



**Town of Shandaken Town Board**  
**Regular Monthly Meeting Agenda**  
**Monday May 6, 2024 – 7pm**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of previous T/B Meeting Minutes**
5. **Supervisor’s Financial Report**
6. **Communications: 1- Benedictine Health Foundation. B. Rexford**  
**2- Onteora Central School Budget Presentation.**
7. **Committee Reports**
  - a. **Ambulance**
  - b. **Building/Zoning**
  - c. **Police**
  - d. **Phoenicia Water**
  - e. **Pine Hill Water**
  - f. **Museum**
  - g. **Parks & Recreation**
  - h. **Housing Smart**
  - i. **Conservation Advisory Council**
  - j. **Comprehensive Plan**
8. **Public Comments on Resolutions**
9. **Motions:**
10. **Resolutions:**
  71. **Pay All Bills**
  72. **Summer Rec – Advertise Director & Asst. Director, Counselors**
  73. **Public Hearing Restore NY Funding 310 Main Pine Hill**
  74. **Housing Smart Committee Member**
  75. **Board of Assessment Review Member**
  76. **Town Investment Policy**
  77. **Coalition Of Watershed Towns– Executive Members**
  78. **Contract MARK Project Grant – Pine Hill**
  79. **Hire Planning firm – Town Comprehensive Plan**
  80. **Ambulance – Hire Driver – Jason Kreitsburg**
11. **Open Public Comment**

**Meeting Adjournment – IN MEMORY OF *Patricia Eignor, Gary Curtis, Jared Persons***

**RESOLUTION #71-24**

**OFFERED BY:**

**RESOLUTION TO PAY ALL BILLS**

**WHEREAS**, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

**THEREFORE BE IT RESOLVED**, that the Town Board authorize the following vouchers paid:

<b>General</b>	\$
<b>Highway</b>	
<b>Phoenicia Water</b>	
<b>Pine Hill Water</b>	
<b>Phoenicia Lights</b>	
<b>Chichester Lights</b>	
<b>Pine Hill Lights</b>	
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	\$

**AND MOVES ITS ADOPTION**

Seconded by:

**ROLL CALL**

	<b>AYES</b>	<b>NAYS</b>
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<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNEISSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR DISCLAFANI</b>	_____	_____

**RESOLUTION #72-24**

**OFFERED BY:**

**ADVERTISE FOR TOWN SUMMER CAMP DIRECTOR AND ASSISTANT DIRECTOR**

**WHEREAS**, the Town of Shandaken operates a recreational summer day camp (Camp) for six weeks on ++3 Days a Week++ starting Wednesday July 10<sup>th</sup> through Friday August 16th and

**WHEREAS**, the Town Board; under § 20, Notes of Decision 9 of the Town Law, the Town Board shall appoint all employees of the Town; and

**WHEREAS**, the Town wishes to explore available options for a Director and Assistant Director for the Camp for the 2024 season; and

**THEREFORE BE IT RESOLVED** that the Town of Shandaken will advertise for the two positions immediately with interviews to be conducted before the end of the month and personnel to be hired at our next regularly scheduled Town Board meeting; and

**Be It Further Resolved** – The Town Board will advertise to hire Camp Counselors for the 2024 Summer Rec Season.

**AND MOVES ITS ADOPTION**

Seconded by:

**ROLL CALL**

AYES	NAYS
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<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNEISSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR DISCLAFANI</b>	_____	_____

**RESOLUTION #73-24**

**OFFERED BY:**

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF SHANDAKEN – PUBLIC HEARING ON AN APPLICATION TO THE EMPIRE STATE DEVELOPMENT CORPORATION RESTORE NEW YORK COMMUNITIES INITIATIVE ROUND EIGHT GRANT FUNDING FOR REHABILITATION OF AN EXISTING COMMERCIAL/RESIDENTIAL BUILDING**

**WHEREAS** the County of Ulster is eligible for grant funding under the Restore NY Communities Initiative Municipal Grant Program; and

