member
Peter DiSclafani – Board Member
Kevin VanBlarcum – Board Member
Faye Storms – Board Member**

Recording Secretary **Joyce Grant - Town Clerk**

**On a Stanley/Storms motion the Town Board unanimously approved the minutes of the
previous meeting as submitted by the Town Clerk.**



**Town of Shandaken Town Board
Regular Monthly Meeting Agenda
Monday, October 5, 2020**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting minutes**
- 5. Supervisor’s Financial Report**
- 6. Communications –**
- 7. Committee Reports:**
 - a. Ambulance*
 - b. Building/Zoning*
 - c. Police*
 - d. Phoenicia Water*
 - e. Pine Hill Water*
 - f. Museum*
 - g. Recreation*
 - h. Shandaken Septic*
- 8. Public Comments on Resolutions**
- 9. Motions:**
- 10. Resolutions:**
 - 87. Pay All Bills**
 - 88. Town Board – Adopt Tentative Budget as 2021 Preliminary Budget**
 - 89. Town Board – Set Public Hearing & Special Meeting**
 - a. Adopt Local Law #1 of 2020 – Exceed NYS Tax Cap*
 - b. Tuesday, October 20, 2020 @ 1pm*
 - 90. Town Board – Adopt Updated Building Permit Fee Schedule**
 - 91. Highway – Authorize Replacement of Equipment**
 - a. Advertise for Used Road Paver*
 - b. Purchase of Single-Axle Truck (\$70,000)*
 - 92. Septic District – Authorize Contract with Attorney and Engineer**
 - a. Young, Sommer LLC*

b. Lamont Engineering
93. Town Board – Set Halloween Curfew

11. Open Public Comment

12. Meeting Adjournment - *IN MEMORY OF: Muriel Stone*

Town Clerk Notes

Recycling will be closed Columbus Day Weekend Sat. 10/10 & Mon. 10/12

Mobile Vet Van at Town Hall Saturday October 10th

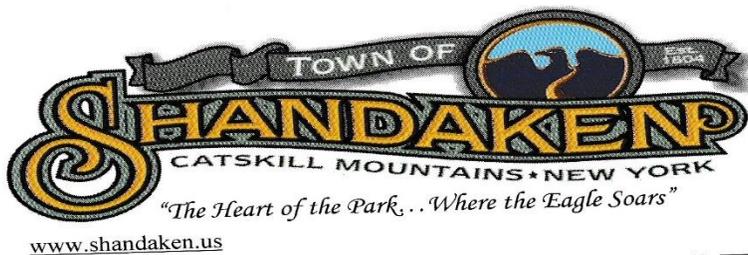
All Water Bills, Dog Licensing, etc. should be mailed into our office.

Marriage Licenses and Notary Services are by appt. only.

During Tax Season – starting January, Tax payments will not be accepted at our window.

Tax payments can be mailed or completed online. www.shandakentax.com

Due to close quarters in our building and lack of ventilation during winter months, we feel this is best for the safety of our co-workers & the Public. Call Town Clerk, if you have any questions. 845-688-5004.



Supervisor: (845) 688-7165
Police: (845) 688-9902
Town Clerk: (845) 688-5004
Justice Court: (845) 688-5005
Assessor: (845) 688-5003
ZBA/ZEO/Planning: (845) 688-5008
Highway: (845) 688-9901
Fax: (845) 688-2041

P.O. Box 134, 7209 Rte. 28, Shandaken, NY 12480

Upcoming Town Board Topics & Activity MONTH OF OCTOBER 2020

2021 TENTATIVE BUDGET: I have released the Tentative Budget which we will vote on tonight to accept as the Preliminary Budget for 2021. We will again have to exceed the State imposed Tax Cap. Oddly enough this year the "Tax Cap," which is implied as a straight 2%, is actually 1.0027% per the State Comptrollers office. We will exceed that, although minimally, by 0.6%.

In regards to the **General Budget** most of the increases come from increases in salaries reflecting the increases in the minimum wage (which as of January 1 goes up another 70 cents per hour to \$12.50). The minimum wage is due to increase at this increment each year until at least 2022 or when the entire state meets the \$15 minimum wage.

In consideration of this and out of respect for those who have put in the time and worked up to their current rates, I'm raising all employees who are under \$15 per hour the full 70 cents while other employees raise approximately 40-50 cents per hour.

