



**Town of Shandaken Town Board**  
**Regular Monthly Meeting Agenda**  
**Monday, September 10, 2018**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting minutes**
- 5. Supervisor's Financial Report**
- 6. Communications**
- 7. Committee Reports:**
  - a. *Ambulance*
  - b. *Building/Zoning*
  - c. *Police*
  - d. *Phoenicia Water*
  - e. *Pine Hill Water*
  - f. *Museum*
  - g. *Recreation*
  - h. *Shandaken Day*
- 8. Public Comments on Resolutions**
- 9. Motions:**
- 10. Resolutions:**
  - 111. Pay All Bills**
  - 112. SAFARI – Re-establishing Flood Committee**
    - a. Sub-Committee for Town Flood Mitigation Plan Update
  - 113. Town Board – Accept Petition for Library Budget Increase Request**
    - b. Morton Memorial Library, Pine Hill
    - c. Increase from \$24,829 to \$44,750
    - d. Referendum Vote – November 2018
  - 114. Town Board – Set Public Hearing – Franchise Agreement w/ MTC Cable**
    - e. Broadband/ Cable Service – Highmount - Shandaken
  - 115. Town Board – Award Sign Bid for Scenic Byway Sign**
    - f. Joint Community Sign on Rte 28 across from UC 49A (Belleayre Exit)
  - 116. Town Board – No Campaign Signage until after Columbus Day**
    - g. Monday, October 8, 2018
- 11. Open Public Comment**
- 12. Meeting Adjournment - *IN MEMORY OF:***

*Charles Berryann, Sr., Burdett Booth, Donald "Butch" Myers, Hillary Swann, Kirk Johannesen, Ralph Rosenkranz, Thomas Sisco.*

**RESOLUTION TO PAY ALL BILLS**

**WHEREAS**, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

**THEREFORE BE IT RESOLVED**, that the Town Board authorize the following vouchers paid:

|                          |                      |
|--------------------------|----------------------|
| <b>General</b>           | <b>\$ 72,419.69</b>  |
| <b>Highway</b>           | <b>108,337.23</b>    |
| <b>Phoenicia Water</b>   | <b>10,042.98</b>     |
| <b>Pine Hill Water</b>   | <b>1,059.27</b>      |
| <b>Phoenicia Lights</b>  | <b>989.81</b>        |
| <b>Chichester Lights</b> | <b>151.71</b>        |
| <b>Pine Hill Lights</b>  | <b>587.02</b>        |
|                          | -----                |
|                          | <b>\$ 193,587.71</b> |

**AND MOVES ITS ADOPTION**

Seconded by: VanBlarcum

**ROLL CALL**

|                         | <b>AYES</b>  | <b>NAYS</b>   |
|-------------------------|--------------|---------------|
| BOARD MEMBER ALBA       | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER DISCLAFANI | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER STORMS     | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER VANBLARCUM | <u>  X  </u> | <u>      </u> |
| SUPERVISOR STANLEY      | <u>  X  </u> | <u>      </u> |

**RESOLUTION TO RE-ESTABLISH FLOOD MITIGATION PLANNING COMMITTEE TO  
UPDATE TOWN FLOOD MITIGATION PLAN**

**WHEREAS** the Town of Shandaken is subject to flooding that can damage property, close businesses, disrupt traffic, and present a public health and safety hazard; and

**WHEREAS** in July of 2013 the Town Board of Shandaken adopted the Town of Shandaken Flood Mitigation and Emergency Response Plan following FEMA guidelines for such plans; and

**WHEREAS** the Town is required to review the Plan annually and update the Plan every five years; and

**WHEREAS** funding has been secured from the Ashokan Watershed Stream Management Program (AWSMP) and Tetra Tech, Inc has been hired to assist the Town in this effort; and

**WHEREAS** a useful and effective plan requires the participation and support of different public and private agencies and organizations that are impacted by natural hazards and/or that can help mitigate the impacts; and

**WHEREAS** several Federal programs require that the Town has a current flood mitigation plan to qualify for their benefits;

**THEREFORE BE IT RESOLVED:**

1. The Town of Shandaken Mitigation Planning Committee (also known as SAFARI – Shandaken Area Flood Assessment and Remediation Initiative) is hereby re-established as an advisory body to the Town of Shandaken Town Board.

