

**Town of Shandaken  
County of Ulster  
State of New York**

**The Town of Shandaken Town Board conducted a Re-Organization Meeting  
on Monday January 2, 2023 at 6pm. Shandaken Town Hall. 7209 Rt. 28  
Shandaken, NY**

**Call to Order  
Pledge of Allegiance  
Roll Call**

**Members Present**  
**Peter DiSclafani – Supervisor**  
**Kevin VanBlarcum - Board Member**  
**Kyle Steen – Board Member**  
**Elizabeth Kneissl – Board Member**  
**Robert Drake – Board Member**

**Recording Secretary**                      **Joyce Grant - Town Clerk**



**Town of Shandaken Town Board**  
**Re-Organizational Meeting Agenda**  
**Monday, January 2, 2023**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of previous T/B Meeting minutes
5. Supervisor's Financial Report
6. Communications
7. Committee Reports:
  - a. Ambulance
  - b. Building/Zoning
  - c. Police
  - d. Phoenicia Water
  - e. Pine Hill Water
  - f. Museum
  - g. Recreation
8. Public Comments on Resolutions
9. Motions:
10. Resolutions:
  - 1–34 General Reorganizational Resolutions (Appointments, Wages, etc.)
  - 35 – Pay All Bills
  - 36 – Accept Ambulance Contract
11. Open Public Comment
12. Meeting Adjournment - *IN MEMORY OF:*  
*Bernice McPherson, Gary Martin Lovett, Marvella Tannenbaum Casale*

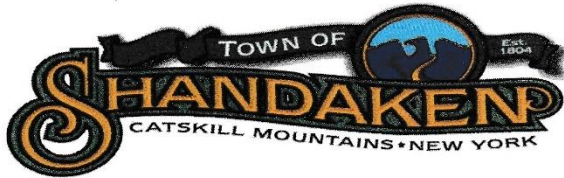
1/2/2023 – Town Board Motions

1-On a Disclafani/Drake Motion, EMT Felicity Jaeger was changed from Part Time to FULL TIME EMT.  
Motion Carried, all in favor

2-On a Disclafani/Kneissl Motion, Comprehensive Plan Committee Members will be: Art Christie, James Amenta, Kevin Vanblarcum, Lea Perloff, Mark Loete, Allen Vella, Mary Herrmann, MJ Reiss. Motion Carried, All in Favor  
3-Disclafani/Drake Motion to add Caleb Frank as a board member of the CAC Conservation Advisory Committee. Motion Carried, All in Favor

On a Disclafani/Kneissl Motion, the Town Board adjourned at 6:50 pm to Executive Session on a personnel matter. 7:06, closed executive – No decision was made. Re-opened regular meeting.

Meeting adjourned on a Vanblarcum/Kneissl motion at 7:07pm



## SUPERVISOR'S NOTES - JANUARY 2023

Happy New Year everyone.

This year we hit some milestones passing a Short Term Rental law and forming a Conservation Advisory Council to name a few. I think we did a great job pulling our building & zoning office together and getting our financials inline for the state comptroller and we also did a great job with getting our Town Budget below the tax cap. It was a busy and productive year all in all.

Looking ahead, we are putting a committee together to update our comprehensive plan and this will make way for updating our zoning code.

### Supervisor Report December, 2022 Revenues

Mortgage Tax	\$64,565.98
Justice Fees	\$6,415.00
Ambulance Fees	\$7,926.90
Town Clerk Fees/EZ Pass	\$70.00
Police Fees	\$30.00
Fuel Reimbursement	\$27,397.00
Building Permit Fees	\$11,213.00
Dog Licenses	\$40.00
Registra-Vital Statistics	\$145.00
Rental/Cell - SBA Towers	\$1,379.95
Rental/MAHV	\$650.00
Zoning Fee	\$125.00
Highway	\$137,183.58
Planning Board Fees	\$150.00
Higley Income	\$208.44
Phoenicia Water Rents	\$12,099.83
Pine Hill Water Rents	\$5,101.60
2022 Turkey Trot	\$4,135.00
STR Receivables	\$17,084.41
<b>Totals</b>	<b>\$295,920.69</b>

### December 2022 – Building Report

Building Permits. 16

Demolition Permits 1

Building Inspections 17

Certificate of Occupancy 3

Certificate of Compliance 7

Stop Work 0

STR inspections on those with violations 4

Total Fees \$10,827.00



# SHANDAKEN POLICE DEPARTMENT

Post Office Box 134  
Shandaken, New York 12480  
845-688-9902 . 845-688-9748(b) . 845-688-5332(f)  
CHIEF OF POLICE CHAD STOREY [chief@shandakenpolice.org](mailto:chief@shandakenpolice.org)

