



Town of Shandaken Town Board
Re-Organizational Meeting Agenda
Tuesday, January 2, 2024 – 6pm

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of previous T/B Meeting minutes
5. Supervisor's Financial Report
6. Communications
7. Committee Reports:
 - a. Ambulance
 - b. Building/Zoning
 - c. Police
 - d. Phoenicia Water
 - e. Pine Hill Water
 - f. Museum
 - g. Recreation
 - h. Housing
 - i. Conservation Advisory Council
 - j. Comprehensive Plan
8. Public Comments on Resolutions
9. Motions:
10. Resolutions:
 - 1– 35 General Reorganizational Resolutions (Appointments, Wages, etc.)
 - 36 – Pay All Bills
 - 37- Accept A Government Operations Greenhouse Gas Inventory & Government Operation Climate Action Plan.
11. Open Public Comment
12. Meeting Adjournment - *IN MEMORY OF: Barbara Redfield*



SUPERVISOR'S NOTES – JANUARY 2024

Happy New Year!

Looking ahead to 2024,

We are looking forward to a wonderful year and great accomplishments.

We are hoping to update our Parks and Main Streets with some upcoming grants.

We are looking to have a Natural resources inventory performed.

We need to look at ways to upgrade our water systems.

Over the next year, we need to discuss and appropriate ARPA funds for projects such as a new Town Hall.

We are starting our food waste scrap collection/ composting program in two weeks at our recycling center; same days and hours.

Our next regular meeting is February 5

Peter DiSclafani

Supervisor Report December, 2023 Revenues

Mortgage Tax	\$49,751.38
Reimb./AWSMP	\$767.96
Ambulance Fees	\$7,778.62
Town Clerk Fees/EZ Pass	\$67.50
Aim Fees	\$56,508.00
Fuel Reimbursement	\$2,387.07
Building Permit Fees	\$3,428.00
Dog Licenses	\$24.00
Registrar-Vital Statistics	\$198.00
Rental/Cell - SBA Towers	\$3,101.34
Zoning Fee	\$700.00
Highway	\$124,772.66
Planning Board Fees	\$1,010.00
Reimb./Spectrotel	\$346.75
Sales Tax	\$52,550.49
Justice Fees	\$6,669.00
Sales of Cemetary Plot	\$800.00
STR Receivables	\$26,800.00
Reimb./Marshall & Sterling	\$787.50
Totals	\$338,448.27

Monthly Report of the Shandaken Historical Museum

January 2024

The museum is open three days a week, Friday, Saturday, and closed Sundays until January 2024

Because I became seriously ill due to food poisoning recently, I was not able to perform some of my duties as museum director for the month of December. Mary Lou and Ellen covered for me.

A 56" state of the art flat screen media center is now up and running providing a rich media experience for visitors. This includes the entire YouTube library, large scale display capability for lecture presentations, PCs, Mac, IOS, Android, DVD's, USB, VHS and CDs. The museum will continue developing an inventory system to log and track and photograph all items in the museum. We are also starting to convert old films donated by local families to digital movies that can be presented on the media center.

I am working on projects to freshen up the museum with Bill and Mary Lou including new exhibits, a clean-up day, a guest lecture series, applying for grants and continued posts on Facebook.

This we continued our lecture series with a follow up presentation by noted author Evan T. Pritchard on ancient Indian spiritual rock structures residing in Shandaken and southern New York State. We will be

The museum will continue its lecture series with a presentation by Glenn Kreisberg - an author, outdoor guide, and radio engineer, who researches archeoastronomy and landscape archaeology in the Hudson Valley and Catskill Mountains of New York. His books include Spirits in Stone, Mysteries of the Ancient Past and Lost Knowledge of the Ancients. He served two terms as vice president of the New England Antiquities Research Association (NEARA) and studied archeoastronomy at SUNY and archaeoacoustics on Malta. He is co-founder of the non-profit Overlook Mountain Center (www.overlookmountain.org) in Woodstock, NY, can be seen on The History Channel, as a guest on The UnXplained with William Shatner and Ancient Aliens.

A local resident, Jim Wilson continues to do some building maintenance jobs including installing a new dehumidifier for the entire building.

There were 33 visitors to the Museum in ^{December} ~~January~~, some being from Los Angeles, Woodstock, and New York City.

Respectfully submitted,

Joseph Prieboy, Museum Director

Parks & Rec – Samantha Awand-Gortel – Sumitted paperwork to T-Mobile for a \$50,000 grant, Working on NYSDEC Smart Growth Grant, Shandaken Skate Park looking for a location that would be feasible. Planning a fundraiser for February.

Jan Jaffee – PH2 Committee – Next Meeting at Pine Hill Community Center – Tues Jan. 16 5:30.

