

**Town of Shandaken  
County of Ulster  
State of New York**

**The Town of Shandaken Town Board conducted a Regular Monthly Meeting on  
Wednesday November 8, 2023 - Shandaken Town Hall. 7209 Rt. 28 Shandaken, NY**

**Call to Order  
Pledge of Allegiance  
Roll Call**

**Members Present**                      **Peter DiSclafani – Supervisor  
Kevin VanBlarcum - Board Member  
Kyle Steen – Board Member  
Elizabeth Kneissl – Board Member  
Robert Drake – Board Member**

**Recording Secretary**              **Joyce Grant - Town Clerk**

**On a Disclafani/Vanblarcum motion the Town Board unanimously approved the minutes  
of the previous meeting as submitted by the Town Clerk.**

*The Town Board of the Town of Shandaken calls for a Public Hearing to review the 2024 Preliminary Budget, to be held on **Wednesday November 8, 2023 at 6:45 pm**, preceding the Regular Monthly Meeting, and at such time hearing any person in favor or against the Preliminary Budget. 7209 State Rt. 28, Shandaken NY 12480.*

*The Town Board of the Town of Shandaken also calls for a Public Hearing for a Logging Permit for WINNISOOK, INC. Oliveria SBL 34.-1-3 at **6:30 pm Wednesday November 8, 2023** (Preceding the Budget Public Hearing).and at such time hearing any person in favor or against the Logging Permit. 7209 State Rt. 28, Shandaken NY 12480.*

The 2024 Preliminary Budget can be found on the Town website: <http://www.shandaken.us> or email [shandakentownclerk@yahoo.com](mailto:shandakentownclerk@yahoo.com) for a copy.

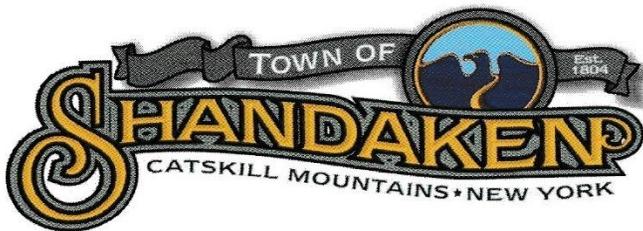
**Public Hearings: Speakers included. Hilary Smith & Rob Stanley, Andrew Messinger.  
Public hearings closed at 7pm on a Drake/Steen motion.**



**Town of Shandaken Town Board  
Regular Monthly Meeting Agenda  
Wednesday November 8, 2023 – 7pm**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting Minutes**
- 5. Supervisor’s Financial Report**
- 6. Communications**
- 7. Committee Reports**
  - a. Ambulance**
  - b. Building/Zoning**
  - c. Police**
  - d. Phoenicia Water**
  - e. Pine Hill Water**

- f. **Museum**
- g. **Parks & Recreation**
- 8. **Public Comments on Resolutions**
- 9. **Motions:**
- 10. **Resolutions:**
  - 119. **Pay All Bills**
  - 120. **Adopt 2024 Prelim. Budget as 2024 Town Budget**
  - 121. **SEQR Timber Harvest 57-93 Winnisook Club Road, Oliverea, SBL 34.-1-3**
  - 122. **Approve Timber Harvest Permit SBL 34.-1-3**
  - 123. **HIGHWAY – Auction Obsolete Vehicles & Equipment**
  - 124. **POLICE – Hire P/T Officers – Ciardi & Shields**
  - 125. **Parks Dept. Managers - Appoint Torres & Mansfield**
  - 126. **Resolution for Purchase of a new Highway Vehicle**
  - 127. **Perform A Municipal Review of Financial Controls**
- 11. **Open Public Comment**
  - Meeting Adjournment *-IN MEMORY OF* - Eve Smith



## SUPERVISOR'S NOTES – NOVEMBER 2023

The Budget. We have an increase for General at 2.34% and Highway is at 3.9%

There is a slight addition correction on the first line. And we are still under the tax cap.

The intersection of routes 28 and 42 are being realigned, work should be done by tonight or tomorrow.

The first crossing on Bonnie View Avenue is closed for 3-4 weeks and will reopen with a sturdier structure. The final replacement is slated to be installed by next summer. We are also putting in a grant to engineer and replace the second crossing up the way and County is replacing the third crossing next year, too.

