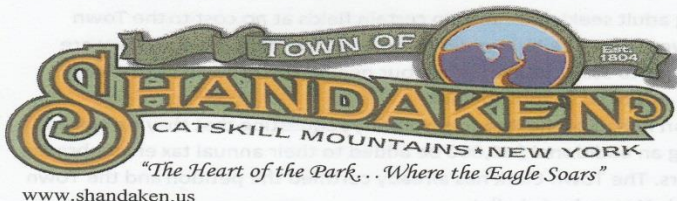




Town of Shandaken Town Board
Regular Monthly Meeting Agenda
Monday, August 5, 2019

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting minutes**
- 5. Supervisor's Financial Report**
- 6. Communications**
- 7. Committee Reports:**
 - a. Ambulance*
 - b. Building/Zoning*
 - c. Police*
 - d. Phoenicia Water*
 - e. Pine Hill Water*
 - f. Museum*
 - g. Recreation*
- 8. Public Comments on Resolutions**
- 9. Motions:**
- 10. Resolutions:**
 - 101. Pay All Bills**
 - 102. Town Board – Appoint Short-Term Rental Committee**
 - a. H. McGowan (ZEO), S. Spada (Planning), M. Loete (ZBA), K. VanBlarcum (Town Board), C. Trinler, J. Kopp, R. Combe, Jr., E. Kneissel, H. Williams, Jr.*
 - 103. Town Board – Agreement with MTC Cable**
 - a. Easement – Glenbrook Park/Generator for PD Building*
 - 104. Town Board – Agreement with Youth Advocate Program**
 - a. Youth Volunteer to Assist with Clerical Work*
 - 105. Town Board – Accept Petition for Library Budget Increase**
 - a. Phoenicia Library*
 - b. Increase from \$162,000 to \$172,000*
 - c. Referendum Vote – November 2019*
 - 106. Shandaken Sewer Dist. – Solicit Repair Bids**
- 11. Open Public Comment**
- 12. Meeting Adjournment -**

<i>Sylvia Persons</i>	<i>IN MEMORY OF:</i> <i>Matthew Strank</i>	<i>Erich Wilkens</i>
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Supervisor: (845) 688-7165
Police: (845) 688-9902
Town Clerk: (845) 688-5004
Justice Court: (845) 688-5005
Assessor: (845) 688-5003
ZBA/ZEO/Planning: (845) 688-5008
Highway: (845) 688-9901
Fax: (845) 688-2041

P.O. Box 134, 7209 Rte. 28, Shandaken, NY 12480

Upcoming Town Board Topics & Activity MONTH OF AUGUST 2019

STR COMMITTEE:

In our continuing effort to address the emergence of Short Term Rentals throughout the Town following the compilation of survey data, the Town is appointing a formal Short Term Rental Committee. We are hoping that this group comprised of one member from the Town, Planning and Zoning Boards, the Code Officer, two members from the Shandaken Homesharing Association (as recommended by the previous committee and the Homesharing Association), two owners of lodging establishments and a general resident, will work out some type of regulatory process or procedure that will meet the desires of the community while still sanctioning the activity to continue. The committee members will have to figure on a schedule for meetings which we hope will continue at regular intervals; at least monthly.

MTC:

We have a resolution tonight to enter into agreement with Margaretville Telephone Company to allow them an easement for a small outbuilding on the Glenbrook Park property. Previously we had agreed to terms to allow them to run fiber optic cable feeding the cell tower. This building will house emergency backup equipment to ensure continued operation of their systems. In addition, the Town negotiated and MTC agrees to provide an emergency back-up generator for the Police/Ambulance building located near the proposed structure. They will install and maintain this equipment as long as their own equipment and the structure remain. This helps us in providing continuity of our emergency services even during times of disaster.