## Year End 2022 Yearly Report

INCIDENT TYPE	NUMBER	INCIDENT TYPE	NUMBER
911 Misdia/No Voice/Abandoned	79	Harassment	21
Accident PIAA/PDAA	135	Local Law	9
Abandoned Vehicle	4	Lock Out	61
Alarm Burglary/Panic/Robbery	52	Lost/Missing Person	11
Animal Complaint/Investigation	41	Noise	31
Assist EMS/Fire	155	Property Retrieval/Lost/Found	30
Criminal Mischief	12	Public Service	25
Disorderly Conduct	10	Open Door	2
Encon Violation	6	Property Check	4750
Larceny	51	Road Hazard	44
Community Oriented Policing Project	61	School Check	183
Custody Dispute		Shots Fired	9
Civil	19	Suspicious Activity	83
Disabled Vehicle	42	Traffic Stop	661
Dispute	48	Trespass	11
Domestic Dispute	23	Vehicle and Traffic Complaint	18
Erratic Vehicle	8	Welfare Check	103
Foot Patrol	37	Warrant	2
Fraud/Larceny	9		
Mental Health Law	24	<b>Total</b>	<b>1304</b>

SUMMONS ISSUED	222
ARRESTS	68

Property Checks	4750
Total w/property checks	6054



**Town of Shandaken**  
**Ambulance Service**  
**"Committed to Care in the Heart of the Catskills"**

## December 2022 Report

**TOTAL CALLS RECEIVED - 40**

**MUTUAL AID GIVEN/ RECEIVED- 0**

**TOTAL CALLS RECEIVED 2022 - 499**

December never ceases to provide our responders with high call volume, and in most recent years seems to be extremely rainy in Town. This year was no exception, with flood gauges rising, producing lowland flooding just prior to Christmas. In preparation phases this year an important and free tool that we use in Emergency Management came up again, and given our propensity to have high water events is worth mentioning once again.

[WaterAlert](#), a free service The U.S. Geological Survey offers, provides notifications to your email or phone for changes in water conditions based on thresholds you choose. For those who may not know, real-time data from USGS monitoring locations are transmitted via satellite or other telemetry to USGS offices at various intervals; in most cases, once every hour. Emergency transmissions, such as during floods, may be more frequent. Notifications are based on the data received at these site-dependent intervals via email or text. There are many stream gauges in the Town, however the one that we use as responders is the Coldbrook Gauge. Generally, any water event reaching the 11 foot mark on this gauge is indicative of impending flooding conditions throughout the Town. On a personal note, I know that if the stage on Coldbrook reaches 13 feet I will have potential flooding on my property in the Village of Phoenicia. This may particularly help those who live in a floodplain, seasonal residents, or property managers that must take action once flood stage is reached.

The website for Wateralert is the following: <https://accounts.waterdata.usgs.gov/wateralert/>

COVID UPDATE- As of 1/2/23 total active cases in the Town have dropped to 1. Cumulative cases in the Town since the beginning of the pandemic have reached 402, with 400 recovered. There is still one fatality accounted for in the Town. There are 214 active cases of COVID in Ulster County at this time, with cumulative cases in the County reaching 53,410. There are a total of 407 cumulative fatalities since the beginning of the Pandemic in the County, and a total of 52,789 individuals recovered. Do not forget to protect yourself and loved ones against the Flu (which I had the wonderful experience of catching last month), and RSV as well.

**Stay safe out there!**

*Richard Muellentele*  
**Chief of Department, Shandaken Ambulance**

### **Shandaken Historical Museum Report for December 2022**

The Shandaken Historical Museum was closed for most of December. I went from having the Flu in the beginning to testing positive for Covid , when the museum was open we had 22 visitors.

I did receive an anonymous donation of over 30 Phoenicia Elementary School yearbooks from a retired teacher , a few from the late 70's, 80's and 90's , many from 2000-2020.

I last spoke with Vinnie Sorbellini on 12\9\22. He was going to come in and didn't make it. He hasn't gotten back to me. I can only assume he was too busy through the holidays, I hope he didn't also get sick. Hopefully, we will hear from him soon.

I'd like to give special THANKS to Kyle Steen for being the Shandaken Historical museum's liaison. His helpful knowledge and friendly manner made him our best liaison ever.

Thank you, Joyce Grant who has come to my aide many times on the weekends when I have had technical problems with posting our history on Facebook. She's my hero. Thanks to Grace Grant for also helping me search for properties & Barbara Twerdak for helping me office work! I am grateful to our Highway Dept. for always doing their best at keeping us safe on the roads and the Shandaken Police Dept. as well as the Shandaken Ambulance team.

Finally, Thank you to our town Supervisor and all our Town Council for a successful year managing our Town, Shandaken is lucky to have you. Together the Town of Shandaken is a successful well run machine.

Sincerely,

Kathleen Myers\Director\Historian

**RESOLUTION # 1-23**

**OFFERED BY: DISCLAFANI**

### **RULES OF PROCEDURE**

**WHEREAS**, §63 of New York State Town law provides that the Town Board may determine the rules of its procedures:

**THEREFORE, BE IT RESOLVED** that the following "Rules of Procedure" for regular Town Board meetings be adopted.

The Town Supervisor, as Chairman of the Town Board, shall call meetings of the Town Board to order and shall be the Presiding Officer or Chair of the meeting, and as such shall officiate, maintain order and decorum, and permit public participation in an orderly manner and in accordance with the rules stated below.