I have increased a few elected officials roughly 3% (Supervisor, Town Clerk, Highway Superintendent and Assessor Chair) but minimally (roughly \$1,500).

Other increases come from Retirement and Healthcare as they are projected to rise a near 3% increase in Retirement, a \$5,000 increase and near 4% in Healthcare which amounts to a \$10,000 increase. The General Tax increase for 2020 is projected at 1.66%.

On the **Highway Budget** does not have many changes. We do have cost increases regarding salt for the winter so we are adding more to that line in the budget. Even though we are in contract negotiations we do not anticipate any raises to be beyond what is already budgeted. Outside of that are increases on Medical and Social Security costs. The Highway Budget tax increase stands at a 1.66% increase.

Phoenicia Water District we do anticipate higher usage as we've seen a higher population increase, especially during this time, but we also want to create a Capital Savings account for future Capital Improvements to the District. I'm adding a \$10,000 line item for their budget to help build that account. This creates a 3.24% increase in the tax.

Pine Hill Water District tax will remain the same at this time.

The **Fire Districts:** Pine Hill/ Highmount is anticipating a roughly 1.7% tax increase while the other Fire Districts remain unchanged.

All said and done spending is going up 1.5% with a combined overall tax increase of 1.52%. The increase means that, barring any change in your assessment, for every \$500 in Town Taxes you paid this year, next year your rate will go up by roughly \$7.60.

We will hold a Special meeting on Tuesday, October 20th @ 1pm to adopt the law allowing us to exceed the Tax Cap. We will also be holding our annual Budget Public Hearing just prior to our next Board meeting scheduled for 6:30pm on Wednesday, November 4, 2020, the evening after Election Day.

SHANDAKEN SEPTIC DISTRICT: We are in receipt of the funds, over \$5 Million, in order for the Town to take total control of the Shandaken Septic Maintenance District (SMD). We will be hiring the necessary personnel (attorney, engineer, contractor) to continue operation of the SMD and to complete work previously outlined for the completion of the SMD. Once the work on the remote systems is complete, we will be going out to bid for a contractor to be on stand-by for any work that needs to be completed in the future. This will be a new Page on the Budget, as it a legally taxable District, but no taxes are anticipated at this time. The SMD should be self-sufficient with the existing fund transferred to the Town.

BUILDING: Mr. McGowan has presented an updated Fee Schedule for Permits in Town. The Planning Board has reviewed them and sent their approval. We have a resolution tonight to adopt those updated fees. These fees are still less than surrounding Towns but closer what we need to meet increasing work in that department.

HIGHWAY: The Highway Super, Mr. Hofmeister, has made a request to replace some outdated equipment for his Department. We will be advertising for a used road paver and are looking to purchase a new 1 & ½ ton Single Axle Pickup (hopefully with a plow) for service in the Highway Department. Our resolution tonight approves of these actions which are within his existing 2020 Budget.

MISC. : Lastly, we have our Annual Halloween Curfew Resolution. We are unsure of what type of Halloween this will be, but we still request that everyone stay safe, follow social distancing guidelines but also understand the need for children to still be able to enjoy the holidays as they approach. A simple solution being bandied about is party bags instead a communal bowl of candy.

**Our next regular meeting is scheduled for
Wednesday, November 4, 2020 at 7:00 pm.**

**Supervisor Report October 2020
Revenues**

Vital Statistics	\$240.00
Zoning Fees	\$50.00
Recreation	\$132.50
Police Fees	\$15.00
Ambulance Fees	\$5,847.04
Town Clerk Fees/EZ Pass/Conservation	\$35.00
Rental Cell	\$1,300.73
Justice Fees	\$7,352.00
Building Permit Fees	\$4,455.00
Dog Licenses	\$78.50
Sales Tax	\$33,126.60
Registrar	\$0.00
Planning Fees	\$400.00
Health & Dental (Aflac Reimbursement)	\$29.08
Highway Revenue	\$7,987.16
Unclassified Revenue	\$622.95
Totals	<u><u>\$61,671.56</u></u>