Shandaken Septic District:

Following last month's meeting and rather serendipitously, the Town was contacted by a responsible party regarding the parcel that we were moving to take for the Septic Maintenance District in Shandaken. We are currently in negotiations with the current landowner and hope to bring this issue to resolve without moving on any eminent domain proceedings. We will update you as those negotiations once they are concluded. That portion of the project only affects 4 of the 57 parcels included in the district. In an effort to move the project forward, the Town will Phase the Project so as not to delay the repairs or replacements for the majority of other parcels in the District. Tonight we have a resolution to advertise for bids for the work to be completed under this phase of the project. We hope to receive bids by our next meeting scheduled for September 9th. Upon awarding the Project could then move to construction this fall as long as weather permits.

MISC.:

Due to clerical workloads increasing in several departments in Town, we recognize a need for assistance in the offices. We were made aware of a program offered through Youth Advocacy Programs, Inc. operating

an office in Kingston, where they can provide us young adult seeking training in certain fields at no cost to the Town while they provide them with a salary. It provides the youth with skills in order to find employment in a field they are interested, pays them and provides us with a set of hands to assist us in meeting our needs. This is a win all the way around and especially for the Town taxpayers who will not need to foot the bill.

We also have been presented with a petition on behalf of the Phoenicia Library requesting that they be placed on the ballot for this fall's election. They are requesting an additional \$10,000 be added to their annual tax encumbrance bringing the total tax from \$162,000 to \$172,000 dollars. The Town Clerk has already certified the petition and the Town Board is required to make a resolution to place it on this November's ballot.

GRANTS:

The Consolidated Funding Applications (grants) were due Friday, July 26th. I would like to thank Candace Balmer, from RCAP Solutions and Engineer George Caughman from Milone & MacBroom, Inc. for helping to get the Phoenicia Water District application together which was no small task considering we are asking for the full \$750,000 available. We worked down to the wire submitting our application near the deadline. Now we will have to await word which usually occurs in mid-December to January. Fingers crossed.

EVENTS:

Congratulations to the organizers of this past weekend's events. A big Thank you to Maria Todaro, Louis Otey, Barbara Kolb and the countless volunteers who pulled off the 10th Annual Festival of the Voice. Aside from a short shower which cancelled a performance on Saturday afternoon, the event was again a success on many levels especially for bringing this kind of cultural experience to our residents and visitors. For those of you who may have been in Phoenicia, many of you are missing out on a wonderful free concert series taking place on Sunday evenings in Big Indian Park at the June LaMarca Pavilion, a very relaxing way to close out the weekend. Thanks to the Big Indian Beautification Committee for sponsoring these events. There are 2 more events planned for the coming month check the Town Website for dates and times.

There are plenty of other events to close out our summer this month, but most important is the 16th Annual Shandaken Day slated for Saturday, August 17th from 10am to 5pm at the Maurice Hinchey Catskill Visitor's Center in Mt. Tremper. This year we kick things off with a Color Run starting at 9am to benefit Shandaken PBA. Entry fee is \$20 per runner OR \$10 if you bring either an unwrapped toy for a child school age K-5th grade, 2 hygiene or 3 non-perishable food items. Call the Town Clerk's Office for more details. We will also be hosting a Cornhole Tournament to benefit our Emergency Services and Not-For-Profit Organizations, sponsored by ICS Custom Design, Inc. We also are looking forward a new attraction; a human hamster wheel for make your own snow cones! We have a spot to make your own tie-dyes T-shirts, food vendors including fresh BBQ, beer supplied by Woodstock Brewery, live music from Wyld Blu and all the kids' games including the ever popular watermelon eating contest. It's a wonderful location and a good time for the family and it's FREE.

**Our next regular meeting is scheduled for
Monday, September 9, 2019 at 7:00 pm.**



JULY 2019

July 2019 Report

Vehicle	Ending	Beginning	Total
7850	5210	4126	1084
7851	100098	99196	902
625	86438	85342	1096
626	48343	46822	1521

