



Town of Shandaken Town Board
Regular Monthly Meeting Agenda
Monday December 2, 2024 – 7pm

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting Minutes**
- 5. Supervisor's Financial Report**
- 6. Communications**
- 7. Committee Reports**
 - a. Ambulance**
 - b. Building/Zoning**
 - c. Police**
 - d. Phoenicia Water**
 - e. Pine Hill Water**
 - f. Museum**
 - g. Parks & Recreation**
 - h. Housing Smart**
 - i. Conservation Advisory Council**
 - j. Comprehensive Plan**
- 8. Public Comments on Resolutions**
- 9. Motions:**
- 10. Resolutions:**
 - 138. Pay All Bills**
 - 139. Meeting Videoconferencing**
 - 140. Approve Town Police Contract**
 - 141. PAYMENT IN LIEU OF PARKING FEE Structure**
 - 142. Assign NYSERDA Awards**
 - 143. Directing SAVE to act as the adoption agency for the Shandaken Dog Shelter**
- 11. Open Public Comment**

Meeting Adjournment -IN MEMORY OF - Stephanie Steidel

MOTIONS – Disclafani/Drake motion: Annual Year-End meeting will be held at 1pm on Monday December 23rd for the purpose of conducting related town business. Shandaken Town Board also scheduled their 2025 Re-Organization meeting for Monday January 6th at 6pm. All in favor/motion carried.

Town Bd went into Executive Session at 7:35 on a Disclafani/Drake motion. Personnel matter were discussed. The board decided to speak to the employee on the matter. Regular meeting convened at 8:45 & was closed at 8:50 on a Drake/Steen motion.

Supervisor Report December, 2024
Revenues

Ambulance Donation	\$150.00
Ambulance Fees	\$20,975.39
Town Clerk Fees/EZ Pass	\$94.28
Registrar-Vital Statistics	\$682.00
Quill Reimbursement	\$19.99
Building Permit Fees	\$6,810.50
Dog Licenses	\$16.00
Medical Reimbursement	\$245.68
Rental/Cell - SBA Towers	\$2,632.56
Zoning Fee	\$100.00
Highway	\$0.00
Planning Board Fees	\$150.00
Police Fees	\$45.00
Justice Fees	\$5,209.00
STR Receivables	\$28,481.10
Water Rents/Pine Hill	\$17,000.00
Water Rents/Phoenicia	\$32,500.00
Interest on Water Accounts	\$18.31
Interest on General Accounts	\$5,665.69
Interest on Heritage Account	\$501.98
Interest on Lighting Account	\$4.85
Totals	\$121,302.33



November 2024 Report

TOTAL CALLS RECEIVED – 32

MUTUAL AID GIVEN- 6 -Town of Olive

MUTUAL AID RECEIVED- 1 -(Multiple calls in the District)

TOTAL TRANSPORTS- 17

TOTAL NON TRANSPORT- 15

The cold months of winter are right around the corner, and in no time everyone will be trying to warm up no matter where you go. Right around November we see a surge in the number of carbon monoxide alarm calls, chimney fires, burn injuries, and structure fire calls- with noticable spikes in the months of January and February.

PLEASE do the following to safeguard yourself and your families during the peak heating season as these are just a few of the issues we encounter the most;

- Ensure that you have multiple **WORKING** smoke and carbon monoxide detectors, and test them regularly.
- Have heating appliances and chimneys properly serviced and cleaned at prescribed intervals.
- When disposing of woodburning stove debris **PLEASE** dispose of it away from the house/ combustibles.
- Give space heaters **SPACE**. Do not utilize space heaters near combustibles.
- Keep children and pets away from heating appliances.

As household fires, carbon monoxide poisoning, and burns are rare events, they pose a huge risk this time of year and have longlasting effects on everyone involved. Please be safe, and enjoy the upcoming Winter season!



SHANDAKEN POLICE DEPARTMENT

Post Office Box 134
Shandaken, New York 12480
845-688-9902 . 845-688-9748(b) . 845-688-5332(f)
CHIEF OF POLICE CHAD STOREY chief@shandakenpolice.org