1. **PLEDGE:** Call to order shall be followed by the pledge of allegiance to the flag of the United States of America.

2. **ROLL CALL:** The Chair shall request Roll Call of the Town Board members by the Town Clerk, and after determining that a quorum exists, the Town Supervisor shall declare the meeting open. The Town Supervisor shall read the agenda (if not already published and distributed) and proceed to the business of the Town Board at hand.

3. **MINUTES:** At each meeting following the new Town Board's January Special Organizational Meeting, the Chair shall provide opportunity for the Town Board to review the minutes of the previous meeting of the Town Board. Thereafter, the Chair shall entertain a motion to approve the minutes as presented or to amend.

4. **CORRESPONDENCE:** The Chair shall first call for acknowledgment and summary of any petitions or written communications received by the Town Board. Copies shall be given to the Town Clerk for recording into the minutes.

5. **COMMITTEE REPORTS:** The Chair shall recognize committee chairmen for their committee's report.

6. **PUBLIC PARTICIPATION:** The Public will be invited to comment as requested on items appearing in the published agenda, expressing any views, opinions, requests, recommendations, or questions to the Board to address and/or take under advisement in its deliberations. A maximum time limit of 30 minutes. The Public is requested to be brief with their comments.

7. CONDUCT NEW BUSINESS

a THE SUPERVISOR'S FISCAL REPORT shall be the first order of new business. It shall set forth public monies received through the Town clerk's Office and other sources, and the disbursement of public monies. The Chair shall entertain motions to approve the Supervisor's Fiscal Report and to approve all necessary disbursements of public monies through authorized fund accounts. All actions of the Town Board concerning the Supervisor's Fiscal Report shall be by motion.

b. RESOLUTIONS: For its deliberations on new matters of Town Business, the Board will work from the written agenda distributed to Board members in advance, posted on the Town bulletin board and distributed at Board meetings to public. Formal actions of the Town Board must be authorized by motion or resolution of the Town Board. No motion or resolution shall be brought to a vote unless it has been presented to all members of the Town Board at least 48 hours prior to the opening of the meeting and on the Town website. In emergency circumstances, however, all of the above requirements may be waived by a vote of a majority of the Town Board present, provided there is a quorum.

c. Every motion or resolution must be seconded before discussion of the Town Board or the Supervisor calls for a vote. All motions and resolutions shall be recorded in their entirety in the minutes of the Town Board meeting. As a member of the town Board, the Supervisor may offer or second motions and resolutions.

d. Town Board members must recuse themselves from participation in discussion or voting on matters that involve a conflict of interest and must place in the minutes their reasons for recusal. Abstention from a vote shall only be permitted for reasons of conflict of interest, and not for political considerations.

8. PUBLIC PARTICIPATION: The Board recognizes the value of public participation but reminds the Public that it is a privilege. Please address the Board with respect and civility.

9. ADJOURNMENT: Following resolutions, and open agenda period, the Town Board meeting shall be adjourned by motion, in memory of residents deceased.

IF THE ABOVE RULES OF PROCEDURE SHOULD AT ANY TIME BE IN CONFLICT WITH STATUTORY LAW, THEN STATUTORY LAW PREVAILS.

AND MOVE ITS ADOPTION

Seconded by: KNEISSL

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	__X__	_____
BOARD MEMBER Kneissl	__X__	_____
BOARD MEMBER STEEN	__X__	_____
BOARD MEMBER VANBLARCUM	__X__	_____
SUPERVISOR DiSCLAFANI	__X__	_____

RESOLUTION # 2-23

OFFERED BY:KNEISSL

MEETING DATES

WHEREAS, under § 62 of the Town Law, the Town Board should adopt a resolution determining the time and place it shall hold its regular meeting;

THEREFORE, BE IT RESOLVED the regular meetings of the Town Board be held the first Monday of the Month (unless noted) in the Town Hall of Shandaken, New York on the following dates during the year.



January 2nd	6:00 PM
February 6th	7:00 PM
March 6th	7:00 PM
April 3rd	7:00 PM
May 1st	7:00 PM
June 5th	7:00 PM
July 10th	7:00 PM
August 7st	7:00 PM
September 11th	7:00 PM (second Monday)
October 2nd	7:00 PM
November 8th	7:00 PM (second Wednesday)
December 4th	7:00 PM

**AND MOVE ITS ADOPTION**

Seconded by: VANBLARCUM

**ROLL CALL**

	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER Kneissl</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER STEEN</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER VANBLARCUM</b>	<u>  X  </u>	<u>      </u>
<b>SUPERVISOR DiSCLAFANI</b>	<u>  X  </u>	<u>      </u>

**RESOLUTION # 3-23** **OFFERED BY: DRAKE**

**TOWN DEPOSITORY**

**WHEREAS**, under § 64, Subdivision 1 of the Town Law, the Town Board should adopt a resolution designating a bank or banks, or trust company in which all Town Officials shall deposit all monies coming into their hands by virtue of their offices;

**THEREFORE, BE IT RESOLVED** that **KEY BANK of NEW YORK**, and **COMMUNITY BANK N.A.** be and hereby are designated as depositories for the Town of Shandaken. and

**BE IT FURTHER RESOLVED** designated high yield depositories such as **NY Class** may be utilized, and

**BE IT FURTHER RESOLVED THAT SUPERVISOR DiSCLAFANI AND/ OR DEPUTY SUPERVISOR VANBLARCUM** are signatories to those accounts.

