



Town Board at hand.

3. **MINUTES:** At each meeting following the new Town Board's January Special Organizational Meeting, the Chair shall provide opportunity for the Town Board to review the minutes of the previous meeting of the Town Board. Thereafter, the Chair shall entertain a motion to approve the minutes as presented or to amend.

4. **CORRESPONDENCE:** The Chair shall first call for acknowledgment and summary of any petitions or written communications received by the Town Board. Copies shall be given to the Town Clerk for recording into the minutes.

5. **COMMITTEE REPORTS:** The Chair shall recognize committee chairmen for their committee's report.

6. **PUBLIC PARTICIPATION:** The Public will be invited to comment as requested on items appearing in the published agenda, expressing any views, opinions, requests, recommendations, or questions to the Board to address and/or take under advisement in its deliberations. A maximum time limit of 30 minutes. The Public is requested to be brief with their comments.

7. **CONDUCT NEW BUSINESS**

a. **THE SUPERVISOR'S FISCAL REPORT** shall be the first order of new business. It shall set forth public monies received through the Town clerk's Office and other sources, and the disbursement of public monies. The Chair shall entertain motions to approve the Supervisor's Fiscal Report and to approve all necessary disbursements of public monies through authorized fund accounts. All actions of the Town Board concerning the Supervisor's Fiscal Report shall be by motion.

b. **RESOLUTIONS:** For its deliberations on new matters of Town Business, the Board will work from the written agenda distributed to Board members in advance, posted on the Town bulletin board and distributed at Board meetings to public. Formal actions of the Town Board must be authorized by motion or resolution of the Town Board. No motion or resolution shall be brought to a vote unless it has been presented to all members of the Town Board at least 48 hours prior to the opening of the meeting and on the Town website. In emergency circumstances, however, all of the above requirements may be waived by a vote of a majority of the Town Board present, provided there is a quorum.

c. Every motion or resolution must be seconded before discussion of the Town Board or the Supervisor calls for a vote. All motions and resolutions shall be recorded in their entirety in the minutes of the Town Board meeting. As a member of the town Board, the Supervisor may offer or second motions and resolutions.

d. Town Board members must recuse themselves from participation in discussion or voting on matters that involve a conflict of interest and must place in the minutes their reasons for recusal. Abstention from a vote shall only be permitted for reasons of conflict of interest, and not for political considerations.

8. **PUBLIC PARTICIPATION:** The Board recognizes the value of public participation but reminds the Public that it is a privilege. Please address the Board with respect and civility.

9. **ADJOURNMENT:** Following resolutions, and open agenda period, the Town Board meeting shall be adjourned by motion, in memory of residents deceased.

**IF THE ABOVE RULES OF PROCEDURE SHOULD AT ANY TIME BE IN CONFLICT WITH STATUTORY LAW, THEN STATUTORY LAW PREVAILS.**

**Seconded – Kneissl All In Favor – 5 AYES**

**RESOLUTION # 1-24**

**OFFERED BY: KNEISSL**

**MEETING DATES**

**WHEREAS**, under § 62 of the Town Law, the Town Board should adopt a resolution determining the time and place it shall hold its regular meeting;

**THEREFORE, BE IT RESOLVED** the regular meetings of the Town Board be held the first Monday of the Month (unless noted) in the Town Hall of Shandaken, New York on the following dates during the year.

January	2nd	6:00 PM
February	5th	7:00 PM
March	4th	7:00 PM
April	1st	7:00 PM
May	6st	7:00 PM
June	3rd	7:00 PM

July	1 <sup>st</sup>	7:00 PM
August	5th	7:00 PM
September	3rd	7:00 PM (second Monday)
October	7th	7:00 PM
November	6th	7:00 PM (second Wednesday)
December	2nd	7:00 PM

**AND MOVE ITS ADOPTION**

Seconded by: DISCLAFANI **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 2-24**

**OFFERED BY: DISCLAFANI**

**OFFICIAL NEWSPAPER**

**WHEREAS**, under § 64, Subdivision 11 of the Town Law, the Town Board should adopt a resolution designating the Official Newspaper of the Town;

**THEREFORE, BE IT RESOLVED** that the **Daily Freeman** be and hereby is the **Official Newspaper** for the Town of Shandaken.

**AND MOVE ITS ADOPTION**

Seconded by: DRAKE  
**ALL IN FAVOR – 5 AYES**

**RESOLUTION # 3-24**

**OFFERED BY: DRAKE**

**MILEAGE ALLOWANCE**

**WHEREAS**, under §12, notes of Decision 32 of the Town Law, a Town Officer is entitled to be paid a mileage allowance fixed by the Town Board;

**THEREFORE, BE IT RESOLVED** that all Town Officers and employees be paid the IRS mileage rate of **\$0.67 per mile**, when discharging their duties.

