

**Town of Shandaken
County of Ulster
State of New York**

**The Town of Shandaken Town Board conducted a Regular Monthly Meeting on Monday
June 3, 2024 @ 7pm Shandaken Town Hall. 7209 Rt. 28 Shandaken, NY**

**Call to Order
Pledge of Allegiance
Roll Call**

Members Present **Peter DiSclafani – Supervisor
Kevin VanBlarcum - Board Member
Kyle Steen – Board Member
Elizabeth Kneissl – Board Member
Robert Drake – Board Member**

Recording Secretary **Joyce Grant - Town Clerk**

**On a Disclafani/Drake motion the Town Board unanimously approved the minutes of the
previous meeting as submitted by the Town Clerk.**



**Town of Shandaken Town Board
Regular Monthly Meeting Agenda
Monday June 3, 2024 – 7pm**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting Minutes**
- 5. Supervisor’s Financial Report**
- 6. Communications:**
- 7. Committee Reports**
 - a. Ambulance**
 - b. Building/Zoning**
 - c. Police**
 - d. Phoenicia Water**
 - e. Pine Hill Water**
 - f. Museum**
 - g. Parks & Recreation**
 - h. Housing Smart**
 - i. Conservation Advisory Council**
 - j. Comprehensive Plan**
- 8. Public Comments on Resolutions**
- 9. Motions:**
- 10. Resolutions:**
 - 83. Pay All Bills**
 - 84. Summer Rec – Appoint Personnel**
 - 85. Summer Rec – Advertise Camp Transportation**
 - 86. Summer Rec – Belleayre Beach Contract**
 - 87. Summer Rec – Advertise Field Trips**
 - 88. Support July 4th Parade**
 - 89. Hudler Cemetery relinquished to Town**
 - 90. Renew Emerson Field Lease**
 - 91. Town Funding - NY Main Street Program**

92. Commit \$20,000. From ARPA FUNDS for Glenbrook Park

93. Ambulance – Re-appoint Ambulance Chief

94. Renew Lease Medical Arts Building

11. Open Public Comment

Meeting Adjournment – IN MEMORY OF – Adeline ‘Missy’ Esposito – Walter Rider – David Halvorsen



SUPERVISOR’S NOTES – JUNE 2024

Over the next 6 months we will be doing a new Flood Hazard Mitigation Plan that will focus mainly on floods but all the other hazards as well. The last one was done in 2018. We will hire the firm who helped us in the prior plan and this will be funded by a grant from Ashokan Stream Management Program (AWSMP). The grant application is in process. The whole process will consist of at least 2-3 public hearings around town; Phoenicia, Pine Hill and Big Indian. We will engage many resources from Ulster County and our town’s SAFARI committee and we will create a sub-committee of EMS, Zoning, Building dept. and CAC personnel we will look for a few other interested residents. This FHMP gives us credit towards grants to which we apply and points that reduce flood insurance rates for our residents. Call or email me if you’re interested in being on this committee. I will keep you posted as events unfold.

Tonight’s resolutions focus on various Summer Recreation hiring and transportation bids. Also, we are looking to get a 500k Main St. grant from NY Home & Community Renewal. We even have 2 lease renewals in our lineup.

We have just received the Town Hall/ Highway Garage Relocation feasibility study from LaBella Engineering but have yet to do a deep study.

There is water line work being done in the vicinity of Waterworks and Plank Roads; please be mindful of the construction vehicles.

Our next regular meeting is July 1

Peter DiSclafani

**Supervisor Report June 2024
Revenues**

UC Sales Tax	\$45,252.74
Registrar	\$22.00
Ambulance Fees	\$13,853.86
Town Clerk Fees/EZ Pass	\$95.00
Rental/Cell Dr.s/SBA	\$4,126.62
Phoenicia Water Rents	\$19,000.00
Building Permit Fees	\$3,834.40
Dog Licenses	\$41.00
Quill Reimbursement	\$96.99
STR Receivables	\$5,050.00
SLR Reimbursement	\$713.75
Ambulance Donation	\$500.00
Higley	\$104.22
Highway	\$1,672.20
Pinehill - Interest on Water Account	\$17.60
Phoenicia - Interest on Water Account	\$13.17
General - Interest on Accounts	\$10,187.05
Heritage - Interest on Account	\$522.73
Lighting - Interest on Account	\$6.66

Totals \$105,109.99



SHANDAKEN POLICE DEPARTMENT

Post Office Box 134
 Shandaken, New York 12480
 845-688-9902 . 845-688-9748(b) . 845-688-5332(f)
 CHIEF OF POLICE CHAD STOREY chief@shandakenpolice.org