**WHEREAS** the County of Ulster has considered proposals that qualify for funding under the program and selected one Project to be included in an application to Empire State Development Corporation: The Wellington Restoration, 310 Main Street, Pine Hill, NY 12465, rehabilitation of an 11,000 square foot historic hotel property that is vacant and deteriorated, into a commercial property including retail on the first floor and 10 affordable workforce residential units; and

**WHEREAS** the grant application requires approval and endorsement of the Project by the local governing body of the municipality in which the project is located as a condition of application approval;

**THEREFORE BE IT RESOLVED**, The Town Board of the Town of Shandaken hereby calls for a Public Hearing on seeking funding for the Wellington Project, on \_\_\_\_\_, May \_\_\_\_ at \_\_\_\_\_.

**AND MOVES ITS ADOPTION**

Seconded by:

**ROLL CALL**

**AYES**

**NAYS**

**BOARD MEMBER DRAKE**

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**BOARD MEMBER KNEISSL**

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**BOARD MEMBER STEEN**

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**BOARD MEMBER VAN BLARCUM**

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**SUPERVISOR DISCLAFANI**

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**RESOLUTION #74-24**

**OFFERED BY:**

**HOUSING SMART COMMITTEE MEMBER**

**WHEREAS**, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

**THEREFORE BE IT RESOLVED** that Jeffrey Bailey of Mt. Tremper, be appointed as committee member of the Shandaken Housing Smart Committee – term to expire 12/31/2024. At no compensation

**AND MOVES ITS ADOPTION**

Seconded by:

**ROLL CALL**

**AYES**

**NAYS**

**BOARD MEMBER DRAKE**

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**BOARD MEMBER KNEISSL**

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**BOARD MEMBER STEEN**

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**BOARD MEMBER VAN BLARCUM**

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**SUPERVISOR DISCLAFANI**

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**Board of Assessment Review - Member**

**WHEREAS**, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

**THEREFORE BE IT RESOLVED** that Tom Fraser of Phoenicia be appointed as member of the Shandaken Board of Assessment Review – Term to expire May, 2028. At no compensation

**AND MOVES ITS ADOPTION**

Seconded by:

**ROLL CALL**

**AYES**                      **NAYS**

<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNEISSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR DISCLAFANI</b>	_____	_____

**TOWN INVESTMENT POLICY**

**WHEREAS**, the Office of NY State Comptroller, in the Local Government Management Guide advises the Town Board should adopt their model investment policy;

**THEREFORE, BE IT RESOLVED** the Town of Shandaken will adopt and follow the NY State Comptrollers advice on investments and adhere to their model investment policy. A copy of which will be found in the Clerk's office.

**AND MOVES ITS ADOPTION**

Seconded by:

**ROLL CALL**

**AYES**                      **NAYS**

<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNEISL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
<b>SUPERVISOR DISCLAFANI</b>	_____	_____

**EXECUTIVE MEMBERS OF THE COALITION OF WATERSHED TOWNS**

**WHEREAS, the town of Shandaken is located within that portion of the New York City Watershed that lies west of the Hudson River (the “Watershed”); and**

**WHEREAS, Shandaken is affected by the New York City Watershed rules and Regulations, the New York City Land Acquisition Program and other regulations and program which may be proposed in the Watershed; and**

**WHEREAS, Shandaken is a signatory to the 1997 New York City Watershed Memorandum of Agreement (“MOA”), which created legally enforceable commitments on issues related to New York City’s watershed protection program, including the Watershed Rules and Regulations, the Land Acquisition Program, and the Watershed Partnership and Protection Programs; and**

**WHEREAS, Ulster County member-towns each vote for two regular and two alternate Executive Committee members for two-year terms, and**

**NOW, THEREFORE BE IT RESOLVED that the town board of the town of Shandaken vote for Greg Vurckio from the town of Denning and David Edinger from the town of Olive as regular members and Mary Ann Van Benschoten from the town of Marbletown and Peter DiSclafani from the Town of Shandaken as alternate members.**