**AND MOVE ITS ADOPTION**

Seconded by: STEEN **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 4-24**

**OFFERED BY: STEEN**

**EXPENSES FOR THE ASSOCIATION OF TOWNS' ANNUAL MEETING**

**WHEREAS**, under § 102, notes of Decision 10, of the Town Law, Towns may incur obligations for compensation of Town Officers;

**THEREFORE, BE IT RESOLVED** that the Town Board hereby authorizes the payment of expenses incurred, to all Town Officers attending the Annual Meeting of the Association of Towns, in an amount not to exceed \$1,000 each, with \$200 in advance with all expenses to be supported by voucher and receipts; and

**BE IT FURTHER RESOLVED** that in the case of the Zoning Board of Appeals and the Planning Board, a maximum of three will be allowed to attend.

**AND MOVE ITS ADOPTION**

Seconded by: VANBLARCUM **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 5-24**

**OFFERED BY: VANBLARCUM**

**AMERICAN LEGION AND VETERANS OF FOREIGN WARS,  
PROGRAM FOR THE AGING, SENIOR NUTRITION PROGRAM & FOOD PANTRY**

**WHEREAS**, the annual budget approved by the Town Board provides monies for Patriotic Observances, Civic and Veteran's Organizations; and

**WHEREAS**, it has been the procedure to pay this money to the **American Legion and Veterans of Foreign Wars**, and \$2,500 allocated to each for said purposes; and

**THEREFORE, BE IT RESOLVED** that the sum of \$2,000.00 be and hereby is appropriated to the **Program for the Aging**, and

**BE IT FURTHER RESOLVED** that the sum of \$2,500.00 be and hereby is appropriated for the **Senior Nutrition Program**.

**BE IT YET FURTHER RESOLVED** that the sum of \$3,500.00 be and hereby is appropriated for the **Shandaken Food Pantry**

**AND MOVE ITS ADOPTION**

Seconded by: **KNEISSL ALL IN FAVOR – 5 AYES**

**RESOLUTION # 6-24**

**OFFERED BY: VANBLARCUM**

**ATTORNEYS AND AUDITOR FOR THE TOWN**

**WHEREAS**, the Town Board may, pursuant to Town Law, § 20 Subdivision 25, employ an attorney to give it such professional service and legal counsel;

**THEREFORE, BE IT RESOLVED** that the Supervisor be empowered to utilize the services of **Kellar, Kellar & Jaiven** as General Counsel to the Town Board, **Greenwald & Doherty, LLP** as Labor Counsel and **Jacobowitz & Gubits, LLP** as Zoning and Planning Counsel and

**BE IT FURTHER RESOLVED** that the firm of **Sickler, Torchia Allen & Churchill (RBT)** be and hereby is appointed Town Auditors and Accountants at an allowance up to \$20,000 as allocated in the 2022 budget.

**AND MOVE ITS ADOPTION**

Seconded by: **KNEISSL ALL IN FAVOR – 5 AYES**

**RESOLUTION # 7-24**

**OFFERED BY: KNEISSL**

**ELECTED OFFICIALS' SALARIES**

**WHEREAS**, under § 27 of the Town Law, the Town Board shall fix the salaries and expenses of Elective Officials for the Town;

**THEREFORE, BE IT RESOLVED** that the annual salaries of said officers be and hereby are fixed and determined for the year 2022 and shall be as follows:

	<b>SALARY</b>
<b>Supervisor -</b> Peter DiSclafani	41,500.00
<b>Councilman –</b> Robert Drake	9,000.00
Elizabeth Kneissl	9,000.00
Kyle Steen	9,000.00
Kevin VanBlarcum	9,000.00
<b>Highway Supt. -</b> Eric Hofmeister	55,500.00
<b>Clerk/Collector –</b> Joyce Grant	41,500.00
<b>Assessor/Chairman -</b> Grace Grant	41,500.00
<b>Assessor -</b> Dave Channon	6,250.00
Stephen Neville	6,250.00
<b>Justice -</b> Tom Cruet	20,500.00
Michael Miranda	20,500.00

**AND MOVE ITS ADOPTION**

Seconded by: **DISCLAFANI ALL IN FAVOR – 5 AYES**

**RESOLUTION # 8-24**

**OFFERED BY: DISCLAFANI**

**DEPUTY SUPERVISOR**

**WHEREAS**, under § 42 of the Town Law, the Town Board may create the post of Deputy Supervisor;

**THEREFORE, BE IT RESOLVED** that the Town Board approve the appointment of **Robert Drake** to act as Deputy Supervisor, in the absence of the Supervisor, without compensation.

