

**Town of Shandaken
County of Ulster
State of New York**

The Town of Shandaken Town Board conducted a Regular Monthly Meeting on Monday September 10, 2018. Shandaken Town Hall. 7209 Rt. 28 Shandaken, NY

**Call to Order
Pledge of Allegiance
Roll Call**

**Members Present Robert Stanley – Supervisor
 Gael Alba - Board Member
 Peter DiSclafani – Board Member
 Kevin VanBlarcum – Board Member
 Faye Storms – Board Member**

Recording Secretary Joyce Grant - Town Clerk

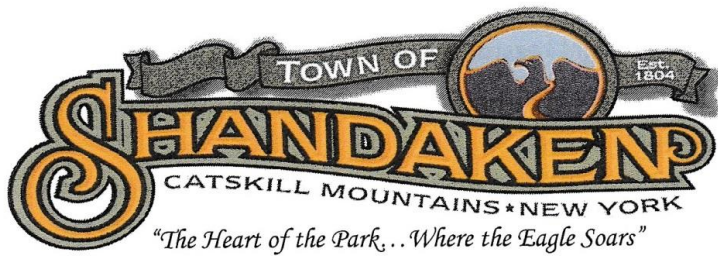
On a Stanley/Storms motion the Town Board unanimously approved the minutes of the previous meeting as submitted by the Town Clerk.



**Town of Shandaken Town Board
Regular Monthly Meeting Agenda
Monday, September 10, 2018**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting minutes**
- 5. Supervisor's Financial Report**
- 6. Communications**
- 7. Committee Reports:**
 - a. Ambulance*
 - b. Building/Zoning*
 - c. Police*
 - d. Phoenicia Water*
 - e. Pine Hill Water*
 - f. Museum*
 - g. Recreation*
 - h. Shandaken Day*
- 8. Public Comments on Resolutions**
- 9. Motions:**
- 10. Resolutions:**
 - 111. Pay All Bills**
 - 112. SAFARI – Re-establishing Flood Committee**
 - a. Sub-Committee for Town Flood Mitigation Plan Update
 - 113. Town Board – Accept Petition for Library Budget Increase Request**
 - b. Morton Memorial Library, Pine Hill
 - c. Increase from \$24,829 to \$44,750
 - d. Referendum Vote – November 2018
 - 114. Town Board – Set Public Hearing – Franchise Agreement w/ MTC Cable**
 - e. Broadband/ Cable Service – Highmount - Shandaken
 - 115. Town Board – Award Sign Bid for Scenic Byway Sign**
 - f. Joint Community Sign on Rte 28 across from UC 49A (Belleayre Exit)
 - 116. Town Board – No Campaign Signage until after Columbus Day**
 - g. Monday, October 8, 2018
- 11. Open Public Comment**
- 12. Meeting Adjournment - *IN MEMORY OF:***

Charles Berryann, Sr., Burdett Booth, Donald "Butch" Myers, Hillary Swann, Kirk Johannesen, Ralph Rosenkranz, Thomas Sisco.



www.shandaken.us

Supervisor: (845) 688-7165
Police: (845) 688-9902
Town Clerk: (845) 688-5004
Justice Court: (845) 688-5005
Assessor: (845) 688-5003
ZBA/ZEO/Planning: (845) 688-5008
Highway: (845) 688-9901
Fax: (845) 688-2041

P.O. Box 134, 7209 Rte. 28, Shandaken, NY 12480

Upcoming Town Board Topics & Activity MONTH OF SEPTEMBER 2018

SAFARI: Following several flood events in 2010 and Hurricane Irene in 2011 the Town of Shandaken created and adopted a Town Flood Mitigation Plan along with an emergency response plan. The plan was fully adopted in 2013 and in order to keep certain FEMA and other grant sources available during non-event years, the Town was required to review the plan annually. This review has been performed each year by the Shandaken Area Flood Assessment and Remediation Initiative (SAFARI) which is our flood committee including several residents and other involved agencies who have identified opportunities, applied for grant funding and performed several flood mitigation activities. FEMA also requires the Plan be updated every five years in order to make sure it remain current. Part of the Update process is formally adopting a resolution recognizing the members of the Flood Mitigation Plan Update Committee. Tonight we have a resolution to approve those members and to start the process. We received a grant through the Ashokan Watershed Office in Shokan and have hired Tetra Tech, the firm who helped us initially write the Plan, to assist us in updating it and filing it with FEMA to meet all necessary protocols. Our meetings are open to the Public and are generally held every second Tuesday of the month at 10 am in the Watershed Office on Route 28 in Shokan. Rest assured we will be sending out questionnaires and surveys over the next few months to try and address everyone's concerns about future flooding and ways to help make our communities more resilient.