On a Disclafani/Vanblarcum motion the Town Bd closed the meeting & entered into Executive Session at 6:25, to discuss a Personnel matter. The Board closed the Executive Session at 6:50 and re-opened the regular meeting on a Disclafani/Drake Motion. No decision was made.

Motion: Due to several resolutions that are awaiting further information, the Town Board tabled Resolutions 1-34 & voted to hold a Special Meeting on Tuesday February 9th at 6pm, to re-convene this meeting.

RULES OF PROCEDURE

WHEREAS, §63 of New York State Town law provides that the Town Board may determine the rules of its procedures:

THEREFORE, BE IT RESOLVED that the following "Rules of Procedure" for regular Town Board meetings be adopted.

The Town Supervisor, as Chairman of the Town Board, shall call meetings of the Town Board to order and shall be the Presiding Officer or Chair of the meeting, and as such shall officiate, maintain order and decorum, and permit public participation in an orderly manner and in accordance with the rules stated below.

1. **PLEDGE:** Call to order shall be followed by the pledge of allegiance to the flag of the United States of America.
2. **ROLL CALL:** The Chair shall request Roll Call of the Town Board members by the Town Clerk, and after determining that a quorum exists, the Town Supervisor shall declare the meeting open. The Town Supervisor shall read the agenda (if not already published and distributed) and proceed to the business of the Town Board at hand.
3. **MINUTES:** At each meeting following the new Town Board's January Special Organizational Meeting, the Chair shall provide opportunity for the Town Board to review the minutes of the previous meeting of the Town Board. Thereafter, the Chair shall entertain a motion to approve the minutes as presented or to amend.
4. **CORRESPONDENCE:** The Chair shall first call for acknowledgment and summary of any petitions or written communications received by the Town Board. Copies shall be given to the Town Clerk for recording into the minutes.
5. **COMMITTEE REPORTS:** The Chair shall recognize committee chairmen for their committee's report.
6. **PUBLIC PARTICIPATION:** The Public will be invited to comment as requested on items appearing in the published agenda, expressing any views, opinions, requests, recommendations, or questions to the Board to address and/or take under advisement in its deliberations. A maximum time limit of 30 minutes. The Public is requested to be brief with their comments.
7. **CONDUCT NEW BUSINESS**
 - a **THE SUPERVISOR'S FISCAL REPORT** shall be the first order of new business. It shall set forth public monies received through the Town clerk's Office and other sources, and the disbursement of public monies. The Chair shall entertain motions to approve the Supervisor's Fiscal Report and to approve all necessary disbursements of public monies through authorized fund accounts. All actions of the Town Board concerning the Supervisor's Fiscal Report shall be by motion.

b. **RESOLUTIONS:** For its deliberations on new matters of Town Business, the Board will work from the written agenda distributed to Board members in advance, posted on the Town bulletin board and distributed at Board meetings to public. Formal actions of the Town Board must be authorized by motion or resolution of the Town Board. No motion or resolution shall be brought to a vote unless it has been presented to all members of the Town Board at least 48 hours prior to the opening of the meeting and on the Town website. In emergency circumstances, however, all of the above requirements may be waived by a vote of a majority of the Town Board present, provided there is a quorum.

c. Every motion or resolution must be seconded before discussion of the Town Board or the Supervisor calls for a vote. All motions and resolutions shall be recorded in their entirety in the minutes of the Town Board meeting. As a member of the town Board, the Supervisor may offer or second motions and resolutions.

d. Town Board members must recuse themselves from participation in discussion or voting on matters that involve a conflict of interest and must place in the minutes their reasons for recusal. Abstention from a vote shall only be permitted for reasons of conflict of interest, and not for political considerations.

8. **PUBLIC PARTICIPATION:** The Board recognizes the value of public participation but reminds the Public that it is a privilege. Please address the Board with respect and civility.

9. **ADJOURNMENT:** Following resolutions, and open agenda period, the Town Board meeting shall be adjourned by motion, in memory of residents deceased.

IF THE ABOVE RULES OF PROCEDURE SHOULD AT ANY TIME BE IN CONFLICT WITH STATUTORY LAW, THEN STATUTORY LAW PREVAILS.

TABLED 1-34
RESOLUTION # 1-24

OFFERED BY:

MEETING DATES

WHEREAS, under § 62 of the Town Law, the Town Board should adopt a resolution determining the time and place it shall hold its regular meeting;

THEREFORE, BE IT RESOLVED the regular meetings of the Town Board be held the first Monday of the Month (unless noted) in the Town Hall of Shandaken, New York on the following dates during the year.

