Town of Shandaken County of Ulster State of New York

The Town of Shandaken Town Board conducted a Regular Monthly Meeting on Monday December 4, 2017, Shandaken Town Hall. 7209 Rt. 28 Shandaken, NY

Call to Order Pledge of Allegiance Roll Call

Members Present Robert Stanley – Supervisor

Gael Alba - Board Member

Peter DiSclafani – Board Member Tim Malloy – Board Member

Member Absent Faye Storms – Board Member

Recording Secretary Joyce Grant - Town Clerk

On a Stanley/Malloy motion the Town Board unanimously approved the minutes of the previous meeting as submitted by the Town Clerk.



Town of Shandaken Town Board Regular Monthly Meeting Agenda Monday, December 4, 2017

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Approval of previous T/B Meeting minutes
- 5. Supervisor's Financial Report
- 6. Communications
- 7. Committee Reports:
 - a. Ambulance
 - b. Building/Zoning
 - c. Police
 - d. Phoenicia Water
 - e. Pine Hill Water
 - f. Museum
 - g. Recreation
- 8. Public Comments on Resolutions
- 9. Motions:
- 10. Resolutions:
- 130. Pay All Bills
- 131. Town Board-SEQR-Logging Permit
 - a. Greene Lumber Co. LLP Walter Crump III Property
 - b. SBL#4-1-9 & 1.4-1-1
- 132. Town Board Approve Logging Permit
- 133. Planning Authorize CWC Grant Application
 - a. Comprehensive Plan Review and Update
 - b. Parking Study for Pine Hill
- 134. Town Board Amend Employee Handbook
 - c. Amend Employee Healthcare Buyback
- 135. SAFARI Set Allaben/ Shandaken LFA Final Draft Meeting
 - d. 6:30pm -Monday, December 18th @ Town Hall (12/19 Snowdate)
- 136. Town Board Set Year-End Meeting

e. 1pm - Wednesday, December 27 @ Town Hall

137. Town Board - Set Annual Reorganizational Meeting

f. Tuesday, January 2, 2018 @ 6pm

138. Planning - Re-Appoint UC Planning Rep - Sam Spata

139. 30 Day Liquor Waiver - Jewel Weed Café & The Mint Bar

11. Open Public Comment

12. Meeting Adjournment - *IN I*

IN MEMORY OF:

Frederick "Joey" Veitch

Jerome Egan

Marie Jones

Ret. U.S. Congressman Maurice "Mo" Hinchey

Public Hearing was held at 6:45 tonight, Pursuant to Resolution 126-17

(WHEREAS, Greene Lumber Co. LLP – Walter Crump III Property SBL#4-1-9 & 1.4-1-1, is requesting such a permit for removal of lumber on their property

THEREFORE BE IT RESOLVED that the Town Board of Shandaken will hold a Public Hearing on said Logging Permit prior to its regularly scheduled meeting on December 4, 2017 at 6:30 pm (preceding the regular Town Board meeting) @ Town Hall – 7209 Rt. 28 Shandaken to hear all comments for or against.).

There were no Public Comments pertaining to this permit. The Public Hearing was closed at 7:50 pm on a Malloy/Disclafani motion.

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Supervisor Report November 2017 Revenues

Franchise Fee	\$0.00
Police Fees	\$30.00
Ambulance Fees	\$5,753.47
Town Clerk	\$46.49
TC permits, code officers	\$50.00
TC Vital Statistic Fees	\$90.00
Cell Tower	\$292.87
Justice Fees	\$8,625.00
Building Permit Fees /Zoning	\$3,925.00
Dog Licenses	\$111.00
Pine Hill Water Rents	\$10,633.00
Pine Hill Postage Reimbursement	\$50.32
Phoenicia Water Rents	\$15,800.00
Phoenicia Water Postage Reimbursement	\$0.00
Highway (Interest)	\$0.00
Insurance reimbursement	\$137.52
Retirement Reimbursement of overpayment	\$52.54
Scrap Metal	\$394.00
FEMA Irene Fed \$, Little Peck Hollow Rd Bridge	\$247,829.28
NY Rising CDBG	\$110,220.33
AWSMP	\$7,366.40
Higley Settlement	\$378.89