BROADBAND: I was contacted last month by Glen Faulkner of Margaretville Telephone Company regarding expansion of Broadband and Cable service in a portion of our Town. In an effort to expand this necessary infrastructure to what are deemed "underserved" areas in Town that currently do not receive the service or can only receive it via satellite. New York State had set out to contract with providers in order to extend these services to the underserved portions of the state. They selected MTC Cable to provide this service for areas in western Shandaken. They currently have availability to provide this service to areas in Upper and Lower Birch Creek, Pine Hill, Rose Mountain Rd and around to Route 42 near the Town Cell Tower site. At this time they cannot expand beyond that area. They hope that in future they may be able to explore going further east, but not currently. In order to allow them the right to provide this service to these areas the Town will need to sign on to a Non-Exclusive Franchise Agreement. We have a draft of the Agreement available and are setting up tonight to hold a Public Hearing on the matter prior to next month's Town Board meeting.

MORTON LIBRARY: Morton Library in Pine Hill has been operating on a budget that has been funded by roughly \$24,000 for more than fifteen years. They are looking to expand continue providing the services they have always offered and are in need of more revenue. They have petitioned the Public and received the necessary signatures to request an increase in funding to \$44,750. This increase request would be placed on the ballot for this November's election. Our resolution tonight is to ask that this issue be placed on the ballot in Shandaken for the public to vote.

MISC.: We have bids that are to be opened tonight regarding a new sign to be erected opposite the exit from Belleayre Mountain onto Route 28. The sign would be paid for by the Scenic Byway communities and provide Hamlet and Village names and mileage counts to each.

We also have our annual resolution requesting no campaign signage for the general election be posted until after the Columbus Day holiday. This is merely a friendly request to allow visitors to our area enjoy the beauty of the area during leaf-peeping season.

2019 BUDGET: I have a meeting scheduled with the Town accountants to review figures for next year's Town Budget. I will have a Tentative Budget out before the end of the month. Again, as always we will work to try and keep any increases to a minimum and are still waiting to hear on the big ticket items such as Retirement and Healthcare costs. Salaries again are due to increase near 4-5% due to the increase in Minimum wage for the coming year.

**Our next regular meeting is scheduled for
Monday, October 1, 2018 at 7:00 pm.**

Supervisor Report August 2018
Revenues

FEMA Funds	\$71,659.11
Medical Insurance Reimbursement	\$150.66
Ambulance Fees	\$7,448.93
Town Clerk Fees/EZ Pass/Conservation	\$243.35
Cell Tower	\$973.64
Justice Fees	\$8,610.00
Building Permit Fees	\$2,530.00
Dog Licenses	\$96.50
Central Mail Contractual	\$52.15
Planning Fees	\$100.00
Water/Dist/Misc/Revenue	\$167.00
Misc Rev/Unclassified Revenue	\$394.00
Registrar fees	\$250.00
Heritage Donations	\$1,215.00
Retirement Reimbursement	\$67.34
Pine Hill Interest	\$0.20
Interest on Investments	\$5.24
Funds for Fuel	\$27,603.19
Shandaken Rural Cemetary	\$4,562.25
Bridge NY	\$33,637.34
Scrap Metal	\$348.00
Interest Earned	\$7.09
Ambulance Donations	\$250.00

Totals \$160,370.99

BUILDING/ZONING/PLANNING					
MONTHLY REPORT					
	<u>August</u>				
DEPARTMENT CALLS					
BUILDING QUESTIONS					
ZONING QUESTIONS					
FLOODPLAIN QUESTIONS					
BUILDING PERMITS	25				
DEMOLITION PERMITS					
FLOODPLAIN PERMITS					
BUILDING INSPECTIONS	29				
FIRE INSPECTIONS					
CERTIFICATES OF OCCUPANCY	4				
CERTIFICATES OF COMPLIANCE	9				
REQUEST FOR RESEARCH					
STOP WORK					
VIOLATIONS					
INCOME	2857 ^{XX}				

**TOTAL CALLS RECEIVED-34****MUTUAL AID GIVEN-3**

MUTUAL AID RECEIVED-

Good evening Supervisor Stanley, members of the board, and town residents.

