



**Town of Shandaken Town Board**  
**Regular Monthly Meeting Agenda**  
**Monday, July 9, 2018**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting minutes**
- 5. Supervisor's Financial Report**
- 6. Communications**
- 7. Committee Reports:**
  - a. *Ambulance*
  - b. *Building/Zoning*
  - c. *Police*
  - d. *Phoenicia Water*
  - e. *Pine Hill Water*
  - f. *Museum*
  - g. *Recreation*
  - h. *Shandaken Day*
- 8. Public Comments on Resolutions**
- 9. Motions:**
- 10. Resolutions:**
  - 91. Pay All Bills**
  - 92. Phoenicia Water – Authorize Application for CDBG Grant**
  - 93. Ambulance – Approve Purchase of Replacement Response Vehicle**
  - 94. Town Board – Approve NYS Retirement Accruals**
  - 95. Planning – Authorize Planning Board as SEQR Lead Agency**
    - a. Local Law #2 of 2018 – Zoning Amendment – Big Indian Parcels
  - 96. Planning – Set Public Hearing for Local Law #2 of 2018 – Zoning Amendment**
    - a. @ 6:45 pm – Monday August 6, 2018
    - b. Big Indian Parcels from mixed R1.5 & R5 to wholly R5
    - c. SBL #'s – 12.7-2-7.141 & 12.7-2-7.2
  - 97. Highway – Approve Shared Service Agreement with Ulster County DPW**
  - 98. Highway – Accept Form 284 from Highway Superintendent**
    - a. Upcoming Paving of Roads
  - 99. Highway – Hire Engineer for Emergency Replacement of Bruce Storey Bridge**
    - a. Brinnier & Larios, Engineers
  - 100. Recreation – Hire Summer Camp Counselors**
    - a. First Year - \$250/wk
    - b. Returning Counselor - \$275/wk
    - c. Senior Counselors - \$300/wk
  - 101. Recreation – Award Transportation for Field Trips**
  - 102. SAFARI – Hire Tetra Tech for Required Flood Plain Update**
    - a. \$49,000 SMIP Grant from AWSMP
- 11. Open Public Comment**
- 12. Meeting Adjournment -**

***IN MEMORY OF:***

*Josephine "Josie" Mclsaac*

**RESOLUTION TO PAY ALL BILLS**

**WHEREAS**, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

**THEREFORE BE IT RESOLVED**, that the Town Board authorize the following vouchers paid:

<b>General</b>	<b>\$ 99,971.12</b>
<b>Highway</b>	<b>39,365.34</b>
<b>Phoenicia Water</b>	<b>4,272.53</b>
<b>Pine Hill Water</b>	<b>1,404.21</b>
<b>Phoenicia Lights</b>	<b>1,603.24</b>
<b>Chichester Lights</b>	<b>140.56</b>
<b>Pine Hill Lights</b>	<b>543.91</b>
	<b>-----</b>
	<b>\$ 147,300.91</b>

**AND MOVES ITS ADOPTION**

Seconded by: STANLEY

**ROLL CALL**

	<b>AYES</b>	<b>NAYS</b>
BOARD MEMBER ALBA	<u>  X  </u>	<u>      </u>
BOARD MEMBER DISCLAFANI	<u>  X  </u>	<u>      </u>
BOARD MEMBER STORMS	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR STANLEY	<u>  X  </u>	<u>      </u>

**AUTHORIZING TOWN SUPERVISOR TO EXECUTE DOCUMENTS FOR CONSOLIDATED FUNDING APPLICATION FUNDING FOR INFRASTRUCTURE IMPROVEMENTS FOR PHOENICIA WATER DISTRICT**

**WHEREAS**, the Town of Shandaken owns and operates a municipal water system located in the Hamlet of Phoenicia (Phoenicia Water District); and

**WHEREAS**, the Phoenicia Water District is in need of several improvements; and

**WHEREAS**, several projects have been identified for further development including; completion of the High Street Loop; Installation of the third Finished Water Pump at the Filtration Plant; Improvements for Chemical Storage and Ventilation; Cleaning and Disinfection of the existing Infiltration Gallery; and TV Inspection of the Water Storage Tank and spring water resources; and

**WHEREAS**, Community Development Block Grants (CDBG) funds are available for such Infrastructure improvement activities through the New York State Consolidated Funding Application (CFA) process;

**THEREFORE, BE IT RESOLVED** that the Town of Shandaken Town Board does hereby authorize the Town Supervisor to apply for necessary funding up to the maximum of \$750,000 from CDBG through the CFA process for said improvements; and