**AND MOVE ITS ADOPTION**

Seconded by: STEEN

**ROLL CALL**

	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER Kneissl</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER STEEN</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER VANBLARCUM</b>	<u>  X  </u>	<u>      </u>
<b>SUPERVISOR DiSCLAFANI</b>	<u>  X  </u>	<u>      </u>

**RESOLUTION # 4-23**

**OFFERED BY: STEEN**

**OFFICIAL NEWSPAPER**

**WHEREAS**, under § 64, Subdivision 11 of the Town Law, the Town Board should adopt a resolution designating the Official Newspaper of the Town;

**THEREFORE, BE IT RESOLVED** that the **Daily Freeman** be and hereby is the **Official Newspaper** for the Town of Shandaken.

**AND MOVE ITS ADOPTION**

Seconded by: VANBLARCUM

**ROLL CALL**

	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER Kneissl</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER STEEN</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER VANBLARCUM</b>	<u>  X  </u>	<u>      </u>
<b>SUPERVISOR DiSCLAFANI</b>	<u>  X  </u>	<u>      </u>

**RESOLUTION # 5-23**

**OFFERED BY: VANBLARCUM**

**MILEAGE ALLOWANCE**

**WHEREAS**, under §12, notes of Decision 32 of the Town Law, a Town Officer is entitled to be paid a mileage allowance fixed by the Town Board;

**THEREFORE, BE IT RESOLVED** that all Town Officers and employees be paid the IRS mileage rate of **\$0.655 per mile**, when discharging their duties.

**AND MOVE ITS ADOPTION**

Seconded by: KNEISSL

**ROLL CALL**

	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER Kneissl</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER STEEN</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER VANBLARCUM</b>	<u>  X  </u>	<u>      </u>
<b>SUPERVISOR DiSCLAFANI</b>	<u>  X  </u>	<u>      </u>

**RESOLUTION # 6-23**

**OFFERED BY: KNEISSL**

**EXPENSES FOR THE ASSOCIATION OF TOWNS’ ANNUAL MEETING AND  
ULSTER COUNTY ASSOCIATION OF SUPERVISORS AND MAYORS**

**WHEREAS**, under § 102, notes of Decision 10, of the Town Law, Towns may incur obligations for compensation of Town Officers;

**THEREFORE, BE IT RESOLVED** that the Town Board hereby authorizes the payment of expenses incurred up to \$100.00 for **ULSTER COUNTY ASSOCIATION OF SUPERVISORS AND MAYORS** dues per year, and

**BE IT FURTHER RESOLVED** that the Town Board hereby authorizes the payment of expenses incurred, to all Town Officers attending the **Annual Meeting of the Association of Towns**, in an amount not to exceed \$1,000 each, with \$200 in advance with all expenses to be supported by voucher and receipts; and

**BE IT FURTHER RESOLVED** that in the case of the Zoning Board of Appeals and the Planning Board, a maximum of three will be allowed to attend.

**AND MOVE ITS ADOPTION**

Seconded by: DISCLAFANI

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DISCLAFANI	<u>  X  </u>	<u>      </u>

**RESOLUTION # 7-23**

**OFFERED BY: DISCLAFANI**

**AMERICAN LEGION AND VETERANS OF FOREIGN WARS,  
PROGRAM FOR THE AGING, SENIOR NUTRITION PROGRAM & FOOD PANTRY**

**WHEREAS**, the annual budget approved by the Town Board provides monies for Patriotic Observances, Civic and Veteran's Organizations; and

**WHEREAS**, it has been the procedure to pay this money to the **American Legion and Veterans of Foreign Wars**, and \$2,500 allocated to each for said purposes; and

**THEREFORE, BE IT RESOLVED** that the sum of \$2,000.00 be and hereby is appropriated to the **Program for the Aging**, and

**BE IT FURTHER RESOLVED** that the sum of \$2,500 be and hereby is appropriated for the **Senior Nutrition Program**.

**BE IT YET FURTHER RESOLVED** that the sum of \$3,000 be and hereby is appropriated for the **Shandaken Food Pantry**

**AND MOVE ITS ADOPTION**

Seconded by: DRAKE

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>



Seconded by: VANBLARCUM

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DiSCLAFANI	<u>  X  </u>	<u>      </u>
RESOLUTION # 10-23		OFFERED BY: VANBLARCUM

DEPUTY SUPERVISOR

WHEREAS, under §42 of the Town Law, the Town Board may create the post of Deputy Supervisor;

THEREFORE, BE IT RESOLVED that the Town Board approve the appointment of **Kevin VanBlarcum** to act as Deputy Supervisor, in the absence of the Supervisor, without compensation.