January 2nd	6:00 PM
February 5th	7:00 PM
March 4th	7:00 PM
April 1st	7:00 PM
May 6st	7:00 PM
June 3rd	7:00 PM
July 1 st	7:00 PM
August 5th	7:00 PM
September 3rd	7:00 PM (second Monday)
October 7th	7:00 PM
November 6th	7:00 PM (second Wednesday)
December 2nd	7:00 PM

AND MOVE ITS ADOPTION

Seconded by:

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER Kneissl	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DiSCLAFANI	_____	_____

TOWN DEPOSITORY

WHEREAS, under § 64, Subdivision 1 of the Town Law, the Town Board should adopt a resolution designating a bank or banks, or trust company in which all Town Officials shall deposit all monies coming into their hands by virtue of their offices;

THEREFORE, BE IT RESOLVED that **KEY BANK of NEW YORK**, and **COMMUNITY BANK N.A.** be and hereby are designated as depositories for the Town of Shandaken. and

BE IT FURTHER RESOLVED designated high yield depositories such as **NY Class** may be utilized, and

BE IT FURTHER RESOLVED THAT **SUPERVISOR DiSCLAFANI** AND/ OR **DEPUTY SUPERVISOR DRAKE** are signatories to those accounts.

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DiSCLAFANI	_____	_____

RESOLUTION # 3-24

OFFERED BY:

OFFICIAL NEWSPAPER

WHEREAS, under § 64, Subdivision 11 of the Town Law, the Town Board should adopt a resolution designating the Official Newspaper of the Town;

THEREFORE, BE IT RESOLVED that the **Daily Freeman** be and hereby is the **Official Newspaper** for the Town of Shandaken.

AND MOVE ITS ADOPTION

Seconded by:

ROLL CALL

AYES

NAYS

BOARD MEMBER DRAKE

BOARD MEMBER KNEISSL

BOARD MEMBER STEEN

BOARD MEMBER VANBLARCUM

SUPERVISOR DISCLAFANI

MILEAGE ALLOWANCE

WHEREAS, under §12, notes of Decision 32 of the Town Law, a Town Officer is entitled to be paid a mileage allowance fixed by the Town Board;

THEREFORE, BE IT RESOLVED that all Town Officers and employees be paid the IRS mileage rate of **\$0.67 per mile**, when discharging their duties.

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

EXPENSES FOR THE ASSOCIATION OF TOWNS' ANNUAL MEETING

WHEREAS, under § 102, notes of Decision 10, of the Town Law, Towns may incur obligations for compensation of Town Officers;

THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the payment of expenses incurred, to all Town Officers attending the Annual Meeting of the Association of Towns, in an amount not to exceed \$1,000 each, with \$200 in advance with all expenses to be supported by voucher and receipts; and

BE IT FURTHER RESOLVED that in the case of the Zoning Board of Appeals and the Planning Board, a maximum of three will be allowed to attend.

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNESSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

**AMERICAN LEGION AND VETERANS OF FOREIGN WARS,
PROGRAM FOR THE AGING, SENIOR NUTRITION PROGRAM & FOOD PANTRY**

WHEREAS, the annual budget approved by the Town Board provides monies for Patriotic Observances, Civic and Veteran's Organizations; and

WHEREAS, it has been the procedure to pay this money to the **American Legion and Veterans of Foreign Wars**, and \$2,500 allocated to each for said purposes; and

THEREFORE, BE IT RESOLVED that the sum of \$2,000.00 be and hereby is appropriated to the **Program for the Aging**, and

BE IT FURTHER RESOLVED that the sum of \$2,500.00 be and hereby is appropriated for the **Senior Nutrition Program**.

BE IT YET FURTHER RESOLVED that the sum of \$3,500.00 be and hereby is appropriated for the **Shandaken Food Pantry**

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

ATTORNEYS AND AUDITOR FOR THE TOWN

WHEREAS, the Town Board may, pursuant to Town Law, § 20 Subdivision 25, employ an attorney to give it such professional service and legal counsel;

THEREFORE, BE IT RESOLVED that the Supervisor be empowered to utilize the services of **Kellar, Kellar & Jaiven** as General Counsel to the Town Board, **VanDeWater & VanDeWater, Greenwald & Doherty, LLP** as Labor Counsel and **Jacobowitz & Gubits, LLP** as Zoning and Planning Counsel and

BE IT FURTHER RESOLVED that the firm of **Sickler, Torchia Allen & Churchill (RBT)** be and hereby is appointed Town Auditors and Accountants at an allowance up to \$20,000 as allocated in the budget.

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

ELECTED OFFICIALS' SALARIES

WHEREAS, under § 27 of the Town Law, the Town Board shall fix the salaries and expenses of Elective Officials for the Town;

THEREFORE, BE IT RESOLVED that the annual salaries of said officers be and hereby are fixed and determined for the year and shall be as follows:

		SALARY
Supervisor -	Peter DiSclafani	41,500.00
Councilman –	Robert Drake	9,000.00
	Elizabeth Kneissl	9,000.00
	Kyle Steen	9,000.00
	Kevin VanBlarcum	9,000.00
Highway Supt. -	Eric Hofmeister	55,500.00
Clerk/Collector –	Joyce Grant	41,500.00
Assessor/Chairman -	Grace Grant	41,500.00
Assessor -	Dave Channon	6,250.00
	Stephen Neville	6,250.00
Justice -	Tom Cruet	20,500.00
	Michael Miranda	20,500.00

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

DEPUTY SUPERVISOR

WHEREAS, under § 42 of the Town Law, the Town Board may create the post of Deputy Supervisor;

THEREFORE, BE IT RESOLVED that the Town Board accept the appointment of **Robert Drake** to act as Deputy Supervisor, in the absence of the Supervisor, without compensation.