**AND MOVES ITS ADOPTION**

Seconded by: DISCLAFANI	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u>  X  </u>	<u>      </u>
BOARD MEMBER DISCLAFANI	<u>  X  </u>	<u>      </u>
BOARD MEMBER STORMS	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR STANLEY	<u>  X  </u>	<u>      </u>

**RESOLUTION # 93 -18**

**OFFERED BY STANLEY**

**RESOLUTION FOR PURCHASE OF REPLACEMENT AMBULANCE VEHICLE**

**WHEREAS**, the Town of Shandaken Ambulance Chief has identified a Paramedic Response Vehicle (“Fly Car”) for replacement; and

**WHEREAS**, the Deputy Ambulance Chief has provided specifications and pricing for a comparable and suitable replacement vehicle; and

**THEREFORE BE IT RESOLVED**, that the Town Shandaken Town Board does hereby authorize the Town Supervisor to purchase the vehicle recommended for a price not to exceed \$55,000.

**BE IT FURTHER RESOLVED** that the Town Supervisor be authorized to enter into any lease agreement necessary to help in deferring costs over a period not to exceed five years in order to reduce any immediate on upcoming budget impacts.

**AND MOVES ITS ADOPTION**

Seconded by: ALBA	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u>  X  </u>	<u>      </u>
BOARD MEMBER DISCLAFANI	<u>  X  </u>	<u>      </u>
BOARD MEMBER STORMS	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR STANLEY	<u>  X  </u>	<u>      </u>

RESOLUTION OF TIME ACCRUALS FOR NEW YORK STATE RETIREMENT SYSTEM

WHEREAS, the New York State Retirement System requires a report be filed with their offices listing those employees and elected and appointed officials enrolled in the System

THEREFORE, BE IT RESOLVED, that the Town of Shandaken hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records.

<u>Name</u>	<u>Elected/ Appointed Title</u>	<u>Std. Work Day Hrs</u>	<u>Participates in Time Keeping (Y/N)</u>	<u>Days/Month Based on Record</u>
Robert A. Stanley	Supervisor	7	N	22.28
Gael Alba	Town Board	7	N	2.83
Peter DiSclafani	Town Board	7	N	2.05
Faye Storms	Town Board	7	N	3.22
Kevin VanBlarcum	Town Board	7	N	2.17
Joyce A. Grant	Town Clerk	7	N	22.74
Eric Hofmeister	Highway Superintendent	8	N	29.19
Peter DiModica	Assessor, Chair	7	N	14.96
Dave Channon	Assessor P/T	7	N	5.14
Wendy Lockwood	Justice Clerk	7	N	15.22
Chad Storey	Police Chief	8	N	10.96
Richard Muellerleile	Deputy Ambulance Chief	8	N	3
Richard Ricciardella	Phoenicia Water Superintendent	7	N	23.09
Donald Clark	Pine Hill Water Superintendent	7	N	13.13

**AND MOVES ITS ADOPTION**

Seconded by: VANBLARCUM

ROLL CALL

	AYES	NAYS
BOARD MEMBER ALBA	<u>  X  </u>	<u>      </u>
BOARD MEMBER DISCLAFANI	<u>  X  </u>	<u>      </u>
BOARD MEMBER STORMS	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>

**AUTHORIZING TOWN PLANNING BOARD AS LEAD AGENCY FOR**

**LOCAL LAW #2 OF 2018 REGARDING BIG INDIAN ZONING MAP AMENDMENT**

**WHEREAS**, the Town of Shandaken Planning Board, in a letter dated August 28, 2017, made a recommendation to amend the Zoning Map for the Town of Shandaken specifically regarding two parcels located in Big Indian; and

**WHEREAS**, an introductory Local Law, entitled “Zoning Map Amendment – Big Indian Lots” was introduced before the Town Board of the Town of Shandaken on October 2, 2017, and upon notice duly published and posted, a hearing was held on October 16, 2017, before the Town Board, and

**WHEREAS**, public discussion was heard at such hearing concerning the merits and environmental significance of said introductory Local Law where it was decided that the Planning Board perform the necessary State Environmental Quality Review (*SEQR*) for adoption at such time as the Planning Department seem it prudent; and

**WHEREAS**, the Planning Board Chair has made such request to move forward with this action.

**THEREFORE, BE IT RESOLVED** that the Town of Shandaken Town Board does hereby authorize the Town Planning Board to act as Lead Agency regarding the *SEQR* for Local Law #2 of 2018 – Big Indian Zoning Map Amendment and to forward any such decision to the Town Board for their consideration.