**AND MOVE ITS ADOPTION**

Seconded by: VANBLARCUM **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 9-24**

**OFFERED BY: DRAKE**

**TOWN DEPOSITORY**

**WHEREAS**, under § 64, Subdivision 1 of the Town Law, the Town Board should adopt a resolution designating a bank or banks, or trust company in which all Town Officials shall deposit all monies coming into their hands by virtue of their offices;

**THEREFORE, BE IT RESOLVED** that **KEY BANK of NEW YORK**, and **COMMUNITY BANK N.A.** be and hereby are designated as depositories for the Town of Shandaken. and

**BE IT FURTHER RESOLVED** designated high yield depositories such as **NY Class** may be utilized, and

**BE IT FURTHER RESOLVED** THAT **SUPERVISOR DISCLAFANI** AND/ OR **DEPUTY SUPERVISOR DRAKE** are signatories to those accounts.

**AND MOVE ITS ADOPTION**

Seconded by: STEEN **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 10-24**

**OFFERED BY: STEEN**

**SUPERVISOR’S CLERK AND ASSISTANT/ BOOKKEEPER**

**WHEREAS**, under §29, Subsection 15, of the Town Law the Town Board may authorize the Supervisor to make a designation for the position of Full Time Clerk/ Bookkeeper to the Supervisor;

**THEREFORE, BE IT RESOLVED** that the Town Board approve the appointment of **Barabara Twerdak** to serve at the pleasure of the Supervisor, and receive \$20.75 per hour when discharging the duties of said office, not to exceed \$37,765.00 and

**BE IT FURTHER RESOLVED** that the Town Board approve the appointment of **Amie Goodrich** to serve at the pleasure of the Supervisor, and receive \$19.71 per hour when discharging the duties of said office, not to exceed \$26,817.00

**AND MOVE ITS ADOPTION**

Seconded by: VANBLARCUM **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 11-24**

**OFFERED BY: VANBLARCUM**

**SECRETARY AND DEPUTY TO THE HIGHWAY SUPERINTENDENT**

**WHEREAS**, under §20, Notes of Decision 9 of the Town Law, the Town Board shall appoint all employees of the Town;

**THEREFORE, BE IT RESOLVED** that upon the recommendation of the Highway Superintendent, that **Cara Grant** be re-appointed to serve as Secretary to the Highway Superintendent, and to serve at his pleasure, and to be paid \$20.75 per hour when performing the duties of said office, not to exceed \$37,765.00 for the Fiscal Year 2022. and

**BE IT FURTHER RESOLVED** that **Kenneth Berryann, Jr.** is re-appointed to the position of Deputy Highway Superintendent, without compensation.

**AND MOVE ITS ADOPTION**

Seconded by: KNEISSL ALL IN FAVOR – 5 AYES

RESOLUTION # 12-23

OFFERED BY: DISCLAFANI

**TOWN CLERK, TAX COLLECTOR DEPUTIES AND INFORMATION OFFICER AND  
Vital Statistics Officer**

WHEREAS, under §30, Subdivision 10 of the Town Law, the Town Clerk determines the designation of Deputies, the Town Board shall determine by resolution the powers and duties of such deputies, and whether such deputies shall be compensated by the Town;

THEREFORE, BE IT RESOLVED that the Town Board appoint, **Jacqueline Guglielmetti** as full time Deputy Town Clerk/Tax Collector and be paid \$22.82 per hour, not to exceed \$41,541.00 and to perform the duties of the Town Clerk/Tax Collector in her absence; and

BE IT FURTHER RESOLVED, that **Angela Galindo** be appointed as part time Deputy Town Clerk/Tax Collector and be paid \$18.67 per hour, not to exceed \$27,919.00 and to perform the duties of the Town Clerk /Tax Collector in her absence

BE IT YET FURTHER RESOLVED that **Joyce A. Grant** is appointed Registrar of Vital Records and that **Jacqueline Guglielmetti** be appointed Deputy Registrar of Vital Records, and hold these offices at the pleasure of the Town Board, and receive no compensation for the discharge of their duties.

BE IT YET EVEN FURTHER RESOLVED THAT **JOYCE GRANT** BE AND HEREBY IS APPOINTED RECORDS MANAGEMENT OFFICER AND PUBLIC INFORMATION OFFICER, WHICH INCLUDES, MANAGEMENT OF TOWN WEBSITE, TOWN FACEBOOK PAGE, TOWN EMERGENCY ALERT SYSTEM & PUBLIC ACCESS CHANNEL 23 THROUGH SPECTRUM CABLE, AND HOLD OFFICE AT THE PLEASURE OF THE TOWN BOARD, AND RECEIVE NO COMPENSATION FOR THE DISCHARGE OF SAID DUTIES.