Totals \$411,786.11

Upcoming Shandaken Events

Phoenicia Playhouse presents WW2 Radio Christmas – A live Radio play. Dec. 1-17 Fri & Sat 8pm, and Sunday Matinees at 2pm

Gingerbread House Decorating – Friday Dec. 8th 5-7pm Morton Memorial Library. Reserve 254-4222

Roast Beef Dinner. This Friday Dec. 8, at Shandaken Methodist Church Takeouts start at 4.30, eat in 5-7pm

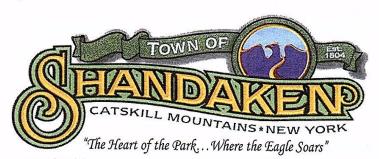
Annual Phoenicia Library Holiday Open House is Saturday Dec. 9th Noon to 2pm

Saturday Dec. 9th Annual Tree lighting & Holiday events – Main st. Phoenicia starting at 5pm

Saturday Dec. 16th Is the 29th Annual Community Holiday Dinner at Zen Mountain Monastery in Mt. Tremper, All welcome & Free to call, call for reservation at 688-2228

Also on Saturday Dec. 16th is the Big Indian/Oliverea Firehouse County Breakfast Buffet – All you can eat. Starting at 8am until 11am at the firehouse

NOTICE: Big Game Hunting continues until Dec. 19th & Small Game to Feb. 28th. If you walk in the woods, make sure you (and your dog), are wearing orange!



Supervisor: (845) 688-7165 Police: (845) 688-9902 Town Clerk: (845) 688-5004 Justice Court: (845) 688-5005 Assessor: (845) 688-5003 ZBA/ZEO/Planning: (845) 688-5008

> Highway: (845) 688-9901 Fax: (845) 688-2041

www.shandaken.us

P.O. Box 134, 7209 Rte. 28, Shandaken, NY 12480

Upcoming Town Board Topics & Activity

MONTH OF DECEMBER 2017

LOGGING PERMIT: Tonight we held a Public Hearing regarding a logging permit for Greene Lumber Company. Barring any outstanding issues the Board will perform the necessary SEQR determination and possible approval.

PLANNING GRANTS: During discussions within the Town Flood Mitigation Committee (SAFARI) the idea of getting many of the flood mitigation activities into the Town's Comprehensive Plan, as this could help with future funding for these activities. It should also be noted that the Town's Comprehensive Plan.

could help with future funding for these activities. It should also be noted that the Town's Comprehensive Plan has not been officially reviewed or amended since its adoption in 2005. The Catskill Watershed Corporation in Margaretville offers Local Technical Assistance Grants for local municipalities to supply funding to hire consultants to assist in planning activities. I would like us to apply for this grant and during 2018 perform a review of the Comprehensive Plan.

Additionally, the Town's Engineers have been working toward a preliminary plan for the Stormwater Retrofit Grant in Pine Hill. Following the last public meeting in Pine Hill an issue arose concerning the current width of Main Street and other roads within the hamlet which could restrict the limited parking in the hamlet. It was discussed that a Parking Study could be performed to find the best possible scenarios to better understand the amount of spaces needed and to look at possible other areas for Public Parking. Again I would like to apply for an additional grant to perform this task in order to allow the Stormwater program to continue.

Following the outcome of this parking study, I think it feasible for us to then apply for another grant to perform a Parking Study for Phoenicia as there has always been concern over the availability of parking in Phoenicia, but certain issues have come up recently that may or may not reduce the number of spaces having been available.

EMPLOYEE HANDBOOK: We were recently visited by our friends from the NYS Comptroller's

Office. They performed an audit of payroll activities. Although we had a few errors, there was nothing of any major determination just small miscalculations regarding multiple employee's contributions which we are already at work to amend. The auditor did note the language of our Employee Handbook is not always as clear as it should be regarding payment calculations, healthcare and disbursement of personal, sick and vacation time. One of the issues we needed to clarify immediately was regarding the Healthcare Buyback. If an employee is eligible for Healthcare coverage but elected not to take it through the Town, the Town provides them 40% of what would have been paid by the Town as additional monies in their paycheck. We had always calculated that rate based off of the single coverage contribution (Roughly \$85 per bi-weekly period). We were informed that the Handbook does not specifically illustrate it. The Handbook reads that

the employee is to receive 40% of the Healthcare Plan they would be "eligible" to receive. So, where we were paying against the Single Coverage Plan only, anyone who may have been married or had children would be eligible for 40% of those coverage plans. Bringing the range of payment up to nearly \$225 per bi-weekly period. I don't think that was the intention and we would like to clarify this language so it reflects how this has historically been calculated. We have a resolution tonight to change this language immediately.