AND MOVE ITS ADOPTION

Seconded by:

ROLL CALL

AYES

NAYS

BOARD MEMBER DRAKE

BOARD MEMBER KNEISSL

BOARD MEMBER STEEN

BOARD MEMBER VANBLARCUM

SUPERVISOR DISCLAFANI

SUPERVISOR’S CLERK AND ASSISTANT/ BOOKKEEPER

WHEREAS, under §29, Subsection 15, of the Town Law the Town Board may authorize the Supervisor to make a designation for the position of Full Time Clerk/ Bookkeeper to the Supervisor;

THEREFORE, BE IT RESOLVED that the Town Board approve the appointment of **Barbara Twerdak** to serve at the pleasure of the Supervisor, and receive \$20.75 per hour when discharging the duties of said office, not to exceed \$37,765.00 and

BE IT FURTHER RESOLVED that the Town Board approve the appointment of **Amie Goodrich** to serve at the pleasure of the Supervisor, and receive \$19.71 per hour when discharging the duties of said office, not to exceed \$26,817.00

AND MOVE ITS ADOPTION

Seconded by:

ROLL CALL

AYES

NAYS

BOARD MEMBER DRAKE

BOARD MEMBER KNEISSL

BOARD MEMBER STEEN

BOARD MEMBER VANBLARCUM

SUPERVISOR DISCLAFANI

SECRETARY AND DEPUTY TO THE HIGHWAY SUPERINTENDENT

WHEREAS, under §20, Notes of Decision 9 of the Town Law, the Town Board shall appoint all employees of the Town;

THEREFORE, BE IT RESOLVED that upon the recommendation of the Highway Superintendent, that **Cara Grant** be re-appointed to serve as Secretary to the Highway Superintendent, and to serve at his pleasure, and to be paid \$20.75 per hour when performing the duties of said office, not to exceed \$37,765.00 for the year. and

BE IT FURTHER RESOLVED that **Kenneth Berryann, Jr.** is re-appointed to the position of Deputy Highway Superintendent, without compensation.

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

**TOWN CLERK, TAX COLLECTOR DEPUTIES AND INFORMATION OFFICER AND
Vital Statistics Officer**

WHEREAS, under §30, Subdivision 10 of the Town Law, the Town Clerk determines the designation of Deputies, the Town Board shall determine by resolution the powers and duties of such deputies, and whether such deputies shall be compensated by the Town;

THEREFORE, BE IT RESOLVED that the Town Board appoint **Jacqueline Guglielmetti** as full time Deputy Town Clerk/Tax Collector and be paid \$22.82 per hour, not to exceed \$41,541.00 and to perform the duties of the Town Clerk/Tax Collector in her absence; and

BE IT FURTHER RESOLVED, that Angela Galindo be appointed as part time Deputy Town Clerk/Tax Collector and be paid \$18.67 per hour, not to exceed \$27,919.00 and to perform the duties of the Town Clerk /Tax Collector in her absence

BE IT YET FURTHER RESOLVED that **Joyce A. Grant** is appointed Registrar of Vital Records and that **Jacqueline Guglielmetti** be appointed Deputy Registrar of Vital Records, and hold these offices at the pleasure of the Town Board, and receive no compensation for the discharge of their duties.

BE IT YET EVEN FURTHER RESOLVED THAT JOYCE GRANT IS APPOINTED RECORDS MANAGEMENT OFFICER AND PUBLIC INFORMATION OFFICER, WHICH INCLUDES, MANAGEMENT OF TOWN WEBSITE, TOWN FACEBOOK PAGE, TOWN EMERGENCY ALERT SYSTEM & PUBLIC ACCESS CHANNEL 23 THROUGH SPECTRUM CABLE, AND HOLD OFFICE AT THE PLEASURE OF THE TOWN BOARD, AND RECEIVE NO COMPENSATION FOR THE DISCHARGE OF SAID DUTIES.

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNESSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

CHAIRMAN OF THE BOARD OF ASSESSORS

WHEREAS, under §22b of the Town Law, the Town Board should designate the appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Grace Grant** be appointed Chairman of the Board of Assessors for the Town of Shandaken and receive an annual salary of \$41,500.00

BE IT FURTHER RESOLVED, Kayla Sharon is appointed full-time assessors secretary to be paid \$18.67 per hour, not to exceed \$33,988.00,

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

JUSTICE COURT CLERK

WHEREAS, under § 20 of the Town Law, notes of Decision 9, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Wendy Helm** is re-appointed as Clerk of the Justice Court, to assist in the Clerical Duties of the Town Justice Court and be paid an annual salary not to exceed \$33,718.00 while discharging the duties of said office.