**AND MOVES ITS ADOPTION**

Seconded by:

**ROLL CALL**

	<b>AYES</b>	<b>NAYS</b>
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<b>BOARD MEMBER DRAKE</b>	_____	_____
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<b>BOARD MEMBER KNEISSL</b>	_____	_____
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<b>BOARD MEMBER STEEN</b>	_____	_____
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<b>BOARD MEMBER VAN BLARCUM</b>	_____	_____
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<b>SUPERVISOR DISCLAFANI</b>	_____	_____
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**Town of Shandaken to Contract with MARK Project Inc. to administer NYS Homes and Community Renewal Grant for the NY Main Street Technical Assistance Program**

**WHEREAS, the Town of Shandaken pledged to take part in the NYS DEC Climate Smart Communities Certification Program that includes the preparation of a Government Operations Climate Action Plan; and**

**WHEREAS, the Town of Shandaken was awarded a \$20,000 financial assistance Grant through the 2023 Consolidated Funding Application (CFA) under the NY Main Street Technical Assistance Program and**

**WHEREAS, the application proposes funding to assist property owners to plan for building renovations to downtown “main street” buildings on Main Street.**

**WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.**

**NOW THEREFORE BE IT RESOLVED, that the Town of Shandaken approves the Supervisor to execute a contract with MARK Project Inc. to administer the NY Main Street Technical Assistance Grant for the hamlet of Pine Hill, not to exceed \$5,000.00,**

**AND MOVES ITS ADOPTION**

Seconded by:

**ROLL CALL**

**AYES                      NAYS**

**BOARD MEMBER DRAKE                      \_\_\_\_\_**

**BOARD MEMBER KNEISSL                      \_\_\_\_\_**

**BOARD MEMBER STEEN                      \_\_\_\_\_**

**BOARD MEMBER VAN BLARCUM                      \_\_\_\_\_**

**SUPERVISOR DISCLAFANI                      \_\_\_\_\_**

**PROFESSIONAL PLANNING FIRM FOR THE TOWN COMPREHENSIVE PLAN**

**WHEREAS**, the Town Board may, pursuant to Town Law, §20 Subdivision 25, and General Municipal Law allows Towns to employ professional services;

**WHEREAS**, the Town was awarded a **\$80,000.00 NY State Smart Growth Grant** to update our Comprehensive Plan;

**WHEREAS**, the Planning firm **Pattern for Progress**, with help from our comprehensive plan committee and others, offered and applied for the NY State Smart Growth Grant;

**BE IT RESOLVED**, the Town of Shandaken hire Pattern for Progress with the \$80,000.00 grant, to consult and advise the Town’s Comprehensive Plan committee.

**AND MOVE ITS ADOPTION**

Seconded by:

**ROLL CALL**

**AYES**

**NAYS**

**BOARD MEMBER DRAKE**

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**BOARD MEMBER KNEISSL**

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**SUPERVISOR DISCLAFANI**

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**TOWN AMBULANCE – DRIVER**

**WHEREAS, PURSUANT TO §20 OF THE TOWN LAW, THE TOWN BOARD SHOULD DESIGNATE ALL APPOINTED OFFICERS AND EMPLOYEES OF THE TOWN, AND**

**THEREFORE, BE IT RESOLVED, THAT JASON KREITSBURG, IS APPOINTED TO SHANDAKEN AMBULANCE DEPARTMENT AS A DRIVER, AT \$ \_\_\_\_\_ PER HR.**

**AND MOVE ITS ADOPTION**

Seconded by:

	ROLL CALL	
	AYES	NAYS
<b>BOARD MEMBER DRAKE</b>	_____	_____
<b>BOARD MEMBER KNEISSL</b>	_____	_____
<b>BOARD MEMBER STEEN</b>	_____	_____
<b>BOARD MEMBER VANBLARCUM</b>	_____	_____
<b>SUPERVISOR DISCLAFANI</b>	_____	_____