There is a resolution tonight municipal review of financial controls resolution tonight just for internal purposes. This was suggested by Robert about a year ago and we all thought it was a good idea to have independent eyes look at what goes on and offer advice on efficiency

Something I'm especially excited about. On Wednesday, November 15 at 5:30, the Pine Hill Community Center is hosting an informal, information session regarding the Ulster Delaware corridor rail- trail. The newest segment, from Highmount to Big Indian is planned to be started in the next few years. Ulster County Trail advisory Committee chair Kevin Smith and member Karl Beard will offer information and take questions. There will be formal public hearings in the near future.

Our next regular meeting is December 4th

Peter DiSclafani



# SHANDAKEN POLICE DEPARTMENT

Post Office Box 134  
 Shandaken, New York 12480  
 845-688-9902 . 845-688-9748(b) . 845-688-5332(f)  
 CHIEF OF POLICE CHAD STOREY chief@shandakenpolice.org

## OCTOBER 2023 Monthly Report

INCIDENT TYPE	NUMBER	INCIDENT TYPE	NUMBER
911 Misdeal/No Voice/Abandoned	5	Harassment	
Accident PIAA/PDAA	6	Local Law	2
Abandoned Vehicle		Lock Out	5
Alarm Burglary/Panic/Robbery	3	Lost/Missing Person	1
Animal Complaint/Investigation	4	Noise	8
Assist EMS/Fire	12	Property Retrieval/Lost/Found	1
Criminal Mischief		Public Service	3
Disorderly Conduct	1	Open Door	
Encon Violation	1	Property Check	421
Larceny	3	Road Hazard	1
Community Oriented Policing Project		School Check	34
Custody Dispute		Shots Fired	2
Civil	4	Suspicious Activity	4
Disabled Vehicle	1	Traffic Stop	51
Dispute	2	Trespass	1
Domestic Dispute		Vehicle and Traffic Complaint	
Erratic Vehicle	6	Welfare Check	9
Foot Patrol	1	Warrant	
Fraud/Larceny	2		
Mental Health Law		Total	173

Property Checks 420  
 Total w/property checks 593

SUMMONS ISSUED	45
ARRESTS	7

### Monthly Report of the Shandaken Historical Museum October 2023

The museum is open three days a week, Friday, Saturday, and Sunday from 10 am until 4pm.

The museum held a memorial service for its former director Kathleen Myers. It was attended by some forty people, friends, and family. It was a deeply moving service that included thoughts, memories and prayers of respect, love and gratitude followed by Indian drumming and a prayer sent to the Earth's four directions.

A 56" state of the art flat screen media center is now up and running providing a rich media experience for visitors. This includes the entire YouTube library, large scale display capability for lecture presentations, PCs, Mac, IOS, Android, DVD's, USB, VHS and CDs. The museum will continue developing an inventory system to log and track all items in the museum.

The Museum's website at [www.shandakennymuseum.org](http://www.shandakennymuseum.org) is getting updated and the mobile version is being redesigned and updated by Eric Roth. A PayPal donate link is now active on the donate page on the site.

I am working on projects to freshen up the museum with Bill and Mary Lou including new exhibits, a clean-up day, a guest lecture series, applying for grants and continued posts on Facebook.

This Saturday we kick off our lecture series with a presentation by noted author Evan T. Pritchard on ancient Indian spiritual rock structures residing in Shandaken and southern New York State.

A local resident, Jim Wilson continues to do some building maintenance jobs including installing a new dehumidifier for the entire building.

There were 38 visitors to the Museum in October, some being from Los Angeles, Woodstock, and New York City. One of them recently donated a beautiful 1905 Indian horned phonograph that now resides in the section pertaining to opera singer Amelita Galli-Curci

I would like to thank the town board and the supervisor for working with us during our recent transition.

Respectfully submitted, Joseph Prieboy – Museum Director

Town Clerk: Town events are listed on the Town website > [www.shandaken.us](http://www.shandaken.us) and also posted on our Public Access TV Channel 23 through Spectrum Cable.