AND MOVE ITS ADOPTION

Seconded by: KNEISSL

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DiSCLAFANI	<u>  X  </u>	<u>      </u>
RESOLUTION # 11-23		OFFERED BY: KNEISSL

SUPERVISOR’S CLERK AND ASSISTANT/ BOOKKEEPER

WHEREAS, under §29, Subsection 15, of the Town Law the Town Board may authorize the Supervisor to make a designation for the position of Full Time Clerk to the Supervisor;

THEREFORE, BE IT RESOLVED that the Town Board approve the appointment of **Barbara Twerdak** to serve at the pleasure of the Supervisor, and receive \$20.00 per hour when discharging the duties of said office, not to exceed \$36,400.00 and

BE IT FURTHER RESOLVED that the Town Board approve the re-appointment of **Amie Goodrich** to serve at the pleasure of the Supervisor, and receive \$19.00 per hour when discharging the duties of said office, not to exceed \$25,848.00

AND MOVE ITS ADOPTION

Seconded by: DiSCLAFANI

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DISCLAFANI	<u>  X  </u>	<u>      </u>

RESOLUTION # 12-23 OFFERED BY: DISCLAFANI

SECRETARY AND DEPUTY TO THE HIGHWAY SUPERINTENDENT

WHEREAS, under §20, Notes of Decision 9 of the Town Law, the Town Board shall appoint all employees of the Town;

THEREFORE, BE IT RESOLVED that upon the recommendation of the Highway Superintendent, that **Cara Grant** be re-appointed to serve as Secretary to the Highway Superintendent, and to serve at his pleasure, and to be paid \$20.00 per hour when performing the duties of said office, not to exceed \$36,400.00 for the Fiscal Year 2022. and

BE IT FURTHER RESOLVED that **Kenneth Berryann, Jr.** is re-appointed to the position of Deputy Highway Superintendent, without compensation.

AND MOVE ITS ADOPTION

Seconded by: DRAKE

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DISCLAFANI	<u>  X  </u>	<u>      </u>

RESOLUTION # 13-23 OFFERED BY: DRAKE

TOWN CLERK, TAX COLLECTOR DEPUTIES AND INFORMATION OFFICER

WHEREAS, under §30, Subdivision 10 of the Town Law, the Town Clerk determines the designation of Deputies, the Town Board shall determine by resolution the powers and duties of such deputies, and whether or not, such deputies shall be compensated by the Town;

THEREFORE, BE IT RESOLVED that the Town Board re-appoint, **Jacqueline Gugliemetti** as full time Deputy Town Clerk/Tax Collector and be paid \$22.00 per hour, not to exceed \$40,040.00 and to perform the duties of the Town Clerk/Tax Collector in her absence; and

BE IT FURTHER RESOLVED, that **Angela Galindo** be appointed as part time Deputy Town Clerk/Tax Collector and be paid \$18.00 per hour, not to exceed \$26,208.00 and to perform the duties of the Town Clerk /Tax Collector in her absence

THEREFORE, BE IT YET FURTHER RESOLVED THAT **JOYCE GRANT** IS AND HEREBY IS RE-APPOINTED

RECORDS MANAGEMENT OFFICER AND PUBLIC INFORMATION OFFICER, WHICH INCLUDES, MANAGEMENT OF TOWN WEBSITE, TOWN FACEBOOK PAGE, TOWN EMERGENCY ALERT SYSTEM & PUBLIC ACCESS CHANNEL 23 THROUGH SPECTRUM CABLE, AND HOLD OFFICE AT THE PLEASURE OF THE TOWN BOARD, AND RECEIVE NO COMPENSATION FOR SAID DUTIES.

**AND MOVE ITS ADOPTION**

Seconded by: STEEN

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DiSCLAFANI	<u>  X  </u>	<u>      </u>

**RESOLUTION # 14-23**

**OFFERED BY: STEEN**

**CHAIRMAN OF THE BOARD OF ASSESSORS**

**WHEREAS**, under §22b of the Town Law, the Town Board should designate the appointed officers and employees of the Town;

**THEREFORE, BE IT RESOLVED** that **Grace Grant** be appointed Chairman of the Board of Assessors for the Town of Shandaken and receive an annual salary of \$40,000.00

**AND MOVE ITS ADOPTION**

Seconded by: VANBLARCUM

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DiSCLAFANI	<u>  X  </u>	<u>      </u>

**RESOLUTION # 15-23**

**OFFERED BY: VANBLARCUM**

**JUSTICE COURT CLERK**

**WHEREAS**, under § 20 of the Town Law, notes of Decision 9, the Town Board should designate all appointed officers and employees of the Town;

**THEREFORE, BE IT RESOLVED** that **Wendy Helm** is re-appointed as Clerk of the Justice Court, to assist in the Clerical Duties of the Town Justice Court and be paid an annual salary not to exceed \$32,500.00 while discharging the duties of said office.