November 2024 Monthly Report

INCIDENT TYPE	NUMBER	INCIDENT TYPE	NUMBER
911 Misdia/No Voice/Abandoned	5	Harassment	
Accident PIAA/PDAA	15	Local Law	2
Abandoned Vehicle		Lock Out	
Alarm Burglary/Panic/Robbery	2	Lost/Missing Person	
Animal Complaint/Investigation	2	Noise	
Assist EMS/Fire	15	Property Retrieval/Lost/Found	1
Criminal Mischief		Public Service	
Disorderly Conduct	2	Open Door	1
Encon Violation	2	Property Check	432
Larceny		Road Hazard	4
Community Oriented Policing Project	7	School Check	5
Custody Dispute		Shots Fired	
Civil	1	Suspicious Activity	5
Disabled Vehicle	7	Traffic Stop	54
Dispute	1	Trespass	
Domestic Dispute	1	Vehicle and Traffic Complaint	4
Erratic Vehicle		Welfare Check	11
Foot Patrol	2	Field Interview	
Fraud/Larceny	2	Warrant	
Mental Health Law		Total	151

SUMMONS ISSUED	14
ARRESTS	2

Property Checks 432
Total w/property checks 583

Building permits 21

Certificate of occupancy 1

Certificate of compliance 12

Flood plain permit 2

RESOLUTION #138-24

OFFERED BY: KNEISSL

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General	\$ 200,014.75
Highway	Unavailable
Phoenicia Water	9,453.08
Pine Hill Water	3,201.13
Phoenicia Lights	0.00
Chichester Lights	0.00
Pine Hill Lights	0.00
Pine Hill Sign	66.77
Shandaken Septic	0.00

	\$ 212,735.73

AND MOVES ITS ADOPTION

Seconded by: DISCLAFANI

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	__X__	_____
BOARD MEMBER KNEISSL	__X__	_____
BOARD MEMBER STEEN	__X__	_____
BOARD MEMBER VAN BLARCUM	ABSENT	_____
SUPERVISOR DiSCLAFANI	__X__	_____

RESOLUTION #139-24

OFFERED BY: DISCLAFANI

RESOLUTION ADOPTING VIDEOCONFERENCING POLICY

WHEREAS Open Meetings Law allows a town to adopt a videoconferencing policing to facilitate board / committee member participation under certain extraordinary circumstances.

THEREFORE, BE IT RESOLVED by the Town Board of the Town of Shandaken that the following Videoconferencing Policy is hereby adopted:

AND MOVES ITS ADOPTION

Seconded by: DRAKE

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	__X__	_____
BOARD MEMBER KNEISSL	__X__	_____
BOARD MEMBER STEEN	__X__	_____
BOARD MEMBER VAN BLARCUM	ABSENT	_____
SUPERVISOR DiSCLAFANI	__X__	_____

Town of Shandaken

Public Meeting Videoconferencing Policy

The town of Shandaken hereby establishes this policy to allow for attendance by members of the board and members of the public via videoconference at any open meeting of the town board or any committee or subcommittee meeting and is established in accordance with Public Officers Law ("Open Meetings Law"). <https://opengovernment.ny.gov/open-meetings-law>

This policy sets forth the options for attendance at public meetings either in person, via videoconference at a public location, or via videoconference at a non-public location due to “extraordinary circumstances” being experienced by a member who still wishes to attend.

This policy defines these “extraordinary circumstances” by which a member may participate in a meeting

of the board or committee via videoconferencing in a non-public venue and establishes the procedures for notifying the town in order to verify the extraordinary circumstance and sets forth a method for updating the public on opportunities to attend via videoconference.

1. Open Meeting Law states that a quorum of the board must be present in-person at a predetermined time and public location wherein the meeting will be conducted. Any member attending in-person at the predetermined and noticed public location may count toward quorum.
2. Any member attending via videoconference under “extraordinary circumstances” will not be counted toward a quorum, but may vote on motions and resolutions.
3. When participating under “extraordinary circumstances” by which a member of the public body may request participation via videoconferences, they must notify the Town Supervisor/acting Supervisor AND the Town Clerk by phone or email as soon as the circumstance is presented.
4. Extraordinary circumstances allowed by this policy are:
 - a. Physical Disability whereby they are unable to meet in a physical location.
 - b. Illness whereby they are under direct orders from a doctor not to attend in-person meetings, or whereby their illness presents a risk of spreading to others attending the meeting.
 - c. Caregiver responsibilities whereby they are the only option for attending to the physical care of a minor or other dependent or family member.
 - d. Work-related restrictions whereby their place of business does not allow for participation at in-person meetings outside the parameters of their business location, or whereby their presence at the business location is critical during the date and time of the town meeting.
 - e. Travel commitments whereby they are at a location too distant to attend the meeting in-person.
 - f. Other significant or unexpected, unforeseen factors or events which preclude attendance must be presented within a reasonable amount of time before the meeting in order to approve a videoconference option and to give notice to the public for a videoconference option.
5. Public Notice of an Open Meeting will be posted online on the Town’s Agenda.
6. Pre-established meetings will provide for meeting notice at least 72 hours prior to meeting to announce the time and physical or virtual locations whereby the public can attend and it must account for ADA accommodations or compliance for public attendance.
7. In the event a member is allowed to participate via videoconference under “extraordinary circumstances,” the town shall include a link to the same videoconference service by which the member will be participating on the agenda and within the public notice as soon as reasonably possible.
8. Any member of board or committee participating via videoconferencing must be able to be seen, heard and identified, as well as all members attending in person. Members of the public attending in person or via videoconference will also be asked to identify themselves for the purpose of notation the minutes.
9. Minutes of the meeting will delineate the attendance of each member and by what means they are attending, either in-person or via videoconference and under which “extraordinary circumstance.”
10. Any meeting of the town or committee that is conducted with members via videoconference will be recorded and saved for five (5) years.