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DiSCLAFANI	_____	_____

POLICE COMMISSION

WHEREAS, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all boards and commissions;

THEREFORE, BE IT RESOLVED that **Theodore R. Byron Sr., William Lundberg** and **William J. McGrath** are appointed to the Police Commission for the year

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

TOWN POLICE AND AMBULANCE DEPARTMENT CHIEFS

WHEREAS, pursuant to §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town, and

THEREFORE, BE IT RESOLVED, that **Chad Storey** is appointed Police Chief for the Town of Shandaken Police Department and receive an annual salary not to exceed \$24,400.00 while discharging the duties of said office. And

BE IT FURTHER RESOLVED, **Richard Muellerleile** is appointed **Ambulance Chief** at \$1863.00 Monthly, term ending June 30, 2024. while discharging the duties of said office.

AND MOVE ITS ADOPTION

Seconded by:

ROLL CALL

AYES

NAYS

BOARD MEMBER DRAKE

BOARD MEMBER KNEISSL

BOARD MEMBER STEEN

BOARD MEMBER VANBLARCUM

SUPERVISOR DISCLAFANI

AMBULANCE OFFICERS & PAY RATES

WHEREAS, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town; and

WHEREAS, in order to address increases in NYS Minimum Wage Laws which exceed existing raises for employees as addresses in the current contract.

THEREFORE, BE IT RESOLVED that the following personnel be appointed to the Shandaken Town Ambulance at rates not to exceed the following:

Deputy Ambulance Chief –Michael Williams at \$5,000 per year;

Equipment Manager - Dennis Frano at \$5,000 per year;

Line Officer – Ernest Longhi, Sr. at \$5,000 per year;

and that as provided under contract said employees shall serve at the discretion of the Ambulance Chief and Town Board.

BE IT FURTHER RESOLVED the following pay rates shall apply for individuals in each class plus longevity pay:

Ambulance Driver	@ \$15.18 per hour
Ambulance Technician	@ \$16.31 per hour
Ambulance Paramedic	@ \$24.62 per hour

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

PHOENICIA WATER DISTRICT SUPERINTENDENT AND BILLING CLERK

WHEREAS, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town; and

THEREFORE, BE IT RESOLVED that **Richard Ricciardella** is appointed Superintendent of the Phoenicia Water District, and hold office at the pleasure of the Town Board, and receive an annual salary, not to exceed \$25,000.00 to be disbursed once each month and expenses as allotted as per budget, pursuant to law, while discharging the duties of said office; and

BE IT FURTHER RESOLVED that the Town Board, upon the recommendation of the Water Superintendent, hire laborers as the Water Superintendent deems necessary within budget constraints; and

BE IT YET FURTHER RESOLVED THAT **AMIE GOODRICH** IS APPOINTED CLERK FOR THE PHOENICIA WATER DISTRICT, AND BE PAID \$19.71 HOURLY, NOT TO EXCEED \$6,563.00 WHILE DISCHARGING SAID DUTIES,

AND MOVE ITS ADOPTION

Seconded by:

ROLL CALL

AYES

NAYS

BOARD MEMBER DRAKE

BOARD MEMBER KNEISSL

BOARD MEMBER STEEN

BOARD MEMBER VANBLARCUM

SUPERVISOR DISCLAFANI

PINE HILL WATER SUPERINTENDENT AND BILLING CLERK

WHEREAS, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Ethan Bernstein** be and hereby is appointed Superintendent of the Pine Hill Water District, and hold office at the pleasure of the Town Board, and receive an annual salary of \$17,500.00 to be disbursed monthly and expenses as allotted in the budget as pursuant to law, while discharging the duties of his office, and

BE IT FURTHER RESOLVED that **Shane Berryann** be and hereby is appointed Superintendent’s Assistant and receive an annual salary of \$8,000.00 to be disbursed monthly as allotted in the budget as pursuant to law, while discharging the duties of his office, and

BE IT FURTHER RESOLVED that the Town Board, upon the recommendation of the Water Superintendent, hire laborers as the Water Superintendent deems necessary within budget constraints, and

BE IT YET FURTHER RESOLVED THAT **AMIE GOODRICH** BE AND HEREBY IS APPOINTED CLERK FOR THE PHOENICIA WATER DISTRICT, AND BE PAID \$19.71 HOURLY, NOT TO EXCEED \$6,563.00 WHILE DISCHARGING SAID DUTIES, AND

AND MOVE ITS ADOPTION

Seconded by:

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER Kneissl	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