AND MOVE ITS ADOPTION

Seconded by: DRAKE ALL IN FAVOR – 5 AYES

RESOLUTION # 13-24

OFFERED BY: DRAKE

**CHAIRMAN OF THE BOARD OF ASSESSORS**

WHEREAS, under §22b of the Town Law, the Town Board should designate the appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Grace Grant** be appointed Chairman of the Board of Assessors for the Town of Shandaken and receive an annual salary of \$41,500.00

AND MOVE ITS ADOPTION

Seconded by: VANBLARCUM ALL IN FAVOR – 5 AYES

RESOLUTION # 14-24

OFFERED BY: VANBLARCUM

**JUSTICE COURT CLERK**

WHEREAS, under § 20 of the Town Law, notes of Decision 9, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Wendy Helm** is re-appointed as Clerk of the Justice Court, to assist in the Clerical Duties of the Town Justice Court and be paid an annual salary not to exceed \$33,718.00 while discharging the duties of said office.

AND MOVE ITS ADOPTION

Seconded by: KNEISSL ALL IN FAVOR – 5 AYES

**RESOLUTION # 15-24**

**OFFERED BY: KNEISSL**

**POLICE COMMISSION**

**WHEREAS**, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all boards and commissions;

**THEREFORE, BE IT RESOLVED** that **Theodore R. Byron Sr., William Lundberg** and **William J. McGrath** are appointed to the Police Commission for the year 2023

**AND MOVE ITS ADOPTION**

Seconded by: DISCLAFANI **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 16-24**

**OFFERED BY: DISCLAFANI**

**TOWN POLICE DEPARTMENT CHIEF**

**WHEREAS**, pursuant to §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town, and

**THEREFORE, BE IT RESOLVED**, that **Chad Storey** is appointed Police Chief for the Town of Shandaken Police Department and receive an annual salary not to exceed \$24,400.00 while discharging the duties of said office.  
And

**AND MOVE ITS ADOPTION**

Seconded by: DRAKE **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 17-24**

**OFFERED BY: DRAKE**

**TOWN AMBULANCE DEPARTMENT CHIEF**

**WHEREAS**, pursuant to §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town, and

**THEREFORE, BE IT RESOLVED**, that **Richard Muellerleile** is appointed **Ambulance Chief** at \$1863.00 Monthly, term ending July 1, 2024. while discharging the duties of said office.

**AND MOVE ITS ADOPTION**

Seconded by: STEEN **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 18-24**

**OFFERED BY: STEEN**

**AMBULANCE OFFICERS & PAY RATES**

**WHEREAS**, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town; and

**WHEREAS**, in order to address increases in NYS Minimum Wage Laws which exceed existing raises for employees as addresses in the current contract.

**THEREFORE, BE IT RESOLVED** that the following personnel be appointed to the Shandaken Town Ambulance at rates not to exceed the following:

**Deputy Ambulance Chief** – Mike Williams at \$5,000 per year;

**Equipment Manager** - Dennis Frano at \$5,000 per year;

**Line Officer** – Ernest Longhi, Sr. at \$5,000 per year;

and that as provided under contract said employees shall serve at the discretion of the Ambulance Chief and Town Board.

**BE IT FURTHER RESOLVED** the following pay rates shall apply for individuals in each class plus longevity pay:

Ambulance Driver	@ \$15.18 per hour
Ambulance Technician	@ \$16.31 per hour
Ambulance Paramedic	@ \$24.62 per hour

**AND MOVE ITS ADOPTION**

Seconded by: VANBLARCUM **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 19-24**

**OFFERED BY: DRAKE**

**SUPERINTENDENT, BILLING CLERK AND COMMITTEE OF PHOENICIA WATER DISTRICT**

**WHEREAS**, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town; and

**THEREFORE, BE IT RESOLVED** that **Richard Ricciardella** is appointed Superintendent of the Phoenicia Water District, and hold office at the pleasure of the Town Board, and receive an annual salary, not to exceed \$25,000.00 to be disbursed once each month and expenses as allotted as per budget, pursuant to law, while discharging the duties of said office; and

**BE IT FURTHER RESOLVED** that the Town Board, upon the recommendation of the Water Superintendent, hire laborers as the Water Superintendent deems necessary within budget constraints; and

**BE IT YET FURTHER RESOLVED** THAT **AMIE GOODRICH** IS APPOINTED CLERK FOR THE PHOENICIA WATER DISTRICT, AND BE PAID \$19.71 HOURLY, NOT TO EXCEED \$6,563.00 WHILE DISCHARGING SAID DUTIES,

**AND MOVE ITS ADOPTION**

Seconded by: STEEN **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 20-24**