PHOENICIA WATER: First, I would like to thank Rick for doing his due diligence regarding the Water District. Rick noticed water level drops that were uncommon this time of year and before we had any visual confirmation he and others drove around to find what he believed was a large leak. Sure enough just before noon the break was discovered along Route 28 and fixed by that afternoon. It was a shear of a large main which was losing a lot of water. The system was able to recover within a few hours. Thank you, Rick.

On another note. After several meetings and having received more information due to warranted State investigations, the engineers discovered several more issues regarding the work under the Community Development Block Grant proposed work which included the High St. Loop, new Chemical Storage and Ventilation Systems and a Third Finishing Pump. Briefly, rock ledge was discovered where we had never encountered ledge along High Street which would require blasting in order to keep the required depth for the water main. Additionally, other issues remain regarding the existing main crossing the Woodland Valley Bridge. The line has not been charged over this many years and there are concerns of possible damage to the main, the insulation and casing, which would require repairs and could add considerable expense which has to be calculated within the grant in order for the work to get done. Lastly, the logistics for the Chemical Ventilation, existing electrical and truss work and installation of the third finishing pump are adding expenses to that portion of the project.

In meeting with the engineers, Alfred Peavy (Water Board Chair), Rick Ricciardella, Candace Balmer (RCAP Solutions), Katie Camillone (M-ARK Project) and in discussion with the Office of Community renewal, they would not be able to increase the grant amount by the near \$200,000 more needed to complete the project. After discussing all the options available the best option seemed to close out this current grant, which closes December 11, 2017, and reapply in June in the next round of State CFA Process. The State will allow us to pay expenses received already for work performed, so there is no harm to the Town. We also now have much more fully vetted environmental, archeological and detailed maps and drawings which should score us a bit higher. This was an unfortunate turn of events but as we continued to try and get to pre-Construction, which we were doing, the issues arose one after the other very quickly. The biggest being the condition of the Woodland Valley Bridge crossing. A you may recall, the Bridge Street Bridge Main was initially estimated at near \$150,000 and ended up costing roughly \$220,000 due to state requirements for pay scale and equipment deemed necessary. We felt uncomfortable with the amount of contingency funding available in a worse-case-scenario situation, so we will be re-applying in 2018.

OTHER: We have resolutions to re-appoint Sam Spata to the Ulster County Planning Board. Sam has been the alternate the past few years and has stepped up when the previous principle representative stepped down. We have a recommendation from the Town Planning Board supporting Mr. Spata continue in his capacity as he has done a fine job of keeping our planning board up to date with issues at the County level.

There is also a Liquor License Waiver resolution for another new business in Pine Hill called the Jewelweed Café & Mint Bar. We welcome them to Town.

LFA AND OTHER MEETINGS: The engineers have completed their Local Flood Analysis for Allaben and Shandaken. We will be sending out mailers to residents and will be holding a special meeting on Monday, December 18th at 6:30pm here at Town Hall to see their presentation of their findings. A draft of the analysis is on the Town Website under the Flood Mitigation tab for residents to review. The meeting will be televised and replayed. If you

are unable to attend but may have questions or comments regarding the Draft LFA, please send them to my office at shandakensupervisor@yahoo.com and I will forward them to the engineers.

We also have standard business meeting to set up for the end of year to close out the 2017 Fiscal Year which will be here at 1pm on December 27th. We will also be setting our Annual Re-Organizational meeting for 2018. Since January 1 falls on the Monday, we could either meet the following Monday, January 8th or Tuesday, January 2nd. I would prefer the 2nd as it gets all the appointments done and gets everybody's new pay rates set.