2. The Mitigation Planning Committee shall be composed of representatives from:

a. The following Town offices:

- 1) Emergency Management
- 2) Community Facilities
- 3) Public Works
- 4) Code Enforcement

b. Representatives of other interested agencies, organizations and associations appointed by the Town Supervisor to represent the stakeholders in flood mitigation and the general public including the following personnel:

| <b>Name</b>     | <b>Title</b>                                     | <b>Association</b>                              |
|-----------------|--|---|
| Robert Stanley  | Town Supervisor                                  | Town of Shandaken                               |
| Eric Hofmeister | Town Highway Superintendant                      | Town of Shandaken                               |
| Howard McGowan  | Town Building Inspector/Code Enforcement Officer | Town of Shandaken                               |
| Faye Storms     | Town Board Member                                | Town of Shandaken                               |
| Don Brewer      | Planning Board, Chair                            | Town of Shandaken                               |
| Mark Loete      | ZBA Member                                       | Town of Shandaken                               |
| Aaron Bennett   | Environmental Planner                            | Ulster County Department of Environment (UCDOE) |
| Steve Pedersen  | Emergency Manager                                | Ulster County Office of Emergency Management    |
| Candace Balmer  | Water Resource Specialist                        | RCAP Solutions                                  |

|                |                                      |   |
|----------------|--------------------------------------|---|
| Leslie Zucker  | Extension Issues Leader              | Cornell Cooperative Extension of Ulster County (CCEUC)      |
| Brent Gotsch   | Watershed Educator                   | Cornell Cooperative Extension of Ulster County (CCEUC)      |
| Adam Doan      | Project Manager                      | Ulster County Soil and Water Conservation District (UCSWCD) |
| Phil Eskeli    | Flood Hazard Mitigation Coordinator  | NYC Department of Environmental Protection (NYCDEP)         |
| Chris Tran     | Project Manager                      | NYC Department of Environmental Protection (NYCDEP)         |
| John Mathiesen | Environmental Engineering Specialist | Catskill Watershed Corporation (CWC)                        |

3. Robert A. Stanley (Shandaken Town Supervisor) is hereby appointed to serve as the Chair of the Mitigation Planning Committee.

4. The Mitigation Planning Committee is charged with the following:

- a. Collect data on the floods facing the Town;
- b. Assess the impact of those hazards on people, property and public services;
- c. Review the programs and activities currently undertaken by the Town, participating municipalities, State and Federal agencies, and the private sector to mitigate the impact of the hazards;
- d. Identify new activities or changes in current programs that will better reduce the Town’s vulnerability to flooding;
- e. Prepare a hazard mitigation plan for the Town that recommends appropriate measures;
- f. Submit the recommended plan to the Town of Shandaken Town Board and other participating municipalities for adoption; and
- g. Keep the public informed of its deliberations and recommendations.

5. The Mitigation Planning Committee shall complete its work by April 2019. The Committee should deliberate the advantages and disadvantages of a permanent organization to coordinate mitigation activities in the Town and include its recommendation in the hazard mitigation plan.

6. Members of the public and interested organizations are encouraged to:

- a. Attend Mitigation Planning Committee meetings;
- b. Monitor the activities of the Committee on the Town’s website; and
- c. Attend the public meeting that will be scheduled to review the recommended plan.

**AND MOVE ITS ADOPTION**

Seconded by: ALBA

|                         | AYES         | NAYS          |
|-------------------------|--------------|---------------|
| BOARD MEMBER ALBA       | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER DISCLAFANI | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER STORMS     | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER VANBLARCUM | <u>  X  </u> | <u>      </u> |
| SUPERVISOR STANLEY      | <u>  X  </u> | <u>      </u> |

**ACCEPT BALLOT PETITION OF MORTON MEMORIAL LIBRARY BUDGET INCREASE**

**WHEREAS**, the Shandaken Town Clerk has reviewed and Certified, as correct and accurate, the petition presented by the Morton Memorial Library; requesting an increase of the annual contribution of the Town of Shandaken for the operating budget of the Morton Memorial Library and the Town Board having determined that said petition is sufficient in form and content,

**BE IT RESOLVED** that the Town Board of the Town of Shandaken requests that the Ulster County Board of Elections place the following proposition on the November 6, 2018 ballot of the Town of Shandaken to be voted “yes” or “no” by the voters of the Town of Shandaken:

**YES or NO – “SHALL THE TOWN OF SHANDAKEN INCREASE ITS ANNUAL CONTRIBUTION FOR THE OPERATING BUDGET OF THE MORTON MEMORIAL LIBRARY BY NINETEEN THOUSAND NINE HUNDRED TWENTY ONE (\$19,921) DOLLARS TO THE SUM OF FORTY-FOUR THOUSAND SEVEN HUNDRED FIFTY (\$44,750) DOLLARS ANNUALLY?”**