**AND MOVES ITS ADOPTION**

Seconded by: STANLEY

ROLL CALL

	AYES	NAYS
BOARD MEMBER ALBA	<u>  X  </u>	_____
BOARD MEMBER DISCLAFANI	<u>  X  </u>	_____
BOARD MEMBER STORMS	<u>  X  </u>	_____
BOARD MEMBER VANBLARCUM	<u>  X  </u>	_____
SUPERVISOR STANLEY	<u>  X  </u>	_____

**RESOLUTION SETTING PUBLIC HEARING LOCAL LAW #2 – ZONING AMENDMENT**

**WHEREAS**, the Town would like to amend zoning for Big Indian parcels from mixed R1.5 & R5 to wholly R5. SBL’s 12.7-2-7.141 & 12.7-2-7.2 under Local Law #2 of 2018

**THEREFORE BE IT RESOLVED**, that the Town of Shandaken Town Board does hereby call for a Public Hearing on the Zoning Amendment to be held **Monday August 6<sup>TH</sup> @ 6:45 - pm** at the Shandaken Town Hall, 7209 Route 28, Shandaken, NY to hear all those in favor and against such actions.

**AND MOVES ITS ADOPTION**

Seconded by: VANBLARCUM

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u>  X  </u>	<u>      </u>
BOARD MEMBER DISCLAFANI	<u>  X  </u>	<u>      </u>
BOARD MEMBER STORMS	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR STANLEY	<u>  X  </u>	<u>      </u>

**RESOLUTION # 97-18**

**OFFERED BY VANBLARCUM**

**SHARED SERVICE AGREEMENT WITH ULSTER COUNTY DPW**

**WHEREAS**, the County of Ulster, having its principal place of business at 240 Fair Street, Kingston, New York 12401 (hereinafter referred to as the “COUNTY”) and the Town of Shandaken, having its principal place of business at the Shandaken Town Hall, Route 28, P. O. Box 134, Shandaken, New York 12480 (hereinafter referred to as the “TOWN”); and

**WHEREAS**, in the past the Town of Shandaken has had Shared Service Agreements with other municipalities who possess similar Shared Service Agreements authorizing the borrowing or lending of materials and supplies, and that exchanging, leasing, renting and maintenance of equipment (including the operators thereof) for the purpose of aiding the Highway Superintendent in the performance of his/her duties; and

**WHEREAS**, the Town would like to enter into a similar Agreement with the County with this agreement being renewable every five years.

**NOW, THEREFORE, BE IT RESOLVED** by a majority of the Town Board that the Town Supervisor, Robert A. Stanley, and Highway Superintendent, Eric Hofmeister are authorized to engage in said Shared Service Agreement for the period of July 9, 2018 through July 9, 2023.

**AND MOVES ITS ADOPTION**

Seconded by: STANLEY

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u>  X  </u>	<u>      </u>
BOARD MEMBER DISCLAFANI	<u>  X  </u>	<u>      </u>
BOARD MEMBER STORMS	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR STANLEY	<u>  X  </u>	<u>      </u>

APPROVE HIGHWAY DEPARTMENT FORM 284

WHEREAS, the Town of Shandaken Highway Department is responsible for the maintenance and repairs to all Town Roads and Bridges; and

WHEREAS, the Town Highway Department is required to submit Form 284 to Ulster County Department of Public Works (DPW) outlining proposed road and bridge repairs for the 2018 Fiscal Year; and

THEREFORE, BE IT RESOLVED that the Town of Shandaken Town Board hereby approves of the activities listed on Form 284 as submitted by the Highway Superintendent and the expenses budgeted and accounted for on Form 284.

AND MOVES ITS ADOPTION

Seconded by: STORMS

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u>  X  </u>	<u>      </u>
BOARD MEMBER DISCLAFANI	<u>  X  </u>	<u>      </u>
BOARD MEMBER STORMS	<u>  X  </u>	<u>      </u>
BOARD MEMBER VANBLARCUM	<u>  X  </u>	<u>      </u>
SUPERVISOR STANLEY	<u>  X  </u>	<u>      </u>

HIRE ENGINEERING FIRM TO ASSIST IN EMERGENCY BRIDGE REPLACEMENT

WHEREAS, the Town of Shandaken Highway Department is responsible for the maintenance and repairs to all Town Roads and Bridges; and

WHEREAS, the Town Highway Superintendent has received confirmation of serious deficiencies regarding Church Street Bridge (*Bruce Storey Memorial Bridge*) in Big Indian; and

WHEREAS, the Town Highway Superintendent requires the assistance of professional engineering services in order to repair said bridge; and

THEREFORE, BE IT RESOLVED that the Town of Shandaken Town Board hereby approves the hiring of **Brinnier & Larios, PC** of **67 Maiden Lane, Kingston, NY 12401** to perform services necessary for this emergency repair.