TOWN OF SHANDAKEN POLICE DEPARTMENT

www.shandakenpolice.org Chief of Police Chad Storey #64 State Route 42, P.O. Box 134 Shandaken, New York, 12480 845 688-9748 Fax 845 688-5332

www.shandakenpolice.org chief@shandakenpolice.org

Monthly Statistical Report

NOVEMBER 2017

Incident Type	Number
Real Property	11
Vehicle, Traffic and Related Accidents	34
PDAA/PIAA	9
Narcotic	3
Assault and Related	5
Larceny and Theft	9
Forgery and Related	
Fraud and Related	5
Public Sensibilities and Related	5
Local Law	2
Lost/Missing Person(s)	1
. Lost/Found Property	
Suspicious Activity	11
Security Check/Welfare Check/COPP	69
Animal	4
Assist Fire/Ambulance	14
911 abandoned, misdial, and Related	8
Civil	5
County Coroner Related	
Request Patrol	11
	
	206

Summons's Issued	35
Arrests	16

Unit #	Odometer Start	Odometer End	Difference
82	96000	96000	0
83	42646	46536	3890
84	10257	13022	2765
86	124556	124692	136
Patrol		Total Difference	6791



November 2017 Report

TOTAL CALLS RECEIVED-37

MUTUAL AID GIVEN-0

MUTUAL AID RECEIVED-0

Good evening Supervisor Stanley, members of the board, and town residents.

I hope everyone had a safe and happy thanksgiving. As this is the last ambulance report of 2017 I would like to thank everyone in the town and all my staff for a safe and busy year. Even though we still have almost a whole month left I hope that it is a safe one. With I would like to remind those that are traveling to the local ski centers to be careful and cautious during your travels. Also for those that enjoy a real tree for there holiday to make sure that you keep it watered and that you turn off the lights when you are not home. Also make sure that you keep your pets small or large away from the water in the tree stand, as this can be harmful to your animals. Its not the season to be spending at the vets worrying about your pets. As this is the start to the holiday party season please as always don't drink and drive. In closing on behalf of myself and my staff I would like to with everyone a safe and happy holiday season and I will see you all next year.

Vehicle	Ending	Beginning	Total
7850	102805	102700	105
7851	84144	83343	801
625	73461	72541	920
626	24451	24049	402

Recreation: Thank you to the Turkey Trot for their donation to the Smith Park – Skateboard Park. Patti Rudge – The Turkey Trot raised \$3,700 for Smith Park. 27 Sponsors in town from businesses in town.

*Disclafani/Malloy MOTION to hire Part- Time Paramedic Laurie Kay @ 16.67 hr. EMT-P Motion carried.

RESOLUTION #130-17

RESOLUTION TO PAY ALL BILLS

OFFERED BY: DISCLAFANI

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General	\$ 41,626.96
Highway	160,039.41
Phoenicia Water	34,315.68
Pine Hill Water	770.32
Phoenicia Lights	1,094.12
Chichester Lights	157.65
Pine Hill Lights	625.88
	A 830 (30 08