**OFFERED BY: STEEN**

**SUPERINTENDENT, BILLING CLERK AND Pine Hill Water Committee**

**WHEREAS**, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

**THEREFORE, BE IT RESOLVED** that **Ethan Bernstein** be and hereby is appointed Superintendent of the Pine Hill Water District, and hold office at the pleasure of the Town Board, and receive an annual salary of \$25,937.00 to be disbursed once each month and expenses as allotted in the budget as pursuant to law, while discharging the duties of his office, and

**BE IT FURTHER RESOLVED** that the Town Board, upon the recommendation of the Water Superintendent, hire laborers as the Water Superintendent deems necessary within budget constraints, and

**BE IT YET FURTHER RESOLVED** THAT **AMIE GOODRICH** BE AND HEREBY IS APPOINTED CLERK FOR THE PHOENICIA WATER DISTRICT, AND BE PAID \$19.71 HOURLY, NOT TO EXCEED \$6,563.00 WHILE DISCHARGING SAID DUTIES, AND

**AND MOVE ITS ADOPTION**

Seconded by: VANBLARCUM **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 21-24**

**OFFERED BY: VANBLARCUM**

**PLANNING BOARD MEMBER**



**WHEREAS**, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions

**THEREFORE, BE IT RESOLVED** that **Arthur Christi** is appointed to the Shandaken Planning Board with his term to expire in December 31, 2029.

**BE IT FURTHER RESOLVED**, EACH BOARD MEMBER IS REQUIRED, EACH YEAR, TO ATTEND FOUR HOURS OF APPLICABLE TRAINING FOR THE OFFICE AND RECORD SUCH AT THE CLERK'S OFFICE

**AND MOVE ITS ADOPTION**

Seconded by: KNEISSL – 4 AYES, 1 RECUSE (STEEN) \*Art Christi is his landlord.

**RESOLUTION # 22-24**

**OFFERED BY: KNEISSL**

**RESOLUTION APPOINTING CHAIR & VICE CHAIR FOR THE PLANNING BOARD**

**WHEREAS**, pursuant to §20 of the Town Law, it is the duty of the Town Board to appoint all Boards and Commissions,

**THEREFORE, BE IT RESOLVED** that **Clifton Rabuffo** is appointed as Chair of the Planning Board and **Sam Spada** is appointed as Vice-Chair of the Planning Board

**AND MOVE ITS ADOPTION**

Seconded by: DISCLAFANI ALL IN FAVOR – 5 AYES

**RESOLUTION # 23-24**

**OFFERED BY: DISCLAFANI**

**ZONING BOARD OF APPEALS MEMBER**

**WHEREAS**, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions

**THEREFORE, BE IT RESOLVED** that **Allen Vella** is appointed to the Zoning Board of Appeals with his term to expire in December 31, 2027.

**BE IT FURTHER RESOLVED**, EACH BOARD MEMBER IS REQUIRED, EACH YEAR, TO ATTEND FOUR HOURS OF APPLICABLE TRAINING FOR THE OFFICE AND RECORD SUCH AT THE CLERK'S OFFICE

**AND MOVE ITS ADOPTION**

Seconded by: DRAKE ALL IN FAVOR – 5 AYES

**RESOLUTION # 24-24**

**OFFERED BY: DRAKE**

**RESOLUTION APPOINTING CHAIR & VICE-CHAIR TO THE ZONING BOARD OF APPEALS**

**WHEREAS**, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions,

**THEREFORE, BE IT RESOLVED** that **Mark Loete** is re-appointed as Chair and **Gary Guglielmetti** is re-appointed as Vice Chair of the Zoning Board of Appeals.

**AND MOVE ITS ADOPTION**

Seconded by: STEEN ALL IN FAVOR – 5 AYES

**RESOLUTION # 25-24**

**OFFERED BY: STEEN**

**RESOLUTION APPOINTING OF CODE ENFORCEMENT OFFICERS/ BUILDING INSPECTORS, FLOODPLAIN MANAGER AND COORDINATOR FOR THE COMMUNITY RATING SYSTEM**

**WHEREAS**, pursuant to Town Law §20 & §138 and pursuant to §116-63, 116-64 and 77-11 of the Code of the Town of Shandaken, the Building/ Zoning Department is responsible for oversight of all construction projects which meet the criteria for a Building Permit within the Town of Shandaken and ensure any remodeling, additions or new structures must meet Federal and State and Local Building Safety Standards (including Structural, Plumbing, Electrical (UL Inspector), Fire Prevention, Flood Mitigation) and to perform multiple inspections throughout the project from initiation to issuance of a Certificate of Occupancy or Compliance; and **WHEREAS**, the Town of Shandaken Code Enforcement Officer (CEO) is responsible for the enforcement of Zoning (Use, area, property, etc.), Local Zoning Code Ordinances, Permits, Certificates and Rules & Regulations; and