As summer comes to an end and the weather starts to get crisper and colder. I would like to remind everyone as they start or have started to turn on their heat for the first time, to make sure that your heaters and fire places get serviced by a professional technician. Also, to make sure that everyone has a working smoke detector and CO detector that are in date. Most CO detectors are only good for 7 to 10 years from date of manufacture and will also start to give warnings when they are starting to fail. The date is usually on the back of the unit by the battery and/or plug. As always if they start to go off please leave your house right away and call 911. Do not start to open windows and doors trying to air out the house, this makes it harder for the fire department to find the source of the issues. Make sure that both the smoke detectors and CO detected have fresh batteries and are test at least every 6 months, best way to remember is when you turn back your clocks to also change the batteries and do a test. In closing I would also like everyone to take time and remember all the Fire, EMS, Police, and people that lost their lives 17 years ago tomorrow

As always, I would like to end my report by saying have a safe and healthy month.

Vehicle	Ending	Beginning	Total
7850	105015	104565	450
7851	92818	92018	800
625	78318	78210	450
626	36216	34816	1200

www.shandakenpolice.org
Chief of Police Chad Storey

#64 State Route 42, P.O. Box 134 Shandaken, New York, 12480
845 688-9748 Fax 845 688-5332

www.shandakenpolice.org
chief@shandakenpolice.org

Monthly Statistical Report

AUGUST 2018

Incident Type	Number
Residential/Commercial Alarm	10
Vehicle, Traffic and Related Accidents	14
PDAA/PIAA	13
Narcotic	1
Assault and Related	0
Larceny and Theft	2
Forgery and Related	1
Fraud and Related	1
Public Sensibilities and Related	16
Local Law	1
Lost/Missing Person(s)	0
Lost/Found Property	5
Suspicious Activity	14
Security Check/Welfare Check/COPP	70
Animal	12
Assist Fire/Ambulance	17
911 abandoned, misdial, and Related	13
Civil	1
County Coroner Related	3
Request Patrol	8
Total	202

Summons's Issued	36
Arrests	12

Unit #	Odometer Start	Odometer End	Difference
8 2	103488	103911	423
8 3	72135	75439	3304
8 4	42566	45347	2781
8 6	125764	125764	0
Patrol		Total Difference	6508

Phoenicia Water – Al Peavy – All systems running well. Replacing curb stops. Next meeting Library Wed. 18th 6:pm
Museum – Marylou Stapleton 144 visitors in August. Still no hot water. 4 days needed for our director to work. NYS charter inspection went well and paperwork is completed & submitted.
Recreation- Martie Gailes – Gazebo dedication was Sept. 2nd , great turnout.

A discussion was held on the ORDA Belleayre representative appointment.

RESOLUTION #111-18 OFFERED BY: Disclafani

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General	\$ 72,419.69
Highway	108,337.23
Phoenicia Water	10,042.98
Pine Hill Water	1,059.27
Phoenicia Lights	989.81
Chichester Lights	151.71
Pine Hill Lights	587.02

	\$ 193,587.71

AND MOVES ITS ADOPTION

Seconded by: VanBlarcum

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

RESOLUTION #112-18 OFFERED BY STANLEY

RESOLUTION TO RE-ESTABLISH FLOOD MITIGATION PLANNING COMMITTEE TO
UPDATE TOWN FLOOD MITIGATION PLAN

WHEREAS the Town of Shandaken is subject to flooding that can damage property, close businesses, disrupt traffic, and present a public health and safety hazard; and

WHEREAS in July of 2013 the Town Board of Shandaken adopted the Town of Shandaken Flood Mitigation and Emergency Response Plan following FEMA guidelines for such plans; and