October 2023 Report

TOTAL CALLS RECEIVED – 39

MUTUAL AID GIVEN- ( 2-Town of Olive, 1- Town of Lexington)

MUTUAL AID RECEIVED- 0

Another busy month for the Ambulance Service has past. To date we have reached 423 calls for service in 2023 and are anticipating surpassing 2022's call numbers by the beginning of December. It is without a doubt that the need for services are increasing. Thank you to the Town Board, and the taxpayers of the Town of Shandaken for realizing the importance of sustaining immediate access to Emergency Medical Services (EMS) for our citizens and visitors.

As many of you are aware, many of us wear several hats in EMS that work at our Ambulance Service, which allows a unique perspective of County, Regional, Statewide, and even National EMS status. Two incredibly daunting issues affecting the adequate delivery of EMS, particularly at the Advanced Life Support level (Paramedic level) are lack of qualified employees, and lack of training centers to provide that training. The closest schools that provide Paramedic level training programs are located in Poughkeepsie, and Cobleskill and require a year and a half minimum of training. Qualified employees exist in the workforce; however pay disparities between agencies are such that it becomes difficult for us to compete with larger commercial agencies, and even local agencies that have changed rates to retain their Paramedics. Empress EMS is paying experienced Paramedics over \$40/ hr, neighboring Woodstock Fire District is currently paying Paramedics \$30/ hr, Olive First Aid is paying \$20/hr for EMTs, and \$18/hr for Drivers.

Compounding this issue is that our regular Paramedic level backup service, Mobile Life Support, has been purchased by a much larger company, Empress EMS. Empress is dealing with the same manpower issues as all of us, and cannot provide regular backup services that Shandaken, and many other municipalities in Ulster County were used to. This ripple effect directly affects us as our backup is more so unavailable than available. Worse though, other municipalities within the County relying on Commercial Ambulance Services for coverage are facing contracts priced at OVER one million dollars per year.

We're currently speaking to neighboring Towns in regard to mutual aid agreements for second calls in our coverage area, have a procedure for calling back employees, and are fortunate enough to be surrounded by wonderful Agencies that are always willing to lend a hand. The reality is that unless we are able to recruit and retain current employees, and perhaps get a few new ones, the alternative is much more expensive.

Stay safe out there!

Richard Muellerleile, EMT-P  
Chief of Department, Shandaken Ambulance

Motion by Disclafani/Kneissl to accept the resignation of John Michelotti – Parks Committee member.

Motion carried

Motion was made Appoint Nolan Wilder as Rock Cut Park Manager

Motion carried

RESOLUTION # 119-23

OFFERED BY: VANBLARCUM

**RESOLUTION TO PAY ALL BILLS**

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General	\$ 349,266.51
Highway	174,570.32
Phoenicia Water	11,732.09
Pine Hill Water	2,572.26
Phoenicia Lights	XXX
Chichester Lights	XXX
Pine Hill Lights	28.48 (sign)
Shandaken Septic	2,610.83

Cemetery Account	3,000.00
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	<b>\$ 543,780.59</b>

**AND MOVES ITS ADOPTION**

Seconded by: KNEISSL

ROLL CALL

AYES	NAYS
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<b>BOARD MEMBER DRAKE</b>	__X__	_____
<b>BOARD MEMBER KNEISSL</b>	__X__	_____
<b>BOARD MEMBER STEEN</b>	__X__	_____
<b>BOARD MEMBER VAN BLARCUM</b>	__X__	_____
<b>SUPERVISOR DISCLAFANI</b>	__X__	_____

**RESOLUTION #120-23**

**OFFERED BY KNEISSL**

**RESOLUTION ADOPTING 2024 PRELIMINARY BUDGET AS 2024 TOWN BUDGET**

**WHEREAS**, the Town of Shandaken has prepared a 2024 Preliminary Budget for review;

**THEREFORE, BE IT RESOLVED** the Town Board of the Town of Shandaken following a Public Hearing held at 6:45 pm on Wednesday, November 8, 2023 hereby adopts the 2024 Preliminary Budget as amended as the 2024 Town Budget for the Town of Shandaken.