BUILDING/ZONING/PLANNING MONTHLY REPORT

Sep-20					
DEPARTMENT CALLS					
BUILDING QUESTIONS					
ZONING QUESTIONS	8				
FLOODPLAIN QUESTIONS	5				
BUILDING PERMITS	10				
DEMOLITION PERMITS	1				
FLOODPLAIN PERMITS	3				
BUILDING INSPECTIONS	24				
FIRE INSPECTIONS	2				
CERTIFICATES OF OCCUPANCY	5				
CERTIFICATES OF COMPLIANCE	4				
REQUEST FOR RESEARCH					
STOP WORK	1				
VIOLATIONS	2				
INCOME	\$2,504.00				



Town of Shandaken Ambulance Service

"Committed to Care In the Heart of the Catskills"

September 2020 Report

TOTAL CALLS RECEIVED - 36

MUTUAL AID GIVEN - 4 – (1) Greene County, (1) Delaware County (1) Woodstock, (1) Olive

MUTUAL AID RECEIVED- 0

October always ushers in fire prevention activities in the United States and as unconventional as these activities may be in 2020, we must still not forget the importance of fire safety education to our families. As Fire Prevention Week in 2020 is from October 4 to October 10, many of our local fire departments may not be able to visit local schools and civic organizations to promote fire safety due to pandemic restrictions. Please make an effort to educate your loved ones in regards to fire safety in the home, and take efforts to make your home fire safe. Simple things such as having an exit plan out of your home in the case of a fire, having a designated meeting place, knowing how to stop, drop, and roll are a few commonly known things that you can do to reinforce fire safety.

This year's theme for Fire Prevention Week is "Stay safe in the Kitchen". Deservingly so, as cooking is No.1 cause of home fires and home fire injuries. Visit the National Fire Protection Association's website at www.nfpa.org for some resources, and for kids visit www.sparky.org for a cool hands-on interactive fire safety website for your younger ones. Taking a few moments to educate your loved ones could potentially save a life!

Also, you haven't already please make sure you check your smoke and CO detectors, change the batteries when the clocks "fall back"- and if you need assistance please contact the town clerks office at 688-5004.

Vehicle	Beginning	Ending	Total
7850	20605	21211	606
7851	101365	101383	18
625	91560	92522	962
626	61202	62121	919



SHANDAKEN POLICE DEPARTMENT

Post Office Box 134
Shandaken, New York 12480
845-688-9902 . 845-688-9748(b) . 845-688-5332(f)
CHIEF OF POLICE CHAD STOREY chief@shandakenpolice.org

September 2020 Monthly Report

INCIDENT TYPE	NUMBER
911 Misdial/No Voice/Abandoned	9
Accident PIAA/PDAA	3
Abandoned Vehicle	2
Alarm Burglary	4
Animal Complaint/Investigation	1
Assist EMS/Fire	7
Background Investigation	2
Burglary	1
Community Oriented Policing Project	8
Custody Dispute	1
Criminal Mischief	3
Disabled Vehicle	5
Dispute	7
Domestic Dispute	1
Fraud/Larceny	7
Found/Lost Property	2
Harassment	1
Lock Out	5
Lost/Missing Person	1
Noise Complaint	3
Narcotic	1
Open Door	1
Property Check	165
Road Hazard	3
School Check	15
Shots Fired	2
Suspicious Activity	15
Traffic Stop	14
Trespass	1
Vehicle and Traffic Complaint	9
Welfare Check	7
Total	306

SUMMONS ISSUED	5
ARRESTS	8

Mileage	Start	End	Total
82	0	0	0
83	7833	8338	505
84	118638	120285	1647
85	0	0	0
86	45486	46829	1353

TOTAL 3505

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General	\$ 26,226.96
Highway	203,942.18
Phoenicia Water	3,608.30
Pine Hill Water	1,755.67
Phoenicia Lights	--
Chichester Lights	154.18
Pine Hill Lights	594.94

	\$ 236,284.23

AND MOVES ITS ADOPTION

Seconded by: DISCLAFANI

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DISCLAFANI	<u> X </u>	_____
BOARD MEMBER STEEN	<u> X </u>	_____
BOARD MEMBER STORMS	<u> X </u>	_____
BOARD MEMBER VANBLARCUM	<u> X </u>	_____
SUPERVISOR STANLEY	<u> X </u>	_____

RESOLUTION ADOPTING TENTATIVE BUDGET AS PRELIMINARY BUDGET

WHEREAS, the Town of Shandaken has prepared a 2021 Tentative Budget for review;