**Supervisor Report July 2019
Revenues**

Zoning Fees	\$65.00
Time Warner Franchise Fee	\$17,946.32
Medical Insurance Reimbursment	\$150.66
Ambulance Fees	\$13,704.81
Town Clerk Fees/EZ Pass/Conservation	\$96.53
Cell Tower	\$1,002.85
Justice Fees	\$11,840.00
Building Permit Fees	\$3,305.00
Dog Licenses	\$124.50
Rental of Real Property Doctor Office	\$600.00
Planning Fees	\$100.00
Summer Recreation Donation	\$1,210.00
Misc Rev/Unclassified Revenue	\$280.00
Registrar	\$210.00
Heritage Donations Baseball	\$320.00
Disability Insurance Reimbursement	\$670.65
Interest and Penalties	\$24,246.75
Highway Revenue	\$703.00
Higley Settlement	\$118.28
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TOTAL	\$76,694.35

**Accounts Payable
July, 2019**

GENERAL	\$ 34,876.80
HIGHWAY	\$ 47,473.94
PHOENICIA WATER	\$ 4,372.12
PINE HILL WATER	\$ 7,359.10
PHOENICIA LIGHTS	\$ 935.93
CHICHESTER LIGHTS	\$ 147.16
PINE HILL LIGHTS	\$ 538.13
	\$ 95,703.18

Next Visit by Mobile Vet Van will be Saturday October 5th. Low Cost \$25 Cat Spay available for Shandaken Residents.

Shandaken Day will be Saturday August 17th @ Catskills Visitor Center in Mt. Tremper.

Phoenicia Water – All systems OK. Next meeting is 8/21 6:30 Library

Shandaken Museum 30th Anniversary Celebration is Sept. 14th 11-3pm

We are in need a Parks & Recreation Chairman, as well as Managers for Smith Pk & Parish Field

Rick Ricciardella – Festival of the Voice. Parking Situation in town & congested Phoenicia

Gail Lester – During FOV, cars were parked on each side of Ava Maria Dr. going up to housing area. Very dangerous situation. There should have been ‘NO Parking’ signs.

Kathy Nolan – Ulster County Bridge St. Bridge will soon be dedicated to Michael LaPaglia.

Meeting adjourned at 7:57 pm on a Disclafani/Vanblarcum motion.

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General	\$ 24,876.80
Highway	47,473.94
Phoenicia Water	4,372.12
Pine Hill Water	7,359.10
Phoenicia Lights	935.93
Chichester Lights	147.16
Pine Hill Lights	538.13

	\$ 95,703.18

AND MOVES ITS ADOPTION

Seconded by: VanBlarcum

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	__X__	_____
BOARD MEMBER DISCLAFANI	__X__	_____
BOARD MEMBER STORMS	__X__	_____
BOARD MEMBER VANBLARCUM	__X__	_____
SUPERVISOR STANLEY	__X__	_____

RESOLUTION # 102-19

OFFERED BY STANLEY

ESTABLISH SHORT TERM RENTAL COMMITTEE

WHEREAS, various Town of Shandaken Boards have for years tried to address the emergence of Short Term Rentals industry within the Town; and

WHEREAS, the Town has recently completed a Town-wide survey in order to better gauge the public as to how to best proceed; and

WHEREAS, the Town wishes to form a Short Term Rental (STR) Committee in order to develop methods to address STRs ; and

WHEREAS, the Town has received requests from the public and certain Boards for representation on this committee; and

THEREFORE, BE IT RESOLVED that the Town of Shandaken Town Board hereby appoints the following residents to the STR Committee: Howie McGowan (ZEO), Sam Spada (Planning Board), Mark Loete (ZBA), Kevin VanBlarcum (Town Board), James Kopp, Crista Trinler, Elizabeth Kneissel, Ralph Combe, Jr. and Hank Williams, Jr.

Seconded by: Disclafani

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	__X__	_____
BOARD MEMBER DISCLAFANI	__X__	_____
BOARD MEMBER STORMS	__X__	_____
BOARD MEMBER VANBLARCUM	__X__	_____
SUPERVISOR STANLEY	__X__	_____

AUTHORIZING EASEMENT AGREEMENT WITH MARGARETVILLE TELEPHONE COMPANY

WHEREAS, the Town of Shandaken has been approached by Margaretville Telephone Company (MTC) concerning acquiring an easement for a small structure in order to provide emergency back-up power for their infrastructure already located on site to be located between the current Handicap Bathroom and the Ambulance/ Police Building on Rte. 42 in Shandaken, NY; and

WHEREAS, MTC will, in exchange, provide and maintain a generator to be connected to the Ambulance Police building at no expense to the Town to help ensure continued operations for these emergency services during and after disasters; and

WHEREAS, the Town’s Attorney has reviewed said easement and given his approval of said agreement,

THEREFORE, BE IT RESOLVED the Town of Shandaken Town Board hereby approves the easement requested from MTC for lands adjacent to Glenbrook Park and the Ambulance Police Building on Rte. 42 in Shandaken, NY.