**AND MOVES ITS ADOPTION**

Seconded by: DISCLAFANI

ROLL CALL

AYES	NAYS
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<b>BOARD MEMBER DRAKE</b>	__X__	_____
<b>BOARD MEMBER KNEISSL</b>	__X__	_____
<b>BOARD MEMBER STEEN</b>	__X__	_____
<b>BOARD MEMBER VAN BLARCUM</b>	__X__	_____
<b>SUPERVISOR DISCLAFANI</b>	__X__	_____

**RESOLUTION #121-23**

**OFFERED BY: DISCLAFANI**

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF SHANDAKEN  
DETERMINING THAT THERE ARE NO ADVERSE IMPACTS ON THE ENVIRONMENT FOR A  
TIMBER HARVEST - LOGGING PERMIT**

**WHEREAS**, the Town Board is looking to approve a Timber Harvest – Logging permit application for Winnisook Inc. 57-93 Winnisook Club Road, Oliveria, SBL 34.-1-3

**WHEREAS**, the possible environmental impacts of the approval of the logging permit for **Winnisook Inc**, have been considered by the Town Board;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board has determined that the approval of the logging permit for **Winnisook, Inc** will not have significant adverse impacts on the environment; and

**BE IT FURTHER RESOLVED**, that the Town Board authorizes the Supervisor to take such further

steps as might be necessary to discharge the Board’s responsibility as lead agency for this action including, but not limited to, the issuance of a negative declaration consistent with this resolution.

**AND MOVES ITS ADOPTION**

Seconded by: DRAKE

	ROLL CALL	
	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	__X__	_____
<b>BOARD MEMBER KNEISSL</b>	__X__	_____
<b>BOARD MEMBER STEEN</b>	__X__	_____
<b>BOARD MEMBER VAN BLARCUM</b>	__X__	_____
<b>SUPERVISOR DiSCLAFANI</b>	__X__	_____

**RESOLUTION #122-23**

**OFFERED BY: DRAKE**

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF SHANDAKEN  
APPROVING A TIMBER HARVEST LOGGING PERMIT**

**WHEREAS**, the Town Board has received and reviewed a Timber Harvest – Logging permit application for Winisook Inc. 57-93 Winisook Club Road, Oliverea, SBL 34.-1-3

**WHEREAS**, the possible environmental impacts of the logging permit for Winisook, Inc. have been considered by the Town Board and said Board determines a Negative Declaration under State Environmental Quality Review;

**THEREFORE BE IT RESOLVED**, that the Town Board hereby approves said logging permit for Winisook, Inc. as long as all legal requirements continue to be met;

**AND MOVES ITS ADOPTION**

Seconded by: STEEN

	ROLL CALL	
	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	__X__	_____
<b>BOARD MEMBER KNEISSL</b>	__X__	_____
<b>BOARD MEMBER STEEN</b>	__X__	_____
<b>BOARD MEMBER VAN BLARCUM</b>	__X__	_____
<b>SUPERVISOR DiSCLAFANI</b>	__X__	_____

**RESOLUTION #123-23**

**OFFERED BY STEEN**

**HIGHWAY – AUCTION OBOLETE VEHICLES & EQUIPMENT**

**WHEREAS**, the Town of Shandaken has identified several pieces of equipment that he has deemed obsolete; and

**WHEREAS**, the Town would like to offer the vehicle & equipment up for auction



2. To enforce the Vehicle and Traffic Law of the State of New York to the extent that police officers may be so permitted by the general laws of the State of New York.

3. To enforce such Penal Statutes as police officers are permitted to enforce pursuant to the general laws of the State of New York, and in furtherance of said special duties police officers are hereby authorized the use, of a Town Vehicle to be known as a police officer's vehicle which may be equipped with emergency lights in accordance with applicable sections of the Vehicle and Traffic Law, and may use the State and County radio to the extent permitted by the general laws of the State of New York, and may carry fire arms while on duty in compliance with the general laws of the State of New York pertaining to Police Officers generally.