WHEREAS the Town is required to review the Plan annually and update the Plan every five years; and

WHEREAS funding has been secured from the Ashokan Watershed Stream Management Program (AWSMP) and Tetra Tech, Inc has been hired to assist the Town in this effort; and

WHEREAS a useful and effective plan requires the participation and support of different public and private agencies and organizations that are impacted by natural hazards and/or that can help mitigate the impacts; and

WHEREAS several Federal programs require that the Town has a current flood mitigation plan to qualify for their benefits;

THEREFORE BE IT RESOLVED:

1. The Town of Shandaken Mitigation Planning Committee (also known as SAFARI – Shandaken Area Flood Assessment and Remediation Initiative) is hereby re-established as an advisory body to the Town of Shandaken Town Board.
2. The Mitigation Planning Committee shall be composed of representatives from:

a. The following Town offices:

1) Emergency Management 2) Community Facilities 3) Public Works
4) Code Enforcement

b. Representatives of other interested agencies, organizations and associations appointed by the Town Supervisor to represent the stakeholders in flood mitigation and the general public including the following personnel:

Name	Title	Association
Robert Stanley	Town Supervisor	Town of Shandaken
Eric Hofmeister	Town Highway Superintendant	Town of Shandaken
Howard McGowan	Town Building Inspector/Code Enforcement Officer	Town of Shandaken
Faye Storms	Town Board Member	Town of Shandaken
Don Brewer	Planning Board, Chair	Town of Shandaken
Mark Loete	ZBA Member	Town of Shandaken
Aaron Bennett	Environmental Planner	Ulster County Department of Environment (UCDOE)
Steve Pedersen	Emergency Manager	Ulster County Office of Emergency Management
Candace Balmer	Water Resource Specialist	RCAP Solutions
Leslie Zucker	Extension Issues Leader	Cornell Cooperative Extension of Ulster County (CCEUC)
Brent Gotsch	Watershed Educator	Cornell Cooperative Extension of Ulster County (CCEUC)
Adam Doan	Project Manager	Ulster County Soil and Water Conservation District (UCSWCD)
Phil Eskeli	Flood Hazard Mitigation Coordinator	NYC Department of Environmental Protection (NYCDEP)
Chris Tran	Project Manager	NYC Department of Environmental Protection (NYCDEP)
John Mathiesen	Environmental Engineering Specialist	Catskill Watershed Corporation (CWC)

3. Robert A. Stanley (Shandaken Town Supervisor) is hereby appointed to serve as the Chair of the Mitigation Planning Committee.
4. The Mitigation Planning Committee is charged with the following:

a. Collect data on the floods facing the Town;

b. Assess the impact of those hazards on people, property and public services;

c. Review the programs and activities currently undertaken by the Town, participating municipalities, State and Federal agencies, and the private sector to mitigate the impact of the hazards;

d. Identify new activities or changes in current programs that will better reduce the Town’s vulnerability to flooding;

e. Prepare a hazard mitigation plan for the Town that recommends appropriate measures;

f. Submit the recommended plan to the Town of Shandaken Town Board and other participating municipalities for adoption; and

g. Keep the public informed of its deliberations and recommendations.
5. The Mitigation Planning Committee shall complete its work by April 2019. The Committee should deliberate the advantages and disadvantages of a permanent organization to coordinate mitigation activities in the Town and include its recommendation in the hazard mitigation plan.
6. Members of the public and interested organizations are encouraged to:

a. Attend Mitigation Planning Committee meetings;

b. Monitor the activities of the Committee on the Town’s website; and

c. Attend the public meeting that will be scheduled to review the recommended plan.