**AND MOVES ITS ADOPTION**

Seconded by: Stanley

|                         | ROLL CALL    |               |
|-------------------------|--------------|---------------|
|                         | AYES         | NAYS          |
| BOARD MEMBER ALBA       | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER DISCLAFANI | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER STORMS     | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER VANBLARCUM | <u>  X  </u> | <u>      </u> |
| SUPERVISOR STANLEY      | <u>  X  </u> | <u>      </u> |

RESOLUTION TO SET PUBLIC HEARING FOR  
FRANCHISE AGREEMENT WITH MARGARETVILLE TELEPHONE COMPANY

WHEREAS the Town of Shandaken recognizes the need for expansion of Broadband Communication networks throughout the Town; and

WHEREAS through efforts of the State of New York, underserved areas of the state were recognized as needing improved communications; and

WHEREAS the State has secured contracts with certain providers to extend the necessary infrastructure to improve communication networks within these areas; and

WHEREAS Margaretville Telephone Company was one such provider selected to provide improved services to the western end of Shandaken where they currently have availability to provide such service; and

WHEREAS a non-exclusive Franchise Agreement has been sent to the Town of Shandaken for its consideration; and

WHEREAS the Town would like to enter into said Agreement in order to provide these services;

**THEREFORE BE IT RESOLVED**, the Town of Shandaken Town Board would like to hold a **Public Hearing** to hear all those for or against the Town entering into a Franchise Agreement with Margaretville Telephone Company to be held on **Monday, October 1, 2018 at 6:30 pm** prior to its Regular Monthly meeting at **Shandaken Town Hall, 7209 NYS Rte. 28, Shandaken, NY 12480.**

AND MOVE ITS ADOPTION

Seconded by: Disclafani

|                         | ROLL CALL    |               |
|-------------------------|--------------|---------------|
|                         | AYES         | NAYS          |
| BOARD MEMBER ALBA       | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER DISCLAFANI | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER STORMS     | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER VANBLARCUM | <u>  X  </u> | <u>      </u> |
| SUPERVISOR STANLEY      | <u>  X  </u> | <u>      </u> |

**Award Bid – Scenic Byway Sign**

**WHEREAS**, Pursuant to Resolution 108-18, the Town of Shandaken Town Board Advertised for bids for an all weather composite sign for the Catskill Mountain Scenic Byway, (CMSB). Bids were to be received at the Town Clerk’s Office by 3pm September 10, 2018.

**WHEREAS**, the following bids were received:

- Kurt Boyer Design 6375 State Rt. 28, Phoenicia NY 12464 - \$3,000.00
- Sign Design 404 Willett Ave. Port Chester, NY 10573 - \$2,192.35

**THEREFORE, BE IT RESOLVED**, the Town of Shandaken Town Board award CMSB Sign Bid to: **Kurt Boyer Design for \$3,000.00**. The Bid from Sign Design was incomplete – The required ‘Artistic Rendering of Sign’ was not included in the bid.

**AND MOVE ITS ADOPTION**

Seconded by: Storms

ROLL CALL

|                         | AYES         | NAYS  |
|-------------------------|--------------|-------|
| BOARD MEMBER ALBA       | <u>  X  </u> | _____ |
| BOARD MEMBER DISCLAFANI | <u>  X  </u> | _____ |
| BOARD MEMBER STORMS     | <u>  X  </u> | _____ |
| BOARD MEMBER VANBLARCUM | <u>  X  </u> | _____ |
| SUPERVISOR STANLEY      | <u>  X  </u> | _____ |

**RESOLUTION #116-18**

**OFFERED BY: Disclafani**

**RESOLUTION REQUESTING NO CAMPAIGN SIGNAGE  
UNTIL AFTER COLUMBUS DAY (October 8, 2018)**

**WHEREAS**, the Town of Shandaken recognizes the importance of preserving its natural beauty and viewscapes throughout the Town and

**WHEREAS**, Columbus Day weekend is recognized as a highly desirable time for visitors to travel to our area and enjoy the pristine beauty of Shandaken.

**THEREFORE**, the Town Board of Shandaken requests that campaign signs for the General Election regardless of party affiliation or contest, not be displayed until after Columbus Day, October 8, 2018.

**AND MOVES ITS ADOPTION**

Seconded by: VanBlarcum

**ROLL CALL**

|                         | <b>AYES</b>  | <b>NAYS</b>   |
|-------------------------|--------------|---------------|
| BOARD MEMBER ALBA       | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER DISCLAFANI | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER STORMS     | <u>  X  </u> | <u>      </u> |
| BOARD MEMBER VANBLARCUM | <u>  X  </u> | <u>      </u> |
| SUPERVISOR STANLEY      | <u>  X  </u> | <u>      </u> |