THEREFORE, BE IT RESOLVED the Town Board of the Town of Shandaken hereby adopts the 2021 Tentative Budget as the 2021 Preliminary Budget for the Town of Shandaken

BE IT FURTHER RESOLVED, The Town Board of the Town of Shandaken sets the Public Hearing on the Preliminary Budget for **Wednesday, November 4th, 2020 at 6:30 pm**, prior to our regular Town Bd meeting that night at 7pm

AND MOVE ITS ADOPTION

Seconded by: VANBLARCUM

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DISCLAFANI	<u> X </u>	_____
BOARD MEMBER STEEN	<u> X </u>	_____
BOARD MEMBER STORMS	<u> X </u>	_____
BOARD MEMBER VANBLARCUM	<u> X </u>	_____
SUPERVISOR STANLEY	<u> X </u>	_____

SET MEETING - ADOPTING TOWN OF SHANDAKEN LOCAL LAW #1 OF 2020 –

A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW § 3-C

WHEREAS, the Town of Shandaken foresees the necessity to exceed the Tax Levy Limit established in General Municipal Law § 3-C; and

THEREFORE BE IT RESOLVED, the Town of Shandaken Town Board will hold a Special Meeting and a Public Hearing on **Tuesday, October 20, 2020** – 1pm at the Shandaken Town Hall 7209 Rt. 28 Shandaken NY 12480, to hear all those in favor and against the adoption of said law in accordance with General Municipal Law; and

AND MOVE ITS ADOPTION

Seconded by: STORMS

ROLL CALL
AYES NAYS

BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STEEN	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

RESOLUTION #: 90-20

OFFERED BY: STANLEY

RESOLUTION ADOPTING UPDATED FEE SCHEDULE FOR BUILDING PERMITS

WHEREAS, the Town of Shandaken Building and Zoning Officer has proposed updated values for fees imposed for Building and Zoning Permits; and

WHEREAS, the Planning Board has reviewed these fees and forwarded the updated fees to the Town Board for approval and adoption.

THEREFORE, BE IT NOW RESOLVED the Town of Shandaken Town Board hereby adopts the updated Fee Schedule attached to this resolution as proposed.

AND MOVE ITS ADOPTION

Seconded by: STEEN

ROLL CALL
AYES NAYS

BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STEEN	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

2020 Proposed Town of Shandaken Fee Schedule

	Application/ Permit/ Building Permit	Current Fee	Proposed Fee
1A	Building Permit	<i>Cost Valuation plus C/O Fee</i>	Residential - \$0.50/Sq Ft
1B	"		Commercial - \$0.55/Sq Ft
1C	"		Deck - \$0.40/Sq Ft
2	Fine for Working W/O Permit	\$250	\$300
3	Fence Permit	\$45. Includes C/C	\$75
4	Alternative Heating Appliance Permit	\$65 Includes C/C	\$100
5	Demolition Permit	\$70 Includes C/C	\$120
6	Sign Permit	\$70 Includes C/C	\$100
7	Logging Permit	\$100	\$125
8	Floodplain Permit	\$100	\$125
9	Special Permit	\$100 plus Certified Mailing Fee	\$150
10	Subdivision	\$110	\$150
11	Lot Line Adjustment	\$50 Per Line	\$100
12	Area Variance	\$50 for 1st/ \$25 ea additional Plus Certified Mailing Fee	\$100
13	Use Variance	\$100 plus Certified Mailing Fee	\$125
14	Manufactured/Mobile Home	\$175 plus Foundation Cost Fee	\$225
15	Certificate Of Occupancy (C/O)	\$25	\$50
16	Certificate of Compliance (C/C)	\$15	\$25
17	Municipal Search Request	\$25	\$75
18	Fire Inspections	\$25	\$25
19	Appliance Permits (Heating, Hot H2O)	\$15	\$25
20	Roofing Permits 50%	\$25 Includes C/C	\$50
21	Operating Permit (Assembly, Hazardous)	\$50 Annually	\$100
22	Alarm Permit (for any alarm system that directly contacts a responding agency)	\$20	\$35
23A	False Alarm - 1st Offense per year	\$0	\$0
23B	False Alarm - 2nd Offense per year	\$50	\$100
23C	False Alarm - 3rd+ Offenses per year	\$200	\$250
24A	Building Permit Renewal	\$25	\$50 (one year)
24B			1/3 Original Permit Fee (2+ yrs.)