\$ 238,630.02

AND MOVES ITS ADOPTION

Seconded by: MALLOY		
•	ROLL C	CALL
	AYES	NAYS
BOARD MEMBER ALBA	X	
BOARD MEMBER DISCLAFANI	_X	
BOARD MEMBER MALLOY	X	

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BOARD MEMBER STORMS	ABSENT			
SUPERVISOR STANLEY	_X			
RESOLUTION #: 131-17			OFFERED BY: MALL	.OY
			F THE TOWN OF SHANDAKEN NVIRONMENT FOR A LOGGI	
WHEREAS , the Town Boar Walter Crump III Property (SBL‡	_		ogging permit for Greene Lu after Greene Lumber]; an	
WHEREAS, the possible en Lumber have been considered by		-	approval of the logging peri	nit for Greene
Now, Therefore Be It I logging permit for Greene Lumbe			soard has determined that the adverse impacts on the envi	
BE IT FURTHER RESOLVE might be necessary to discharge th limited to, the issuance of a negative	e Board's resp	onsibility as		-
AND MOVES ITS ADOPTION				
Seconded by: STANLEY	ROLL C AYES	CALL NAYS		
BOARD MEMBER ALBA	_X			
BOARD MEMBER DISCLAFANI	X			
BOARD MEMBER MALLOY	X			
BOARD MEMBER STORMS	ABSENT			
SUPERVISOR STANLEY	_X			
RESOLUTION #: 132-17			OFFERED BY: STAN	LEY
RESOLUTIO		VN BOARD OF ING A LOGGI	F THE TOWN OF SHANDAKE ING PERMIT	Ň
WHEREAS , the Town Boar Co. LLP – Walter Crump III Prope			ed a logging permit application 1)[herein after Greene Lur	
WHEREAS, the possible enconsidered by the Town Board and Quality Review;			logging permit for Greene legative Declaration under So	
THEREFORE BE IT RESOLVE Lumber as long as all legal requirements			nereby approves said logging; and	permit for Greene
AND MOVE ITS ADOPTION				
Seconded by: MALLOY	ROLL C AYES	CALL NAYS		
BOARD MEMBER ALBA	_X			
BOARD MEMBER DISCLAFANI	_X			
BOARD MEMBER MALLOY	X			

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BOARD MEMBER STORMS	ABSENT	
SUPERVISOR STANLEY	_X	
RESOLUTION #: 133-17		OFFERED BY: ALBA
RESOLUTION AUT	HORIZING SU	PERVISOR TO APPLY FOR CWC LTAP GRANT
	-	ration (CWC) offers Local Technical Assistance Program assist them with a number of planning activities; and
WHEREAS, the Town of Sha since its adoption in 2005; and	andaken Comj	prehensive Plan has not been formally reviewed nor updated
	gineers and res	king with the Town Engineers on a Stormwater Retrofit sidents have identified the need for a Parking Study to be e rehabilitation.
		own Board hereby authorizes the Town Supervisor to apply for the Town in performing these tasks.
AND MOVE ITS ADOPTION		
Seconded by: STANLEY	ROLL C	
BOARD MEMBER ALBA	AYES _X	NAYS ———
BOARD MEMBER DISCLAFANI	_X	
BOARD MEMBER MALLOY	_X	
BOARD MEMBER STORMS	ABSENT	
SUPERVISOR STANLEY	_X	
RESOLUTION #: 134-17		OFFERED BY: DISCLAFANI
Resolu	UTION AMEND	DING TOWN EMPLOYEE HANDBOOK
	-	bloyee Handbook addresses Healthcare Buyback calculations te in the Town's Health Insurance Plan; and

WHEREAS, current language regarding calculating the eligible amount states:

"Amount of Buy-Out — If the employee is eligible for individual coverage, the employee will receive an amount equivalent to forty percent of the Town's annual premium contribution for individual coverage. If the employee is eligible for dependent coverage, the employee will receive an amount equivalent to forty percent of the Town's annual premium contribution for dependent coverage. This payment is added to the employee's paycheck on an after-tax basis."

; and

WHEREAS, the Town Board wishes to amend this section to read as follows:

"Amount of Buy-Out – Any employee eligible for Healthcare coverage through the Town and elects not to participate in any plan shall receive an amount equivalent to forty percent of the Town's annual premium contribution for an individual plan only. This payment shall be amortized over the course of the employee's annual income and paid regularly through their paycheck. All applicable taxes apply."

THEREFORE BE IT RESOLVED that the Town Board hereby amends the Town of Shandaken Employee Handbook and that this language becomes effective immediately upon adoption.