PLANNING BOARD MEMBER

WHEREAS, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions,

THEREFORE, BE IT RESOLVED that **Arthur Christi** is appointed to the Shandaken Planning Board, with his term to expire in December 31, 2029. and

BE IT FURTHER RESOLVED, EACH BOARD MEMBER IS REQUIRED, EACH YEAR, TO ATTEND FOUR HOURS OF APPLICABLE TRAINING FOR THE OFFICE AND RECORD SUCH AT THE CLERK’S OFFICE

AND MOVE ITS ADOPTION

Seconded by:

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER Kneissl	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

RESOLUTION APPOINTING CHAIR & VICE CHAIR FOR THE PLANNING BOARD

WHEREAS, pursuant to §20 of the Town Law, it is the duty of the Town Board to appoint all Boards and Commissions,

THEREFORE, BE IT RESOLVED that **Clifton Rabuffo** is appointed as Chair of the Planning Board and **Art Christie** is appointed as Vice-Chair of the Planning Board

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

ZONING BOARD OF APPEALS MEMBER

WHEREAS, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions

THEREFORE, BE IT RESOLVED that **Allen Vella** is appointed to the Zoning Board of Appeals with his term to expire in December 31, 2027, and

Be It Further Resolved, each year, Board Members are required to attend four hours of applicable training for their office and record such, at the Clerk's Office

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNESSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

RESOLUTION APPOINTING CHAIR & VICE-CHAIR TO THE ZONING BOARD OF APPEALS

WHEREAS, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions,

THEREFORE, BE IT RESOLVED that **Mark Loete** is re-appointed as **Chair** and **Gary Guglielmetti** is re-appointed as **Vice Chair** of the Zoning Board of Appeals.

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNESSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

RESOLUTION APPOINTING OF CODE ENFORCEMENT OFFICERS/ BUILDING INSPECTORS, FLOODPLAIN MANAGER AND COORDINATOR FOR THE COMMUNITY RATING SYSTEM

WHEREAS, pursuant to Town Law §20 & §138 and pursuant to §116-63, 116-64 and 77-11 of the Code of the Town of Shandaken, the Building/ Zoning Department is responsible for oversight of all construction projects which meet the criteria for a Building Permit within the Town of Shandaken and ensure any remodeling, additions or new structures must meet Federal and State and Local Building Safety Standards (including Structural, Plumbing, Electrical (UL Inspector), Fire Prevention, Flood Mitigation) and to perform multiple inspections throughout the project from initiation to issuance of a Certificate of Occupancy or Compliance; and **WHEREAS**, the Town of Shandaken Code Enforcement Officer (CEO) is responsible for the enforcement of Zoning (Use, area, property, etc.), Local Zoning Code Ordinances, Permits, Certificates and Rules & Regulations; and

THEREFORE, BE IT RESOLVED that **DONNA LAMOINE** is appointed as **Code Enforcement Officer (CEO)** and **Floodplain Administrator (FPA)** to be paid \$27.00 per hour (*35 hrs/wk*) not to exceed \$49,140.00 plus mileage while on Town business, while dispensing the duties of said office,

BE IT FURTHER RESOLVED that **Peter McGurk** is appointed as **Building and Fire Safety Inspector** and **STR Enforcement Officer** to be paid \$25.00 per hour not to exceed \$20,000.00 plus mileage while on Town business while dispensing the duties of said office, and

BE IT FURTHER RESOLVED THAT **OLIVIA AMENTIA** is appointed full-time Building/ zoning secretary to be paid \$18.67 per hour not to exceed \$33,988.00, and

BE IT FURTHER RESOLVED that **Grace Grant** is appointed **Zoning Enforcement Officer** to be paid \$20.00 per hour, not to exceed \$18,200.00 plus mileage.

BE IT FURTHER RESOLVED that **Peter DiSclafani** is appointed **Coordinator for the Community Rating System (CRS)**, at no compensation;

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNESSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

RESOLUTION APPOINTING PARKS & RECREATION BOARD MEMBER

WHEREAS, pursuant to §20 of the Town Law, it is the duty of the Town Board to appoint all Boards and Commissions,

THEREFORE, BE IT RESOLVED that **Nick Torres** and **Autum Brookmire** be appointed **Park Managers for Smith Park (Pine Hill)** and **Big Indian Parks** respectively terms to expire December 31, 2025 and **Barbara Mansfield is Manager of Parish Field Park** and **Nolan Wilder is Manager of Rock Cut Park** with their terms to expire December 31, 2026 and

BE IT FURTHER RESOLVED THAT SAMANTHA AWAND-GORTEL is appointed Chair of the Park and Recreation Board, term to expire December 31, 2025 and that all shall serve without compensation at the pleasure of the Town Board,

AND MOVE ITS ADOPTION

Seconded by:

ROLL CALL

AYES

NAYS

BOARD MEMBER DRAKE

BOARD MEMBER KNEISSL

BOARD MEMBER STEEN

BOARD MEMBER VANBLARCUM

SUPERVISOR DISCLAFANI

Town Historian, Town Historical Museum Board and Museum Director

WHEREAS, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town and the Town Board wishes to appoint a Town Historian; and

WHEREAS, The Town Board also recognizes the Town of Shandaken Historical Museum maintains a Board of Directors.