AND MOVES ITS ADOPTION

Seconded by: DISCLAFANI

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u>  X  </u>	<u>      </u>
BOARD MEMBER DISCLAFANI	<u>  X  </u>	<u>      </u>
BOARD MEMBER STORMS	<u>  X  </u>	<u>      </u>

BOARD MEMBER VANBLARCUM  \_\_\_\_\_

SUPERVISOR STANLEY  \_\_\_\_\_

**RESOLUTION #100-18**

**OFFERED BY STANLEY**

**RESOLUTION HIRE SUMMER CAMP COUNSELORS**

**WHEREAS**, under § 20, Notes of Decision 9 of the Town Law, the Town Board shall appoint all employees of the Town,

**THEREFORE BE IT RESOLVED** that the Town Board of the Town of Shandaken that, upon the recommendation of the Director and Assistant Director of the Town of Shandaken Summer Recreation Program, hire the following individuals as Camp Counselors.

**Senior Counselors @ \$300 weekly: Daniel Rice, Joseph Relyea**

**Returning Counselors @ \$275 weekly: Makaila Morton, Justin Blydenburgh, Brooke Harrison, Natalya Morton, Jessica Rotella.**

**New Counselors @ \$250 weekly: Heather Rotella, Olivia Brekke, Gillian Kerrigan.**

**Please be advised that: All paid counselors shall receive 4 hours compensatory pay for mandatory orientation as required under state law**

**AND MOVES ITS ADOPTION**

Seconded by: VANBLARCUM

ROLL CALL

	AYES	NAYS
BOARD MEMBER ALBA	<input checked="" type="checkbox"/>	_____
BOARD MEMBER DISCLAFANI	<input checked="" type="checkbox"/>	_____
BOARD MEMBER STORMS	<input checked="" type="checkbox"/>	_____
BOARD MEMBER VANBLARCUM	<input checked="" type="checkbox"/>	_____
SUPERVISOR STANLEY	<input checked="" type="checkbox"/>	_____

**RESOLUTION #101-18**

**OFFERED BY ALBA**

**RESOLUTION AWARDDING TRANSPORTATION BID**

**FOR SUMMER RECREATION PROGRAM FIELD TRIPS**

**WHEREAS**, the Town of Shandaken Summer Recreation Program will be taking two field trips during the coming season, and

**WHEREAS**, The Town advertised to receive bids for the following field trips:



- 2 busses for round-trip to and from **Battery Park, NYC (Statue of Liberty) Wed. Aug. 1, 2018**
- 2 School busses for round-trip to and from the **Zoom Flume, Durham NY Wed. Aug. 15, 2018**

**THEREFORE BE IT RESOLVED**, that the Town of Shandaken Town Board award the Transportation **Contract to** - TONCHE TRANSIT PO Box 298 Mt. Tremper NY 12457

**Total Price – \$ 3,740.00**

**AND MOVES ITS ADOPTION**

Seconded by: STORMS

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	__X__	_____
BOARD MEMBER DISCLAFANI	__X__	_____
BOARD MEMBER STORMS	__X__	_____
BOARD MEMBER VANBLARCUM	__X__	_____
SUPERVISOR STANLEY	__X__	_____

**RESOLUTION # 102-18**

**OFFERED BY DISCLAFANI**

**RESOLUTION TO HIRE FIRM TO ASSIST IN TOWN FLOOD PLAIN PLAN UPDATE**

**WHEREAS**, the Town of Shandaken Town Board and the Shandaken Area Flood Assessment and Remediation Initiative (SAFARI) members have been diligently working toward efforts to help identify and reduce flood threats throughout the Town; and

**WHEREAS**, in 2013 the Town of Shandaken Town Board adopted the Town of Shandaken Flood Mitigation Plan which identifies activities to help the Town achieve the goal of reduction of threats from flooding as well as helping to reduce the costs of Flood Insurance Rates for the benefit of all Town Property owners; and

**WHEREAS**, the Federal Emergency Management Agency requires disaster response plans be reviewed and updated every five (5) years in order to remain current and to assist in claims if such disaster does occur; and

**WHEREAS**, the Town has received a \$47,500 grant from the Ashokan Watershed Stream Management Program (AWSMP) to hire a consultant to assist the Town in reviewing and updating said Plan; and

**THEREFORE BE IT RESOLVED** the Town of Shandaken Town Board, following the recommendation of SAFARI, hereby awards this project to **Tetra Tech, Inc.** with offices located in **1000 American Rd., Morris Plains, NJ 07950**

**AND MOVES ITS ADOPTION**

Seconded by: STANLEY

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	__X__	_____

BOARD MEMBER DISCLAFANI        \_\_\_\_\_

BOARD MEMBER STORMS            \_\_\_\_\_

BOARD MEMBER VANBLARCUM       \_\_\_\_\_

SUPERVISOR STANLEY             \_\_\_\_\_