AND MOVE ITS ADOPTION

Seconded by:	ALBA		
		AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>	<u> </u>

RESOLUTION #113-18 OFFERED BY: VanBlarcum

ACCEPT BALLOT PETITION OF MORTON MEMORIAL LIBRARY BUDGET INCREASE

WHEREAS, the Shandaken Town Clerk has reviewed and Certified, as correct and accurate, the petition presented by the Morton Memorial Library; requesting an increase of the annual contribution of the Town of Shandaken for the operating budget of the Morton Memorial Library and the Town Board having determined that said petition is sufficient in form and content,

BE IT RESOLVED that the Town Board of the Town of Shandaken requests that the Ulster County Board of Elections place the following proposition on the November 6, 2018 ballot of the Town of Shandaken to be voted “ yes” or “ no” by the voters of the Town of Shandaken:

YES or NO – “SHALL THE TOWN OF SHANDAKEN INCREASE ITS ANNUAL CONTRIBUTION FOR THE OPERATING BUDGET OF THE MORTON MEMORIAL LIBRARY BY NINETEEN THOUSAND NINE HUNDRED TWENTY ONE (\$19,921) DOLLARS TO THE SUM OF FORTY-FOUR THOUSAND SEVEN HUNDRED FIFTY (\$44,750) DOLLARS ANNUALLY?”

AND MOVES ITS ADOPTION

Seconded by: Stanley			
		ROLL CALL	
		AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>	<u> </u>

RESOLUTION #114-18 OFFERED BY STORMS

RESOLUTION TO SET PUBLIC HEARING FOR
FRANCHISE AGREEMENT WITH MARGARETVILLE TELEPHONE COMPANY

WHEREAS the Town of Shandaken recognizes the need for expansion of Broadband Communication networks throughout the Town; and

WHEREAS through efforts of the State of New York, underserved areas of the state were recognized as needing improved communications; and

WHEREAS the State has secured contracts with certain providers to extend the necessary infrastructure to improve communication networks within these areas; and

WHEREAS Margaretville Telephone Company was one such provider selected to provide improved services to the western end of Shandaken where they currently have availability to provide such service; and

WHEREAS a non-exclusive Franchise Agreement has been sent to the Town of Shandaken for its consideration; and

WHEREAS the Town would like to enter into said Agreement in order to provide these services;

THEREFORE BE IT RESOLVED, the Town of Shandaken Town Board would like to hold a **Public Hearing** to hear all those for or against the Town entering into a Franchise Agreement with Margaretville Telephone Company to be held on **Monday, October 1, 2018 at 6:30 pm** prior to its Regular Monthly meeting at **Shandaken Town Hall, 7209 NYS Rte. 28, Shandaken, NY 12480.**

AND MOVE ITS ADOPTION

Seconded by: Disclafani

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

RESOLUTION #115-18

OFFERED BY: ALBA

Award Bid – Scenic Byway Sign

WHEREAS, Pursuant to Resolution 108-18, the Town of Shandaken Town Board Advertised for bids for an all weather composite sign for the Catskill Mountain Scenic Byway, (CMSB). Bids were to be received at the Town Clerk’s Office by 3pm September 10, 2018.

WHEREAS, the following bids were received:
Kurt Boyer Design 6375 State Rt. 28, Phoenicia NY 12464 - \$3,000.00
Sign Design 404 Willett Ave. Port Chester, NY 10573 - \$2,192.35

THEREFORE, BE IT RESOLVED, the Town of Shandaken Town Board award CMSB Sign Bid to: **Kurt Boyer Design for \$3,000.00**. The Bid from Sign Design was incomplete – The required ‘Artistic Rendering of Sign’ was not included in the bid.

AND MOVE ITS ADOPTION

Seconded by: Storms

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

RESOLUTION #116-18

OFFERED BY: Disclafani

**RESOLUTION REQUESTING NO CAMPAIGN SIGNAGE
UNTIL AFTER COLUMBUS DAY (October 8, 2018)**

WHEREAS, the Town of Shandaken recognizes the importance of preserving its natural beauty and viewscapes throughout the Town and

WHEREAS, Columbus Day weekend is recognized as a highly desirable time for visitors to travel to our area and enjoy the pristine beauty of Shandaken.

THEREFORE, the Town Board of Shandaken requests that campaign signs for the General Election regardless of party affiliation or contest, not be displayed until after Columbus Day, October 8, 2018.

AND MOVES ITS ADOPTION

Seconded by: VanBlarcum

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
BOARD MEMBER VANBLARCUM	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

All business pertinent, having been discussed, the Town Board adjourned on a Vanblarcum/Storms motion at 8:20.

Joyce Grant, Town Clerk