AND MOVE ITS ADOPTION

Seconded by: MALLOY	ROLL CAI	LL
BOARD MEMBER ALBA	AYES _X	NAYS
BOARD MEMBER DISCLAFANI	X	
BOARD MEMBER MALLOY	X	
BOARD MEMBER STORMS	ABSENT	
SUPERVISOR STANLEY	_X	
RESOLUTION # 135-17		OFFERED BY MALLOY
RESOLUTION ES	STABLISHIN	G TOWN BOARD SPECIAL MEETING
WHEREAS , the Town of Sh the Local Flood Analysis (<i>LFA</i>) for	· ·	neering Firm, Milone and MacBroom, Inc., has completed Allaben;
Meeting at 6:30 pm on Monday, De	ecember 18, 20	ne Town of Shandaken Town Board will conduct a Special D17 (Snow date 12/19), to hear a presentation from Milone and recommendations related to the LFA conducted
AND MOVE ITS ADOPTION		
Seconded by: DISCLAFANI	2011 011	. •
BOARD MEMBER ALBA	ROLL CAI AYES _X	NAYS ——
BOARD MEMBER DISCLAFANI	_X	
BOARD MEMBER MALLOY	_X	
BOARD MEMBER STORMS	ABSENT	
SUPERVISOR STANLEY	_X	
RESOLUTION #136-17		OFFERED BY STANLEY
RESOLUTION ESTAI	BLISHING TO	WN BOARD ANNUAL YEAR-END MEETING
WHEREAS, the Town of Shan	daken needs to	conduct certain business before the close of the 2017 Fiscal Year
		Cown of Shandaken Town Board, will conduct their annual Year- th, 2017 for the purpose of conducting related business.
AND MOVE ITS ADOPTION		
SECONDED ALBA		
BOARD MEMBER ALBA	ROLL CAI AYES _X	LL NAYS
BOARD MEMBER DISCLAFANI	_X	
BOARD MEMBER MALLOY	_X	
BOARD MEMBER STORMS	ABSENT	
SUPERVISOR STANLEY	X	
DOLLK I BOK BITH LLLI		

OFFERED BY ALBA

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RESOLUTION #137-17

AND MOVE ITS ADOPTION

ESTABLISHING TOWN BOARD ANNUAL RE-ORGANIZATIONAL MEETING

WHEREAS, the Town of Shandaken annually conducts a meeting to appoint employees and officers of the Town, establish a meeting schedule and meet contractual obligations;

THEREFORE BE IT RESOLVED, that the Town of Shandaken Town Board, will conduct their annual Re-Organizational meeting at 6:00 pm on Tuesday, January 2, 2018 for the purpose of conducting related business.

Seconded by: STANLEY ROLL CALL AYES NAYS BOARD MEMBER ALBA BOARD MEMBER DISCLAFANI BOARD MEMBER MALLOY BOARD MEMBER STORMS ABSENT SUPERVISOR STANLEY X

RESOLUTION #: 138-17 OFFERED BY: DISCLAFANI

RESOLUTION APPOINTING ULSTER COUNTY PLANNING BOARD REPRESENTATIVE

WHEREAS, Ulster County Planning Department has requested the Town of Shandaken recommend an individual for appointment to the Ulster County Planning Board;

THEREFORE BE IT RESOLVED that the Town Board hereby recommends **Sam Spata** be re-appointed as the primary representative for the Town of Shandaken on the Ulster County Planning Board.

AND MOVE ITS ADOPTION

RESOLUTION #139-17

RESOLUTION AUTHORIZING WAIVER OF 30 DAY NOTIFICATION REQUIRED BY THE NEW YORK STATE LIQUOR AUTHORITY

OFFERED BY: MALLOY

WHEREAS, JEWEL WEED CAFÉ & MINT BAR, 301 Main Street, Pine Hill NY 12465, has applied for a liquor license, and

WHEREAS, JEWEL WEED CAFÉ & MINT BAR has requested that the Town waive the 30 day notification required by the New York State Liquor Authority in an effort to expedite the granting of a liquor license to JEWEL WEED CAFÉ & MINT BAR and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Shandaken does hereby grant the request of the JEWEL WEED CAFÉ & MINT BAR, and does hereby waive the thirty (30) day Liquor License notice requirement to JEWEL WEED CAFÉ & MINT BAR, 301 Main Street, Pine Hill NY 12465

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AND MOVE ITS ADOPTION

Joyce Grant, Town Clerk

Seconded by: ALBA		
	ROLL C	ALL
DOADD MEMBER ALDA	AYES	NAYS
BOARD MEMBER ALBA	X	
BOARD MEMBER DISCLAFANI	_X	
BOARD MEMBER MALLOY	_X	
BOARD MEMBER STORMS	ABSENT	
SUPERVISOR STANLEY	_X	
All pertinent business having be motion.	een discussed,	the Town Board adjourned at 7:50 on a Malloy/Stanley