THEREFORE, BE IT RESOLVED that _____ be appointed Historian, for the Town of Shandaken, without compensation while performing the duties of said office; and

BE IT FURTHER RESOLVED that **William Andrews, Richard Der Airs, Tikva Fischzang, and Marylou Stapleton** are hereby recognized as being the Town of Shandaken Historical Museum Board with **Marylou Stapleton** being the **Chair** of the Board; and

BE IT YET FURTHER RESOLVED that **Joseph Prieboy** is appointed as **Museum Director** and receives \$16.00 hourly not to exceed \$15,000.00 while dispensing duties of said office,

AND MOVE ITS ADOPTION

Seconded by:

ROLL CALL

AYES

NAYS

BOARD MEMBER DRAKE

BOARD MEMBER KNEISSL

BOARD MEMBER STEEN

BOARD MEMBER VANBLARCUM

SUPERVISOR DISCLAFANI

ETHICS COMMITTEE

WHEREAS, Pursuant to Chapter 20 of the Code of the Town of Shandaken, Article III §20 -7 Establishment of a Board of Ethics;

THEREFORE, BE IT RESOLVED that **Richard Loveless, Helen Morelli and Chad Storey** are re-appointed as the Ethics Committee for the Town of Shandaken and to serve at the pleasure of the Town Board and follow Chapter 20 of the Code of the Town of Shandaken

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNESSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

DOG CONTROL OFFICER AND DOG ENUMERATOR

WHEREAS, under § 20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Nancy Hudler** be hereby appointed Dog Control Officer and Enumerator and shall receive an annual salary not to exceed of \$13,500.00 and **Tom Rinaldo** be hereby appointed Assistant Dog Control Officer and shall receive an annual wage of \$6,136.00 and contractual expenses of \$3,750 for expenses incurred pursuant to law contained within the Budget, when discharging the duties of said offices at the pleasure of the Board.

AND MOVE ITS ADOPTION

Seconded by:

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER Kneissl	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

RECYCLING ATTENDANT AND MUNICIPAL WORKER

WHEREAS, Pursuant to §20 of the Town Law, it is the duty of the Town Board to appoint all employees of the Town

THEREFORE, BE IT RESOLVED that **Robert Gasperini** is re-appointed as the Municipal Worker for the Town of Shandaken at \$15.00 per hour, not to exceed \$19,500.00, while dispensing duties of said office,

BE IT FURTHER RESOLVED that **Joe Rotella, Jr** is re-appointed as **Recycling Attendant** and be paid \$14.25 hourly, not to exceed \$11,887.00, while dispensing duties of said office.

AND MOVE ITS ADOPTION

Seconded by:

ROLL CALL

AYES

NAYS

BOARD MEMBER DRAKE

BOARD MEMBER KNEISSL

BOARD MEMBER STEEN

BOARD MEMBER VANBLARCUM

SUPERVISOR DISCLAFANI

SOCIAL SERVICES OFFICER

WHEREAS, under Municipal Affairs, the State Comptroller, §71-1098 grants the Town Board the right to authorize someone to act as Town Social Services Officer;

THEREFORE, BE IT RESOLVED that the Town Board approve **Supervisor DiSclafani** to act as Social Services Officer, to be paid no compensation, and be allowed expense money in the amount of \$300 for expenses incurred pursuant to law, when discharging the duties of said office.

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VAN BLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

DIRECTOR OF EMERGENCY MANAGEMENT SERVICES

WHEREAS, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Theodore Byron, Jr.** is appointed as director of Emergency Management Services for the Town of Shandaken with no compensation.

AND MOVES ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

RESOLUTION APPOINTING CATSKILL COLLABORATIVE MEMBERS

WHEREAS, the Town of Shandaken is a member community of the Central Catskills Collaborative which includes the municipalities of Andes, Fleischmanns, Margaretville, Middletown, and Olive; and

WHEREAS, the Town is requested to annually appoint two standing members and one alternate to the Collaborative;

THEREFORE, BE IT RESOLVED that the Town of Shandaken Town Board hereby appoints Town Board Member **Robert Drake** and resident _____ as the standing representatives and (*a Town, Planning, ZBA OR Parks Bd member*) **Kevin VanBlarcum** as the Alternate member for the Town of Shandaken on the Catskill Collaborative Committee.