AND MOVE ITS ADOPTION

Seconded by: Stanley

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

AUTHORIZING AGREEMENT WITH YOUTH ADVOCATE PROGRAMS

WHEREAS, the Town of Shandaken has an need to have someone assist in clerical work in several offices; and

WHEREAS, the Town has been in contact with Youth Advocacy Programs, Inc in Kingston, NY which provides opportunities for youth to learn valuable work skills; and

WHEREAS, YAP is responsible for paying the participant while providing a valuable service for the Town,

THEREFORE, BE IT RESOLVED the Town of Shandaken Town Board hereby authorizes the Town Supervisor to enter into agreement with Youth Advocacy Programs, Inc.

AND MOVE ITS ADOPTION

Seconded by: Alba

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

ACCEPT BALLOT PETITION FOR PHOENICIA LIBRARY BUDGET INCREASE

WHEREAS, the Shandaken Town Clerk has reviewed and Certified, as correct and accurate, the petition presented by the Phoenicia Library Association; requesting an increase of the annual contribution of the Town of Shandaken for the operating budget of the Phoenicia Library and the Town Board having determined that said petition is sufficient in form and content,

BE IT RESOLVED that the Town Board of the Town of Shandaken requests that the Ulster County Board of Elections place the following proposition on the November 5, 2019 ballot for the Town of Shandaken to be voted “yes” or “no” by the voters of the Town of Shandaken:

YES or NO “SHALL THE TOWN OF SHANDAKEN INCREASE ITS ANNUAL CONTRIBUTION FOR THE OPERATING BUDGET OF THE PHOENICIA LIBRARY BY TEN THOUSAND (\$10,000) DOLLARS TO THE SUM OF ONE HUNDRED SEVENTY-TWO THOUSAND (\$172,000) DOLLARS ANNUALLY?”

AND MOVE ITS ADOPTION

Seconded by: Disclafani

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF SHANDAKEN
AUTHORIZING THE SHANDAKEN SEWER MAINTENANCE DISTRICT
TO SOLICIT BIDS

WHEREAS, the Town Board of the Town of Shandaken ("Town Board") previously entered into an agreement with the Catskill Watershed Corporation ("CWC") to participate in the Community Wastewater Management Program (“Program”), which provides for the planning, design and construction of community septic systems and/or the creation of septic maintenance districts in the NYC Watershed West of the Hudson River; and

WHEREAS, CWC’s consultant for the Program, Lamont Engineers, has prepared a Preliminary Engineer’s Report for the Hamlet of Shandaken in the Town of Shandaken, evaluating various alternative methods for managing the wastewater needs of the hamlet; and

WHEREAS, the Town Board of the Town of Shandaken, by resolution passed May 6, 2019, established the Shandaken Sewer Maintenance District (“District”) to be funded through a block grant administered by CWC under the Program; and

WHEREAS, the District wishes to move forward and solicit bids to retain the services of contractors to commence the repair, replacement and maintenance of on-site septic systems within the District to serve the residents within the Hamlet of Shandaken in accordance with design plans prepared by CWC’s consultant under the Program.

THEREFORE, NOW BE IT RESOLVED THAT:

- 1. The Town Board of the Town of Shandaken authorizes the Town Supervisor to solicit bids from and review the qualifications of contractors able and willing to perform the repair, replacement and maintenance of on-site septic systems to serve the residents within the Hamlet of Shandaken.

AND MOVES ITS ADOPTION

Seconded by: Vanblarcum

ROLL CALL		
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

Signed this 6th day of August, 2019

Joyce Grant – Town Clerk