**THEREFORE, BE IT RESOLVED** that **DONNA LAMOINE** is appointed as **Code Enforcement Officer (CEO)** and **Floodplain Administrator (FPA)** to be paid \$27.00 per hour (*35 hrs/wk*) not to exceed \$49,140.00 plus mileage while on Town business, while dispensing the duties of said office,

**BE IT FURTHER RESOLVED** that **Peter McGurk** is appointed as **Building and Fire Safety Inspector** and **STR Enforcement Officer** to be paid \$25.00 per hour not to exceed \$20,000.00 plus mileage while on Town business while dispensing the duties of said office, and

**BE IT FURTHER RESOLVED** THAT **OLIVIA AMENTIA** is appointed full-time Building/ zoning secretary to be paid \$18.67 per hour not to exceed \$33,988.00, and

**BE IT FURTHER RESOLVED** that **Grace Grant** is appointed **Zoning Enforcement Officer** to be paid \$20.00 per hour, not to exceed \$18,200. plus mileage.

**BE IT FURTHER RESOLVED** that **Peter DiSclafani** is appointed **Coordinator for the Community Rating System (CRS)**, at no compensation;

**AND MOVE ITS ADOPTION**

Seconded by: VANBLARCUM **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 26-24**

**OFFERED BY: VANBLARCUM**

**RESOLUTION APPOINTING PARKS & RECREATION BOARD MEMBER**

**WHEREAS**, pursuant to §20 of the Town Law, it is the duty of the Town Board to appoint all Boards and Commissions,

**THEREFORE, BE IT RESOLVED** that **Nick Torres** and **Autum Brookmire** be appointed **Park Managers for Smith Park (Pine Hill)** and **Big Indian Parks** respectively terms to expire December 31, 2025 and **Barbara Mansfield** is **Manager of Parish Field Park** and **Nolan Wilder** is **Manager of Rock Cut Park** with their terms to expire December 31, 2026 and

**THEREFORE, BE IT FURTHER RESOLVED** THAT **SAMANTHA AWAND-GORTEL** is appointed Chair of the Park and Recreation Board, term to expire December 31, 2025 and that all shall serve without compensation at the pleasure of the Town Board,

**AND MOVE ITS ADOPTION**

Seconded by: KNEISSL **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 27-24**

**OFFERED BY: KNEISSL**

**Town Historian, Town Historical Museum Board and Museum Director**

**WHEREAS**, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town and the Town Board wishes to appoint a Town Historian; and

**WHEREAS**, The Town Board also recognizes the Town of Shandaken Historical Museum maintains a Board of Directors.

**THEREFORE, BE IT RESOLVED** that (**\*To be determined at later date**) be appointed Historian, for the Town of Shandaken, without compensation while performing the duties of said office; and

**BE IT FURTHER RESOLVED** that **William Andrews, Richard Der Airs, Tikva Fischzang, and Marylou**

**Stapleton** are hereby recognized as being the Town of Shandaken Historical Museum Board with **Marylou Stapleton** being the **Chair** of the Board; and

**BE IT YET FURTHER RESOLVED** that **Joseph Prieboy** is appointed as **Museum Director** and receives \$16.00 hourly not to exceed \$15,000.00 while dispensing duties of said office,

**AND MOVE ITS ADOPTION**

Seconded by: DISCLAFANI **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 28-24**

**OFFERED BY: DISCLAFANI**

**ETHICS COMMITTEE**

**WHEREAS**, Pursuant to Chapter 20 of the Code of the Town of Shandaken, Article III §20 -7 Establishment of a Board of Ethics;

**THEREFORE, BE IT RESOLVED** that **Richard Loveless, Helen Morelli and Matt VanValkenburg** are appointed as the Ethics Committee for the Town of Shandaken and to serve at the pleasure of the Town Board and follow Chapter 20 of the Code of the Town of Shandaken

**AND MOVE ITS ADOPTION**

Seconded by: DRAKE **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 29-24**

**OFFERED BY: DRAKE**

**DOG CONTROL OFFICER AND DOG ENUMERATOR**

**WHEREAS**, under § 20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

**THEREFORE, BE IT RESOLVED** that **Nancy Hudler** be hereby appointed Dog Control Officer and Enumerator and shall receive an annual salary not to exceed of \$13,500.00 and **Tom Rinaldo** be hereby appointed Assistant Dog Control Officer and shall receive an annual wage of \$6,136.00 and contractual expenses of \$3,750 for expenses incurred pursuant to law contained within the Budget, when discharging the duties of said offices at the pleasure of the Board.