**AND MOVE ITS ADOPTION**



BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DISCLAFANI	<u>  X  </u>	<u>      </u>

RESOLUTION # 18-23

OFFERED BY: KNEISSL

AMBULANCE OFFICERS & PAY RATES

WHEREAS, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town; and

WHEREAS, in order to address increases in NYS Minimum Wage Laws which exceed existing raises for employees as addresses in the current contract.

THEREFORE, BE IT RESOLVED that the following personnel be appointed to the Shandaken Town Ambulance at rates not to exceed the following:

Deputy Ambulance Chief – James Coddington at \$5,000 per year;

Equipment Manager - Dennis Frano at \$5,000 per year;

Line Officer – Ernest Longhi, Sr. at \$5,000 per year;

and that as provided under contract said employees shall serve at the discretion of the Ambulance Chief and Town Board.

BE IT FURTHER RESOLVED the following pay rates shall apply for individuals in each class plus longevity pay:

Ambulance Driver	@ \$14.20per hour
Ambulance Technician	@ \$15.25 per hour
Ambulance Paramedic	@ \$23.01 per hour

AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DISCLAFANI	<u>  X  </u>	<u>      </u>

RESOLUTION # 19-23

OFFERED BY: DISCLAFANI

SUPERINTENDENT, BILLING CLERK AND COMMITTEE OF PHOENICIA WATER DISTRICT

WHEREAS, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town; and



**THEREFORE, BE IT RESOLVED** that **Richard Ricciardella** hereby is re-appointed Superintendent of the Phoenicia Water District, and hold office at the pleasure of the Town Board, and receive an annual salary, not to exceed \$25,000.00 to be disbursed once each month and expenses as allotted as per budget, pursuant to law, while discharging the duties of said office; and

**BE IT FURTHER RESOLVED** that the Town Board, upon the recommendation of the Water Superintendent, hire laborers as the Water Superintendent deems necessary within budget constraints; and

**BE IT YET FURTHER RESOLVED** THAT **AMIE GOODRICH** BE AND HEREBY IS RE-APPOINTED CLERK FOR THE PHOENICIA WATER DISTRICT, AND BE PAID \$19.00 HOURLY, NOT TO EXCEED \$6,327.00 WHILE DISCHARGING SAID DUTIES,

**BE IT YET FURTHER RESOLVED** that **Alfred Peavy, John Kilb, Don Bucher and Nick Formont** be appointed to the Phoenicia Water Committee and **Alfred Peavy** as Chair.

**AND MOVE ITS ADOPTION**

Seconded by: DRAKE

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	__X__	_____
BOARD MEMBER Kneissl	__X__	_____
BOARD MEMBER STEEN	__X__	_____
BOARD MEMBER VANBLARCUM	__X__	_____
SUPERVISOR DISCLAFANI	__X__	_____
RESOLUTION # 20-23	OFFERED BY: DRAKE	

**SUPERINTENDENT, BILLING CLERK AND Pine Hill Water Committee**

**WHEREAS**, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

**THEREFORE, BE IT RESOLVED** that **Ethan Bernstein** be and hereby is re-appointed Superintendent of the Pine Hill Water District, and hold office at the pleasure of the Town Board, and receive an annual salary of \$25,000.00 to be disbursed once each month and expenses as allotted in the budget as pursuant to law, while discharging the duties of his office, and

**BE IT FURTHER RESOLVED** that the Town Board, upon the recommendation of the Water Superintendent, hire laborers as the Water Superintendent deems necessary within budget constraints, and

**BE IT YET FURTHER RESOLVED** THAT **AMIE GOODRICH** BE AND HEREBY IS APPOINTED CLERK FOR THE PHOENICIA WATER DISTRICT, AND BE PAID \$19.00 HOURLY, NOT TO EXCEED \$6,327.00 WHILE DISCHARGING SAID DUTIES, AND

**BE IT YET FURTHER RESOLVED** that **Peter DiModica, Lowell Smith and Michelle Wooton** be appointed to the Pine Hill Water Committee for 2023, and

**BE IT FURTHER** resolved that **Michelle Wooton** chair this committee.

**AND MOVE ITS ADOPTION**

Seconded by: STEEN



BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DiSCLAFANI	<u>  X  </u>	<u>      </u>

RESOLUTION # 23-23

OFFERED BY: KNEISSL

ZONING BOARD OF APPEALS MEMBER

WHEREAS, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions

THEREFORE, BE IT RESOLVED that **Mark Loete** is re-appointed to the Zoning Board of Appeals with his term to expire in December 31, 2027.

AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI

ROLL CALL		
	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DiSCLAFANI	<u>  X  </u>	<u>      </u>
RESOLUTION # 24-23	OFFERED BY: DISCLAFANI	

RESOLUTION APPOINTING CHAIR & VICE-CHAIR TO THE ZONING BOARD OF APPEALS

WHEREAS, pursuant to §20 of the Town Law it is the duty of the Town Board to appoint all Boards and Commissions,

THEREFORE, BE IT RESOLVED that **Mark Loete** is re-appointed as Chair and **Gary Guglielmetti** is re-appointed as Vice Chair of the Zoning Board of Appeals.