May 2024 Monthly Report

INCIDENT TYPE	NUMBER	INCIDENT TYPE	NUMBER
911 Misdia/No Voice/Abandoned	5	Harassment	3
Accident PIAA/PDAA	9	Local Law	
Abandoned Vehicle		Lock Out	4
Alarm Burglary/Panic/Robbery	2	Lost/Missing Person	
Animal Complaint/Investigation	5	Noise	2
Assist EMS/Fire	12	Property Retrieval/Lost/Found	
Criminal Mischief	1	Public Service	
Disorderly Conduct	2	Open Door	1
Encon Violation		Property Check	475
Larceny	1	Road Hazard	
Community Oriented Policing Project	4	School Check	36
Custody Dispute		Shots Fired	1
Civil		Suspicious Activity	10
Disabled Vehicle	4	Traffic Stop	61
Dispute	1	Trespass	5
Domestic Dispute	1	Vehicle and Traffic Complaint	2
Erratic Vehicle		Welfare Check	15
Foot Patrol	2	Field Interview	
Fraud/Larceny		Warrant	
Mental Health Law		Total	189

SUMMONS ISSUED	18
ARRESTS	7

Property Checks	475
Total w/property checks	664

Shandaken Historical Museum Report to the Town of Shandaken for May 2024

During the month of May there were 15 visitors to the Museum and we collected \$201.00 in donations from our visitors.

Our Museum Director, Joseph Prieboy, has been on medical leave for three weeks, starting May 17th. He is making a good recovery and is expected to return June 7th. The Museum has remained open during his absence utilizing Board volunteers to cover the hours.

We have continued to make progress documenting the Museum’s Collection, using the CatalogIt tool and utilizing the support of an ad hoc resource, Marianne Zura. Marianne was on site from May 15th-19th. Unfortunately, she will not be available again until the Fall and so we will look for another resource to continue the work.

On May 11th, the Museum hosted a program, “Forgotten Place Names of the Munsee Delaware: Their Meanings and Locations Revealed.” This was a multi-media presentation by Evan Pritchard, a noted Native American scholar. There were 12 attendees.

The Museum will host a table at the Catskill Expo at the Catskill Visitor Center on June 8th to raise awareness of the Museum to the general public. In support of this as well as other outreach efforts, a new “rack card” has been developed and is being printed.

A lockbox was installed to facilitate access to emergency services.

Genealogy research continues under the guidance of Julie Andrews, as she delves into the history of the first settlers of Ulster County, their country origins, ancestors, migrations and descendants. What legacy they left behind in Ulster County that benefits Ulster County today. Julie is using information provided by the Museum and Ancestry.com and further becoming a member of the Ulster County Genealogical Society. She is scanning information so it can be available and putting together information for a future Ancestry workshop and be available to museum visitors. Many Museum visitors want to know about their ancestors. The intention of this work is both to add to our general knowledge and to illustrate what can be done with Museum resources for genealogy researchers.



May 2024 Report

TOTAL CALLS RECEIVED- 30

MUTUAL AID GIVEN- 3 (Olive First Aid)

MUTUAL AID RECEIVED- 1 (Multiple calls in the District)

TOTAL MAY REPORTS- 30 Reports

TOTAL TRANSPORTS- 21

TOTAL NO TRANSPORT/ STANDBY/ RELOCATIONS – 9

Calls have been plentiful for our weekend crews which is our indicator that summer is in full swing! With that, the calls that we have been receiving are typical of the season. At the sake of sounding like a broken record- if you travel into the woods make sure you are prepared and able to complete your journey. Don't bite off more than you can chew and do a little research and prepare before you embark. Memorial day weekend we found ourselves dedicating our only duty crew to a scene for hours while waiting for someone to be extricated from the woods. This is debilitating to our local rescue resources, as it ties up multiple departments and doesn't allow them to respond to other emergencies until clear from the task at hand. This normally wouldn't be an issue, whoever if you are in the middle of the Wittenburg/ Cornell/ Slide mountain trail it becomes an all day affair.

When in doubt, call 911, but please be mindful of the finite resources that we have up here in our little slice of heaven and don't let lack of preparation be the reason you have to call. If our Ambulance crew is on a call for service, the closest Paramedic will be responding from Margaretville, or Woodstock if backup personnel are not available. A little preparation and some common sense prior to taking in our wilderness may save someone's life, and maybe even your own.

Stay Safe Out There,

*Richard Muellerleite, EMT-P
Chief of Department, Town of Shandaken Ambulance Service*

P.S. Don't take rattlesnake selfies. Apparently that has become a thing.

Comments: Rob Stanley asked for clarification on the Vehicle for Phoenicia Water District & gave advice to the board on purchase.

The Town Board adjourned to Executive Session on a Disclafani/Drake motion at 7:41, to discuss a personnel matter. The Town Board closed the Executive Session at 8:10 & reconvened the Regular Meeting on Vanblarcum/Disclafani motion. The personnel matter was resolved.