RESOLUTION #: 91-20

OFFERED BY: STEEN

RESOLUTION AUTHORIZING ADVERTISEMENT AND PURCHASE OF HIGHWAY EQUIPMENT

WHEREAS, the Town of Shandaken Highway Superintendent has identified equipment that is in need of replacement; and

WHEREAS, the Highway Superintendent would like to advertise for a used road paver and purchase a new single-axle 1½ Ton Truck.

THEREFORE, BE IT NOW RESOLVED the Town of Shandaken Town Board would like to advertise for bids for a road paver with specification to be found through the Highway Superintendent’s Office located at 7209 NYS Rte. 28, Shandaken, NY 12480/ (845) 688-9901/ shandakenhighway@gmail.com with SEALED BIDS in an envelope clearly marked in block letters “PAVER BID” to be received by the Town Clerk’s Office at 7209 NYS Rte 28, Shandaken, NY no later than 3pm on Wednesday, November 4, 2020 to be opened and read aloud at that evenings Town Board meeting at 7pm; and

BE IT FURTHER RESOLVED that the Town Supervisor be authorized to file financial documents needed for the purchase of a 1 ½ Ton Single-axle Truck with a price not exceed \$70,000.

AND MOVE ITS ADOPTION

Seconded by: STANLEY

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DISCLAFANI	<u> X </u>	_____
BOARD MEMBER STEEN	<u> X </u>	_____
BOARD MEMBER STORMS	<u> X </u>	_____
BOARD MEMBER VANBLARCUM	<u> X </u>	_____
SUPERVISOR STANLEY	<u> X </u>	_____

RESOLUTION #: 92-20

OFFERED BY: STORMS

RESOLUTION AUTHORIZING CONTRACT WITH ATTORNEY AND ENGINEER FOR SHANDAKEN SEPTIC MAINTENANCE DISTRICT

WHEREAS, the Town of Shandaken Town Board operates the Shandaken Septic Maintenance District (SMD); and

WHEREAS, the SMD requires the services of an attorney to assist in contracting and other legal matters that may come before the SMD;

Whereas the SMD also requires the services of an engineer to assist in contracting and review of work to be performed within the SMD.

THEREFORE, BE IT NOW RESOLVED the Town of Shandaken Town Board authorizes Town Supervisor to enter into contract with Young, Sommer LLC, Executive Woods, 5 Palisades Dr., Albany, NY 12205; and

BE IT FURTHER RESOLVED the Town of Shandaken Town Board authorizes Town Supervisor to enter into contract with Lamont Engineering, PO Box 610, Cobleskill, NY 12043.

AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DISCLAFANI	<u> X </u>	_____
BOARD MEMBER STEEN	<u> X </u>	_____
BOARD MEMBER STORMS	<u> X </u>	_____
BOARD MEMBER VANBLARCUM	<u> X </u>	_____
SUPERVISOR STANLEY	<u> X </u>	_____

RESOLUTION #93-20

OFFERED BY DISCLAFANI

HALLOWEEN CURFEW RESOLUTION

WHEREAS, the Town of Shandaken Town Board in prior years adopted a resolution pertaining to a Halloween Curfew to alleviate the damage resulting from unsupervised Trick or Treating.

THEREFORE BE IT RESOLVED, that a curfew throughout the Town of Shandaken is declared for the evening of Saturday October 31st, 2020 commencing at 9:00 PM and continuing until daylight. Said curfew to bar all children under the age of 18 unless accompanied by a parent or guardian from being on the streets, bridges, roadways or properties other than their own and empowering the Police to enforce the same.

AND MOVE ITS ADOPTION

Seconded by: STORMS

	ROLL CALL	
	AYES	NAYS

BOARD MEMBER DISCLAFANI X _____

BOARD MEMBER STEEN X _____

BOARD MEMBER STORMS X _____

BOARD MEMBER VANBLARCUM X _____

SUPERVISOR STANLEY X _____

Meeting adjourned at 7:25, on a Discalfani/Storms motion.

Signed this 6th day of October, 2020

Joyce Grant – Town Clerk