**AND MOVES ITS ADOPTION**

Seconded by: KNEISSL

**ROLL CALL**

**AYES**                      **NAYS**

**BOARD MEMBER DRAKE**                        X                        \_\_\_\_\_

**BOARD MEMBER KNEISSL**                        X                        \_\_\_\_\_

**BOARD MEMBER STEEN**                        X                        \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**                        X                        \_\_\_\_\_

**SUPERVISOR DISCLAFANI**                        X                        \_\_\_\_\_

**RESOLUTION # 125-2023**

**OFFERED BY: KNEISSL**

**Resolution appointing Park Mangers for Smith park and Parish field**

**WHEREAS**, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

**THEREFORE BE IT RESOLVED**, that **Nick Torres** be appointed as member of the Shandaken Parks & Rec Committee & Manager of Smith park, pine hill. At no compensation, and

**BE IT FURTHER RESOLVED**, that **Barbara Mansfield** be appointed as a member of the Shandaken parks & rec committee & manager of Parish field, Phoenicia

**AND MOVES ITS ADOPTION**

Seconded by: DISCLAFANI

**ROLL CALL**

**AYES**                      **NAYS**

**BOARD MEMBER DRAKE**                        X                        \_\_\_\_\_

**BOARD MEMBER KNEISSL**                        X                        \_\_\_\_\_

**BOARD MEMBER STEEN**                        X                        \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**                        X                        \_\_\_\_\_

**SUPERVISOR DISCLAFANI**                        X                        \_\_\_\_\_

**RESOLUTION # 126-2023**

**OFFERED BY: DISCLAFANI**

**Resolution for Purchase of a new Highway Vehicle**

**WHERAS**, the town of Shandaken Highway Superintendent has identified One (1) 2024 Dodge Ram 3500 with stainless steel dump body and plow as a replacement vehicle; and

**WHEREAS**, the Town Highway Superintendent has identified this vehicles using the “NYS OGS Contract Bid”

**THEREFORE, BE IT RESOLVED**, that the Town of Shandaken Town Board does authorize the Supervisor

To approve the purchase of One (1) 2024 Dodge Ram 3500 4x4 with stainless steel dump body and plow VIN # 3C7WRTAL1RG113252, from Sawyer Motors, Saugerties NY 12477, not to exceed the amount of \$99,000.00.

AND MOVES ITS ADOPTION  
Seconded by: DRAKE

	ROLL CALL	
	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	__X__	_____
<b>BOARD MEMBER KNEISSL</b>	__X__	_____
<b>BOARD MEMBER STEEN</b>	__X__	_____
<b>BOARD MEMBER VAN BLARCUM</b>	__X__	_____
<b>SUPERVISOR DISCLAFANI</b>	__X__	_____

**RESOLUTION #127-23**

**OFFERED BY DRAKE**

**PERFORM A MUNICIPAL REVIEW OF FINANCIAL CONTROLS**

**WHEREAS**, it is the duty of the Supervisor and Town Board to assure competent management of Town finances with the use of independent auditors, and

**WHEREAS**, after a careful and thorough research, Bonadio & Co was considered, and

**WHEREAS**, Bonadio & Co. will;

- 1) Perform risk assessment services will test controls over critical and high-risk financial and operational processes and
- 2) Will review the corrective action plans developed in response to the risk assessment with key members of management. and
- 3) Will assess and test the effectiveness of the corrective action plan and discuss areas of concern or risk with key members of management to determine areas that need the greatest level of attention. and
- 4) Will use sampling techniques to test each high-risk financial and operational control within a designated audit area to determine if the Town’s internal control structure is operating as intended.

**NOW, THEREFORE BE IT RESOLVED**, Bonadio& Co. will document the results of our engagement in a formal report to the Town Board. The results of our engagement and our report are intended for internal use only and not for any other purpose.

**BE IT FURTHER RESOLVED**, Bonadio& Co. audit and accounting services will not exceed \$15,000.00

AND MOVES ITS ADOPTION  
Seconded by: STEIN

	ROLL CALL	
	AYES	NAYS

**BOARD MEMBER DRAKE**                      X                      \_\_\_\_\_

**BOARD MEMBER KNEISSL**                  X                      \_\_\_\_\_

**BOARD MEMBER STEEN**                      X                      \_\_\_\_\_

**BOARD MEMBER VAN BLARCUM**              X                      \_\_\_\_\_

**SUPERVISOR DISCLAFANI**                   X                      \_\_\_\_\_

**On a Disclafani/Vanblarcum motion. Meeting adjourned at 7:48.**