The Town Board closed the meeting at 8:12 on a Disclafani/Steen motion.

RESOLUTION #83-24

OFFERED BY: VANBLARCUM

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General	\$ 170,332.94
Highway	61,733.54
Phoenicia Water	27,939.77
Pine Hill Water	2,699.83
Phoenicia Lights	0.00
Chichester Lights	97.28
Pine Hill Lights	0.00
Shandaken Septic	325.00
Heritage	671.74

	\$ 263,800.10

AND MOVES ITS ADOPTION

Seconded by: KNEISSL

ROLL CALL

	AYES	NAYS
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BOARD MEMBER DRAKE	<u> X </u>	<u> </u>
BOARD MEMBER KNEISSL	<u> X </u>	<u> </u>
BOARD MEMBER STEEN	<u> X </u>	<u> </u>
BOARD MEMBER VAN BLARCUM	<u> X </u>	<u> </u>
SUPERVISOR DISCLAFANI	<u> X </u>	<u> </u>

RESOLUTION #84-24

OFFERED BY: K N E I S S L

RESOLUTION APPOINTING SUMMER RECREATION PERSONNEL

WHEREAS, under § 20, Notes of Decision 9 of the Town Law, the Town Board shall appoint all employees of the Town;

THEREFORE BE IT RESOLVED that the Town Board of the Town of Shandaken appoints the following personnel:

- Manuela Jean Pierre Summer Rec Director (\$1,500. Bi-Weekly)**
- To be determind > Asst. Director (\$1,300. Bi-Weekly)**
- Rayla Hart - Recreational Specialist (\$750 Bi-Weekly)**

For the purpose of coordinating and managing the Town of Shandaken Summer Recreation Program to run from Wednesday, July 10, 2024 through and including Friday, August 16, 2024.

AND MOVES ITS ADOPTION

Seconded by: DISCLAFANI

ROLL CALL

	AYES	NAYS
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Whereas, the Parks Committee recommends we take advantage of efficiencies by having the contractors completing park renovations perform additional work beyond that specified within the grant or within the current park's budget,

Therefore, be it resolved, the Town of Shandaken commits \$20,000 from our Town ARPA fund to be spent on Glenbrook Park and playground repairs and renovations.

AND MOVE ITS ADOPTION

Seconded by: VANBLARCUM

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	<u> X </u>	_____
BOARD MEMBER KNEISSL	<u> X </u>	_____
BOARD MEMBER STEEN	<u> X </u>	_____
BOARD MEMBER VAN BLARCUM	<u> X </u>	_____
SUPERVISOR DISCLAFANI	<u> X </u>	_____

RESOLUTION # 93-24

OFFERED BY: KNEISSL

TOWN AMBULANCE DEPARTMENT CHIEF

WHEREAS, pursuant to §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town, and

THEREFORE, BE IT RESOLVED, that **Richard Muellerleile** is appointed **Ambulance Chief** at \$1863.00 Monthly, term ending December 31, 2024. while discharging the duties of said office.

AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	<u> X </u>	_____
BOARD MEMBER KNEISSL	<u> X </u>	_____
BOARD MEMBER STEEN	<u> X </u>	_____
BOARD MEMBER VAN BLARCUM	<u> X </u>	_____
SUPERVISOR DISCLAFANI	<u> X </u>	_____

RESOLUTION #94-24

OFFERED BY: DISCLAFANI

RESOLUTION for RENEWAL of the MEDIC ARTS BUILDING LEASE

WHEREAS, the **Town of Shandaken** entered into a lease agreement with **MEDICAL ASSOCIATES OF THE HUDSON VALLEY P.C.** 360 Washington Ave, Kingston, NY 12401, and

WHEREAS, the Town has leased this premises to this firm for five years since March of 2019

WHEREAS, the Town desires to renew the lease with **MEDICAL ASSOCIATES OF THE HUDSON VALLEY PC.** to continue to provide quality medical attention to our residents throughout the Town of Shandaken,

THEREFORE, BE IT RESOLVED the **Town of Shandaken Town Board** hereby authorizes the Town Supervisor to renew the lease with **MEDICAL ASSOCIATES OF THE HUDSON VALLEY**, for the next 5 years, until April 1, 2029

AND MOVES ITS ADOPTION

Seconded by: **DRAKE**

ROLL CALL

AYES **NAYS**

BOARD MEMBER DRAKE X _____

BOARD MEMBER KNESSL X _____

BOARD MEMBER STEEN X _____

BOARD MEMBER VAN BLARCUM X _____

SUPERVISOR DISCLAFANI X _____

Signed this 7th day of June, 2024

_____ Joyce Grant – Town Clerk