AND MOVE ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

CONSERVATION ADVISORY COUNCIL MEMBERS

WHEREAS, under §20 of the Town Law, the Shandaken Town Board shall designate all appointed officers and employees of the Town; and

WHEREAS, under Local Law 1 of 2022, CAC Board Members are appointed every two years, now,

THEREFORE, BE IT RESOLVED, that the following personnel be appointed to the Town of Shandaken Conservation Advisory Council; **Bethia Waterman, Bruce Barry, Robert Cruickshank, Mary Herrmann, Angel Molina, Catherine del Tufo & MJ Reiss; with Alternates: Michael Cioffi, Caleb Frank and Maya Lilly.**

BE IT FURTHER RESOLVED, **Bethia Waterman as Chair and Bruce Barry as Vice Chair,**

AND MOVES ITS ADOPTION

Seconded by:

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VANBLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

**SHANDAKEN HOUSING SMART COMMITTEE Member for
Ulster County Housing Smart Communities Initiative**

WHEREAS, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

NOW, THEREFORE BE IT RESOLVED, that **Vickie Starr** be appointed to the Shandaken Housing Smart Committee – At no compensation.

AND MOVES ITS ADOPTION

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	_____	_____
BOARD MEMBER KNEISSL	_____	_____
BOARD MEMBER STEEN	_____	_____
BOARD MEMBER VAN BLARCUM	_____	_____
SUPERVISOR DISCLAFANI	_____	_____

ADVANCE PAYMENT OF UTILITY BILLS

WHEREAS, under § 118, notes of Decision 2 of the Town Law, the Town Board may authorize payment of public utility services, in advance of audit of claims;

THEREFORE, BE IT RESOLVED that the Town Board authorize the Supervisor to pay said bills in advance of audit of claims.

AND MOVE ITS ADOPTION

Seconded by: KNEISSL

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	<u> X </u>	<u> </u>
BOARD MEMBER KNEISSL	<u> X </u>	<u> </u>
BOARD MEMBER STEEN	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR DISCLAFANI	<u> X </u>	<u> </u>

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE, BE IT RESOLVED that the Town Board authorize the following vouchers paid:

General	\$ 248,510.95
Highway	194,598.59
Phoenicia Water	13,977.50
Pine Hill Water	5,855.93
Phoenicia Lights	2,102.90
Chichester Lights	247.08
Pine Hill Lights	1,427.47
Shandaken Septic	6,825.00

	\$ 473,545.42

AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	__X__	_____
BOARD MEMBER KNEISSL	__X__	_____
BOARD MEMBER STEEN	__X__	_____
BOARD MEMBER VANBLARCUM	__X__	_____
SUPERVISOR DISCLAFANI	__X__	_____

RESOLUTION TO ACCEPT A GOVERNMENT OPERATIONS GREENHOUSE GAS INVENTORY AND GOVERNMENT OPERATIONS CLIMATE ACTION PLAN

WHEREAS, the Town of Shandaken pledged to take part in the NYS DEC Climate Smart Communities Program that includes the preparation of a Government Operations Greenhouse Gas Emissions Inventory Report and Government Operations Climate Action Plan; and

WHEREAS, a Government Operations Greenhouse Gas Inventory is an inventory of greenhouse gas emissions created by providing municipal services; and

WHEREAS, a Government Operations Climate Action Plan is a strategy document that sets goals and outlines a set of initiatives that reduce greenhouse gas emissions and provides a framework for achieving those targets; and

WHEREAS, free technical assistance is available to support the development of the inventory and plan from the Hudson Valley Regional Council (HVRC) through a NYS DEC Climate Smart Communities Coordinator Services contract; and

WHEREAS, a completed inventory and plan count toward Climate Smart Communities certification, specifically;

1. PE2 Action: Government Operations Greenhouse Gas (GHG) Emissions Inventory; and
2. PE2 Action: Government Operations Climate Action Plan; and

WHEREAS, the Climate Smart Task Force, comprised of municipal officials and environmental volunteer community leaders, will collaborate with HVRC in the development of these publications, review drafts, and provide valuable feedback on iterations that result in the final draft; and

WHEREAS, the task force will provide an opportunity for public input and comment on the draft report; and

WHEREAS, the task force will provide a summary of the inventory results and the draft government operations climate action plan to the Town of Shandaken Town Board for consideration of adoption;

Therefore, be it Resolved, the Town of Shandaken approves to accept a Government Operations Greenhouse Inventory and Government Operation Climate Action Plan.

AND MOVE ITS ADOPTION

Seconded by: DRAKE

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	<u> X </u>	_____
BOARD MEMBER KNEISSL	<u> X </u>	_____
BOARD MEMBER STEEN	<u> X </u>	_____
BOARD MEMBER VANBLARCUM	<u> X </u>	_____
SUPERVISOR DISCLAFANI	<u> X </u>	_____

ON A VANBLARCUM/DISCLAFANI MOTION, THE TOWN BOARD CLOSED THE MEETING AT 7:20.