The Monthly Report for The Shandaken Historical Museum for November 2024

On November 10th the Museum participated in the Pine Hill Community Crawl offering free Museum goodies and swag to a number of participating local families who visited the museum.

On November 15th, an early 20th century bronze sundial from the Pine Hill Mountain Rest home was donated to the Museum along with a unique 1923 bowling trophy by former Pine Hill resident, Joan Savitt. Joan is also sending the Museum a DVD of the Pine Hill Community Center’s Oral History Project: “I Remember When: Children and Elders Explore Catskill Life and Lore.” These items will now be part of the Museum’s permanent collection.

All through the month of November the Museum celebrated National Native American Heritage Month with a special exhibit displaying a replica of the original Esopus Indian wampum belt that was offered as part of the 1678 Nichols Treaty on loan from the Ulster County Archives. The belt, along with indigenous clothing and

instructive publications covering our state’s early interactions with indigenous Indian tribes is featured in this exhibit.

On November 17th, noted author Evan Pritchard gave a presentation on the story behind how the Wappinger Indian tribe interacted with the Esopus Indian tribe in what would become Ulster County. Evan also played flute, drum and sang indigenous songs. It was attended by over 35 people

There were over 70 visitors to the Museum in November from near and far. Many left donations and many grateful messages of thanks.

Respectfully submitted, Joseph Prieboy

Parks & Recreation Committee Report

November 2024

Our last meeting was held on November 20th at Town Hall. Our next meeting is TBD

We reviewed the remaining 2024 budget and hope to spend down some of the remaining funds in December.

Glenbrook Park-

- Pavilion repairs bid was officially awarded to Brian Hommell Home Improvement in Saugerties. He has worked with municipalities in the past, and we are just waiting for documents to be returned from him. We assume the project won’t start until Spring 2025.
- Kayla Sharon is fundraising for updates to the little league baseball field snack shack. We are hoping to help with some of the funding and are waiting on a quote for repairs.
- CREST funding for the new playground has been officially awarded, with a couple of forms that need to be completed before we receive the money.

Parish Field-

- We discussed additional needs for the loose natural playground at Parish Field. There was an issue with the order for our special needs swing seat, but this should be resolved shortly.

Smith Park-

- Pine Hill Fire Department would like emergency access to the Belleayre Beach, especially during droughts. We need to clarify a few things with the fire department before we ask Belleayre about providing access that still limits individuals from entering without payment.
- Skate Park- Next steps are to start applying for grant funds to help with plans for a concrete skate park. They will continue to hold fundraising events next spring at Smith Park. Kurt Boyer also made a great sign that was installed for the skate park.

Rock Cut Park-

- We are hoping to get the conversations started again with the government agencies that own the property including DEP/DEC/DOT as well as Trout Unlimited. We know there are concerns with the use of that property, but people are already using it without it being an official town park, so we thought we could help keep people away from certain parts of the property by creating “flood safe” activities.

RESOLUTION # 140-24

OFFERED BY DRAKE

APPROVING TOWN POLICE DEPARTMENT CONTRACT

WHEREAS, THE TOWN OF SHANDAKEN OWNS AND OPERATES THE SHANDAKEN POLICE DEPARTMENT; AND

WHEREAS, TOWN OFFICIALS AND EMPLOYEES OF THE TOWN POLICE DEPARTMENT RECENTLY MET TO NEGOTIATE A CONTRACT WITH THE TOWN IN ORDER TO MEET A LEGAL UNDERSTANDING OF WHAT IS EXPECTED OF THE TOWN AND THE EMPLOYEES; AND

WHEREAS, ALL PARTIES IN ATTENDANCE HAD REACHED AN ACCORD; AND

WHEREAS, THE SHANDAKEN POLICE DEPARTMENT EMPLOYEES MET IN AUGUST OF 2024 AND BY MAJORITY VOTE RATIFIED THE CONTENTS OF THE NEW CONTRACT;

THEREFORE, BE IT RESOLVED THAT THE TOWN OF SHANDAKEN TOWN BOARD HEREBY APPROVES THE CONTRACT AS NEGOTIATED FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2029, INCLUDING ALL TERMS AGREED TO THROUGH NEGOTIATION AND RATIFICATION.