**AND MOVE ITS ADOPTION**

Seconded by: STEEN **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 30-23**

**OFFERED BY: STEEN**

**RECYCLING ATTENDANT AND MUNICIPAL WORKER**

**WHEREAS**, Pursuant to §20 of the Town Law, it is the duty of the Town Board to appoint all employees of the Town

**THEREFORE, BE IT RESOLVED** that **Robert Gasperini** is re-appointed as the Municipal Worker for the Town of Shandaken at \$15.00 per hour, not to exceed \$19,500.00, while dispensing duties of said office,

**BE IT FURTHER RESOLVED** that **Joe Rotella, Jr** is re-appointed as **Recycling Attendant** and be paid \$14.25 hourly, not to exceed \$11,887.00, while dispensing duties of said office.

**AND MOVE ITS ADOPTION**

Seconded by: VANBLARCUM **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 31-24**

**OFFERED BY: VANBLARCUM**

**SOCIAL SERVICES OFFICER**

**WHEREAS**, under Municipal Affairs, the State Comptroller, §71-1098 grants the Town Board the right to authorize someone to act as Town Social Services Officer;

**THEREFORE, BE IT RESOLVED** that the Town Board approve **Supervisor DiSclafani** to act as Social Services Officer, to be paid no compensation, and be allowed expense money in the amount of \$300 for expenses incurred pursuant to law, when discharging the duties of said office.

**AND MOVE ITS ADOPTION**

Seconded by: KNEISSL **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 32-24**

**OFFERED BY: KNEISSL**

**DIRECTOR OF EMERGENCY MANAGEMENT SERVICES**

**WHEREAS**, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

**THEREFORE, BE IT RESOLVED** that **Theodore Byron, Jr.** is appointed as director of Emergency Management Services for the Town of Shandaken with no compensation.

**AND MOVES ITS ADOPTION**

Seconded by: DISCLAFANI **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 38-24**

**OFFERED BY: DISCLAFANI**

**RESOLUTION APPOINTING CATSKILL COLLABORATIVE MEMBERS**

**WHEREAS**, the Town of Shandaken is a member community of the Central Catskills Collaborative which includes the municipalities of Andes, Fleischmanns, Margaretville, Middletown, and Olive; and

**WHEREAS**, the Town is requested to annually appoint two standing members and one alternate to the Collaborative;

**THEREFORE, BE IT RESOLVED** that the Town of Shandaken Town Board hereby appoints Town Board Member **Robert Drake** and resident \_\_\_\_\_ as the standing representatives and (*a Town, Planning, ZBA OR Parks Bd member*) **Kevin VanBlarcum** as the Alternate member for the Town of Shandaken on the Catskill Collaborative Committee.

**AND MOVE ITS ADOPTION**

Seconded by: DRAKE **ALL IN FAVOR – 5 AYES**

**RESOLUTION #39-24**

**OFFERED BY DRAKE**

**CONSERVATION ADVISORY COUNCIL MEMBERS**

**WHEREAS**, under §20 of the Town Law, the Shandaken Town Board shall designate all appointed officers and employees of the Town; and

**WHEREAS**, under Local Law 1 of 2022, CAC Board Members are appointed every two years, now,

**THEREFORE, BE IT RESOLVED**, that the following personnel be appointed to the Town of Shandaken Conservation Advisory Council; **Bethia Waterman, Bruce Barry, Robert Cruickshank, Mary Herrmann, Angel Molina, Catherine del Tufo & MJ Reiss; with Alternates: Michael Cioffi, Caleb Frank and Maya Lilly.**

**BE IT FURTHER RESOLVED, Bethia Waterman and Bruce Barry as Chair and Vice Chair,**

**AND MOVES ITS ADOPTION**

Seconded by: STEEN **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 40-24**

**OFFERED BY STEEN**

**SHANDAKEN HOUSING SMART COMMITTEE Member for the**

**Ulster County Housing Smart Communities Initiative**

**WHEREAS**, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

**THEREFORE, BE IT RESOLVED**, that **Vickie Starr** be appointed to the Shandaken Housing Smart Committee – At no compensation.

**AND MOVES ITS ADOPTION**

Seconded **VANBLARCUM ALL IN FAVOR – 5 AYES**

**RESOLUTION # 41-24**

**OFFERED BY: VANBLARCUM**

**RECOMMENDED MEMBER TO ULSTER COUNTY PLANNING BOARD**

**WHEREAS**, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town; and

**WHEREAS**, ULSTER COUNTY CHARTER SECTION C-49(A) AND SECTION A7-5(A) of the Administrative Code define the process appointing regular and alternate members to the Ulster County Planning Board.