AND MOVE ITS ADOPTION

Seconded by: DRAKE

ROLL CALL		
	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DiSCLAFANI	<u>  X  </u>	<u>      </u>

RESOLUTION # 25-23

OFFERED BY: DRAKE

RESOLUTION APPOINTING OF CODE ENFORCEMENT OFFICERS/ BUILDING INSPECTORS,  
FLOODPLAIN MANAGER AND COORDINATOR FOR THE COMMUNITY RATING SYSTEM

WHEREAS, pursuant to Town Law §20 & §138 and pursuant to §116-63, 116-64 and 77-11 of the Code of the Town of Shandaken, the Building/ Zoning Department is responsible for oversight of all construction projects which meet the criteria for a Building Permit within the Town of Shandaken and ensure any remodeling, additions or new structures must meet Federal and State and Local Building Safety Standards (including Structural, Plumbing, Electrical (UL Inspector), Fire Prevention, Flood Mitigation) and to perform multiple inspections throughout the project from initiation to issuance of a Certificate of Occupancy or Compliance; and

WHEREAS, the Town of Shandaken Code Enforcement Officer (CEO) is responsible for the enforcement of Zoning (Use, area, property, etc.), Local Zoning Code Ordinances, Permits, Certificates and Rules & Regulations; and

THEREFORE, BE IT RESOLVED that DONNA LAMOINE is appointed as **Code Enforcement Officer/ Deputy Floodplain Manager** to be paid \$25.00 per hour (*35 hrs/wk*) not to exceed \$45,500.00 plus mileage while on Town Business, while dispensing the duties of said office,

BE IT FURTHER RESOLVED that **Peter McGurk** is appointed as **Building Inspector** and **STR Enforcement Officer** to be paid \$25.00 per hour not to exceed \$39,000.00 plus mileage while on Town Business while dispensing the duties of said office, and

BE IT FURTHER RESOLVED that **Grace Grant** is appointed **Zoning Enforcement Officer** for \$350.00 per week, and

BE IT FURTHER RESOLVED that **Peter DiSclafani** is appointed as **Floodplain Administrator** and **Coordinator for the Community Rating System**, at no compensation;

AND MOVE ITS ADOPTION

Seconded by: STEEN

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DISCLAFANI	<u>  X  </u>	<u>      </u>

RESOLUTION # 26-23

OFFERED BY: STEEN

RESOLUTION APPOINTING PARKS & RECREATION BOARD MEMBER

WHEREAS, pursuant to §20 of the Town Law, it is the duty of the Town Board to appoint all Boards and Commissions,

THEREFORE, BE IT RESOLVED that **Manuella Saint-Pierre** and **A.C. and John Michelotti** be re-appointed **Park Managers for Smith Park (Pine Hill)** and **Big Indian Parks** respectively with their terms to expire December 31, 2027 and

THEREFORE, BE IT FURTHER RESOLVED THAT **SAMANTHA AWAND-GORTEL** IS APPOINTED CHAIR OF THE PARKS AND REC. and that all shall serve without compensation at the pleasure of the Town Board and

AND MOVE ITS ADOPTION

## AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DISCLAFANI	<u>  X  </u>	<u>      </u>

RESOLUTION # 29-23

OFFERED BY: DISCLAFANI

DOG CONTROL OFFICER AND DOG ENUMERATOR

WHEREAS, under § 20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that Nancy Hudler be hereby re-appointed Dog Control Officer and Enumerator and shall receive an annual salary not to exceed of \$13,500.00 and Tom Rinaldo be hereby re-appointed Assistant Dog Control Officer and shall receive an annual wage of \$6,136.00 and contractual expenses of \$3,750 for expenses incurred pursuant to law contained within the Budget, when discharging the duties of said offices at the pleasure of the Board.

AND MOVE ITS ADOPTION

Seconded by: DRAKE

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DISCLAFANI	<u>  X  </u>	<u>      </u>

RESOLUTION # 30-23

OFFERED BY: DRAKE

RECYCLING ATTENDANT AND MUNICIPAL WORKER

WHEREAS, Pursuant to §20 of the Town Law, it is the duty of the Town Board to appoint all employees of the Town

THEREFORE, BE IT RESOLVED that Robert Gasperini is re-appointed as the Municipal Worker for the Town of Shandaken at \$14.25 per hour, not to exceed \$18,525.00, while dispensing duties of said office,

BE IT FURTHER RESOLVED that Joe Rotella, Jr is re-appointed as Recycling Attendant and be paid \$14.25 hourly, not to exceed \$11,293.00, while dispensing duties of said office.