AND MOVES ITS ADOPTION

Seconded by: STEEN

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	__X__	_____
BOARD MEMBER KNEISSL	__X__	_____
BOARD MEMBER STEEN	__X__	_____
BOARD MEMBER VAN BLARCUM	ABSENT	_____
SUPERVISOR DiSCLAFANI	__X__	_____

RESOLUTION # 141-24

OFFERED BY STEEN

RESOLUTION ADOPTING PAYMENT IN LIEU OF PARKING FEE STRUCTURE

WHEREAS, § 116-24 Parking and loading standards, paragraph C of the Shandaken town code indicates that “the minimum required number of off-street parking spaces ... may be alternatively satisfied for any commercial use, whether permitted by right or by special use permit, by the one-time payment of a fee per parking space...”; and

WHEREAS, that same code establishes that the amount of said fee per parking space shall be in accordance with the fee schedule annually reviewed and established by the Town Board; and

WHEREAS, no fee has been established in recent years by the Shandaken Town Board.

THEREFORE, BE IT RESOLVED that the Town of Shandaken Town Board hereby establishes a fee of \$250 to be paid one time for each parking space paid for in lieu of parking requirements, with a maximum of no more than 15 spaces deferable through this payment.

AND MOVES ITS ADOPTION

Seconded by: KNEISSL

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	__X__	_____
BOARD MEMBER KNEISSL	__X__	_____
BOARD MEMBER STEEN	__X__	_____
BOARD MEMBER VAN BLARCUM	ABSENT	_____
SUPERVISOR DiSCLAFANI	__X__	_____

RESOLUTION # 142-24

OFFERED BY KNEISSL

RESOLUTION ASSIGNING NYSERDA AWARDS

WHEREAS, Shandaken established its Conservation Advisory Council (CAC) in March of 2022,

AND WHEREAS, since then the CAC has completed various actions as part of the NYSERDA Clean Energy Community program including multiple community campaigns,

AND WHEREAS, through those actions the town has recently been awarded \$87,500 which can only be expended in a limited number of eligible clean-energy relevant ways,

THEREFORE, BE IT RESOLVED, that the Shandaken Town Board assign \$37,500 toward heat pumps within municipal buildings, and \$50,000 toward an EV vehicle to be used as a more economical and environmentally friendly town car,

AND MOVES ITS ADOPTION
Seconded by: DISCLAFANI

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	__X__	_____
BOARD MEMBER KNEISSL	__X__	_____
BOARD MEMBER STEEN	__X__	_____
BOARD MEMBER VAN BLARCUM	ABSENT	_____
SUPERVISOR DiSCLAFANI	__X__	_____

RESOLUTION # 143-24 **OFFERED BY DISCLAFANI**

Resolution Directing SAVE to act as the adoption agency for the Shandaken Dog Shelter

WHEREAS, Article 7, Section 114 of the New York Agriculture and Market Law allows that towns may establish a pound or shelter for dogs,

And WHEREAS, Shandaken Animal Volunteer Effort (S.A.V.E) is a local non-profit dedicated to serving needy animals in our shelter and finding them homes,

THEREFORE BE IT RESOLVED, that the Shandaken Town Board establishes S.A.V.E as the entity responsible for adopting out animals from the Shandaken shelter upon receiving medical clearance from a town Animal Control Officer or any licensed veterinarian.

AND BE IT FURTHER RESOLVED, that S.A.V.E shall develop whatever procedures shall be necessary to best place animals with new owners, and, after any adoptions, shall deposit such documents with the Town Clerk.

AND MOVES ITS ADOPTION
Seconded by: DRAKE

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER DRAKE	__X__	_____
BOARD MEMBER KNEISSL	__X__	_____
BOARD MEMBER STEEN	__X__	_____
BOARD MEMBER VAN BLARCUM	ABSENT	_____
SUPERVISOR DiSCLAFANI	__X__	_____

Meeting adjourned at 8:50 on a Drake/Steen Motion.

Joyce Grant – Town clerk