**THEREFORE, BE IT RESOLVED** that **Vivian Welton** is appointed Member of the Ulster County Planning Board, and

**BE IT FURTHER RESOLVED** that **Sam Spada** is appointed Alternate Member of the Ulster County Planning Board,

**AND MOVE ITS ADOPTION**

Seconded by: KNEISSL **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 42-24**

**OFFERED BY KNEISSL**

**AUTHORIZING SUPERVISOR TO EXECUTE INTERMUNICIPAL AGREEMENT\**

**WHEREAS**, the Town of Shandaken is a municipal corporation within the County of Ulster, State of New York; and

**WHEREAS**, the Town of Saugerties is a municipal corporation within the County of Ulster, State of New York; and

**WHEREAS**, the Town of Saugerties currently owns and maintains a municipal drop off center for solid waste and recyclable materials; and

**WHEREAS**, the Town of Saugerties has the available manpower, machinery and equipment to make his facility available to the residents of Shandaken; and

**WHEREAS**, the Town of Shandaken is desirous of contracting with the Town of Saugerties for the purpose of obtaining these services from the Town of Saugerties; and

**WHEREAS**, the Town Boards recognize the importance of recycling, reduction, composting, proper handling of hazardous materials and education that will foster a proactive attitude toward the disposal of solid waste; and

**WHEREAS**, the Town Boards will identify methods of collection, reduction, and separation that will encourage the efficient use of transfer station facilities; and

**WHEREAS**, the Town Boards intend to promote maximum waste reduction, reuse, and

**THEREFORE, BE IT RESOLVED**, by a majority of the Shandaken Town Board that:

1. The Town of Shandaken Supervisor, Peter DiSclafani, as authority to enter into and execute the Inter-municipal Agreement between the Town of Shandaken and the Town of Saugerties.
2. Granting authority to the Town of Shandaken Supervisor to execute any and all other and further documents necessary to effectuate the provisions of said agreement.

**AND MOVE ITS ADOPTION**

Seconded by: DISCLAFANI **ALL IN FAVOR – 5 AYES**

**RESOLUTION # 43-24**

**OFFERED BY: DRAKE**

**ENGINEERS FOR THE TOWN**

**WHEREAS**, the Town Board may, pursuant to Town Law, § 20 Subdivision 25, employ an attorney to give it such professional service and legal counsel;

**THEREFORE, BE IT RESOLVED** that the Supervisor be empowered to utilize the services of **SLR Engineering** and offer their services for advice to Shandaken Planning Board and Zoning Board of Appeals,

**AND MOVE ITS ADOPTION**

Seconded by: STEEN **ALL IN FAVOR – 5 AYES**

**ALL BUSINESS PERTINENT HAVING BEEN DISCUSSED, THE TOWN BOARD ADJOURNED AT 6:15 ON A VANBLARUM/DRAKE**

**SIGNED THIS 10<sup>TH</sup> DAY OF JANUARY, 2024**

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**JOYCE GRANT – TOWN CLERK**

To: Lance MacMillan, PE, Region Director NYSDOT Region 8, David Corrigan NYSDOT

CC: Kathy Hochul – Governor, Chuck Schumer US Senator, Kirsten Gillibrand US Senator, Jen Metzger- Ulster County Executive, Chris Tague Assembly Member, District 102, Michele Hinchey - State Senator, District 41, March Gallagher, Ulster County Comptroller, Marc Molinaro, Congressman District 19

On January 8<sup>th</sup>, 2024 a collision near the intersection of Route 28 and Route 212 left two high school students dead and a third hospitalized.

The town of Shandaken grieves with the families of those lost and with all those impacted by this tragedy. We also wish to thank the many firefighters, police, and medical personnel who responded – as they always do – with professionalism and care.

Most of all however, we wish to avoid tragedies of this nature ever happening again. Anecdotal concern with the visibility at that intersection has been routine since the installation of the newer bridge over the Esopus. We hereby formally request that DOT Region 8 reevaluate this intersection – and the entirety of Route 28 – with a greater concern for the speed and volume of those traveling within our community.

This highway – our Catskills Scenic Byway – is very much the spine of our region bringing both residents and visitors from one end to the other and to all the beautiful destinations in between. We need your assistance and partnership in making sure that all travelers do so safely.

We again offer our deepest condolences on behalf of those lost.

Respectfully yours, Town Board  
Shandaken, New York

Peter DiSclafani, Supervisor, Kevin Van Blarcum, Robert Drake, Elizabeth Kneissl, Kyle Steen

Rich Mullerleile, Chief Shandaken Ambulance  
Chad Story, Chief Shandaken Police  
Teddy Byron Jr, Chief Phoenicia Fire District