AND MOVE ITS ADOPTION



Seconded by: STEEN

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DiSCLAFANI	<u>  X  </u>	<u>      </u>
RESOLUTION # 31-23		OFFERED BY: STEEN

SOCIAL SERVICES OFFICER

WHEREAS, under Municipal Affairs, the State Comptroller, §71-1098 grants the Town Board the right to authorize someone to act as Town Social Services Officer;

THEREFORE, BE IT RESOLVED that the Town Board approve **Supervisor DiSclafani** to act as Social Services Officer, to be paid no compensation, and be allowed expense money in the amount of \$300 for expenses incurred pursuant to law, when discharging the duties of said office.

AND MOVE ITS ADOPTION

Seconded by: VANBLARCUM

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DiSCLAFANI	<u>  X  </u>	<u>      </u>
RESOLUTION # 32-23		OFFERED BY: VANBLARCUM

DIRECTOR OF EMERGENCY MANAGEMENT SERVICES

WHEREAS, under §20 of the Town Law, the Town Board should designate all appointed officers and employees of the Town;

THEREFORE, BE IT RESOLVED that **Theodore Byron, Jr.** is appointed as director of Emergency Management Services for the Town of Shandaken with no compensation.

AND MOVE ITS ADOPTION

Seconded by: KNEISSL

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	__X__	_____
BOARD MEMBER Kneissl	__X__	_____
BOARD MEMBER STEEN	__X__	_____
BOARD MEMBER VANBLARCUM	__X__	_____
SUPERVISOR DISCLAFANI	__X__	_____

RESOLUTION # 33-23

OFFERED BY: KNEISSL

RESOLUTION APPOINTING CATSKILL COLLABORATIVE MEMBERS

WHEREAS, the Town of Shandaken is a member community of the Central Catskills Collaborative which includes the municipalities of Andes, Fleischmanns, Margaretville, Middletown, and Olive; and

WHEREAS, the Town is requested to annually appoint two standing members and one alternate to the Collaborative;

THEREFORE, BE IT RESOLVED that the Town of Shandaken Town Board hereby appoints Town Board Member **Robert Drake** and resident **Amy Bristol** as the standing representatives and (*a Town, Planning, ZBA OR Parks Bd member*) **Kevin VanBlarcum** as the Alternate member for the Town of Shandaken on the Catskill Collaborative Committee.

AND MOVE ITS ADOPTION

Seconded by: DISCLAFANI

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	__X__	_____
BOARD MEMBER Kneissl	__X__	_____
BOARD MEMBER STEEN	__X__	_____
BOARD MEMBER VANBLARCUM	__X__	_____
SUPERVISOR DISCLAFANI	__X__	_____

RESOLUTION # 34-23

OFFERED BY: DISCLAFANI

ADVANCE PAYMENT OF UTILITY BILLS

WHEREAS, under § 118, notes of Decision 2 of the Town Law, the Town Board may authorize payment of public utility services, in advance of audit of claims;

THEREFORE, BE IT RESOLVED that the Town Board authorize the Supervisor to pay said bills in advance of audit of claims.

AND MOVE ITS ADOPTION

Seconded by: DRAKE

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DISCLAFANI	<u>  X  </u>	<u>      </u>
RESOLUTION # 35-23		OFFERED BY: DRAKE

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE, BE IT RESOLVED that the Town Board authorize the following vouchers paid:

General	\$ 244,018.33
Highway	166,653.83
Phoenicia Water	14,274.01
Pine Hill Water	2,793.66
Phoenicia Lights	XXX
Chichester Lights	XXX
Pine Hill Lights	27.88
Shandaken Septic	510.50
	-----
	\$ 428,278.21

AND MOVE ITS ADOPTION

Seconded by: STEEN

ROLL CALL

	AYES	NAYS
BOARD MEMBER DRAKE	<u>  X  </u>	<u>      </u>
BOARD MEMBER Kneissl	<u>  X  </u>	<u>      </u>
BOARD MEMBER STEEN	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR DISCLAFANI	<u>  X  </u>	<u>      </u>
RESOLUTION #36-23		OFFERED BY STEEN

Approving Town Ambulance Contract

Whereas, the Town of Shandaken owns and operates the Shandaken Ambulance Department; an

Whereas, Town Officials and employees of the Town Ambulance Department recently met to negotiate a contract with the Town in order to meet a legal understanding of what is expected of the Town and the employees; and

**Whereas**, all parties in attendance had reached an accord; and

**Whereas**, the Shandaken Ambulance Department employees met on Dec. 28 and by majority vote ratified the contents of the new contract;

**Therefore, Be It Resolved** that the Town of Shandaken Town Board hereby approves the contract as negotiated for the period of January 1, 2023 through December 31, 2026, including all terms agreed to through negotiation and ratification.

**AND MOVE ITS ADOPTION**

Seconded by: VANBLARCUM

**ROLL CALL**

	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER Kneissl</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER STEEN</b>	<u>  X  </u>	<u>      </u>
<b>BOARD MEMBER VANBLARCUM</b>	<u>  X  </u>	<u>      </u>
<b>SUPERVISOR DiSCLAFANI</b>	<u>  X  </u>	<u>      </u>

Signed this 3<sup>rd</sup> day of January 2023

\_\_\_\_\_

**JOYCE GRANT TOWN CLERK**