

# Town of Shandaken Flood Hazard Mitigation Plan Update Minutes of Meeting



Purpose of Meeting:	Steering Committee Organizational Meeting Agenda Item
Location of Meeting:	Ashokan Watershed Stream Management Program (AWSMP) Offices 3130 State Route 28, Shokan, NY
Date/Time of Meeting:	September 11, 2018; 10 a.m. – Noon

Attendees:	Committee Member	Organization	Representing
	Aaron Bennett	Ulster County Environment	Stakeholder
	Amanda LaValle	Ulster County Environment	Stakeholder*
	Faye Storms	Shandaken Town Board	Government
	Brent Gotsch	AWSMP/Cornell Coop Exten Ulster Cty (CCEUC)	Stakeholder
	Candace Balmer	RCAP Solutions	Stakeholder
	Justine Rutherford	Catskill Watershed Corporation (CWC)	Stakeholder*
	John Mathiesen	Catskill Watershed Corporation (CWC)	Stakeholder
	Howie McGowan	Town of Shandaken-Building/Zoning/Code Enforcement Officer	Government
	Rob Stanley	Town of Shandaken-Supervisor	Government
	Chris Tran	NYCDEP	Stakeholder
	Cynthia Bianco	Tetra Tech, Inc.	Consultant

\*Alternate committee member.

**Agenda Summary:** Review stakeholder engagement strategy, data collection and committee composition, review and update goals and objectives, begin reievow of mitigation alternatives.

Item No.	Description	Action By:
1.	<b>Project Status Update:</b> Tetra Tech is continuing to gather data, develop public engagement materials to prepare for an updated risk assessment. The Committee approved the minutes of the August meeting.	
2.	<b>Public Engagement/Outreach Plan:</b> The Town will use its existing webpage and Facebook account to provide information on the planning process to the public. The Town has posted the meeting announcement on both platforms and will enhance the information on the webpage to include the complete schedule of meetings, agendas and meeting minutes. In addition, the webpage will include an overview of the planning process, a link to the citizen survey and links to flood information resources. The Committee identified several stakeholders to be contacted to advise of the planning process and from which to request input throughout the process.	
3.	<b>Committee Organization:</b> The committee approved the Steering Committee Ground Rules and committee composition. In addition, a resolution to re-convene the S.A.F.A.R.I. committee to manage the planning process was adopted on	

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	September 10, 2018.	
4.	<b>Plans and Data Collection:</b> Tetra Tech has requested and received Local Flood Analysis depth grids and available first floor elevations. Other information requested, but not yet received includes update of critical facilities list, RPS tax assessor data, GIS tax parcel list, GIS building footprint layer, bridge replacement water depth data, and NFIP RL/SRL data. The committee will follow up to expedite the receipt of information.	A Bennett will assist in gathering the tax assessor, parcel and building footprint data. R. Frusciante will provide bridge replacement water depth data. R. Stanley will provide the updated critical facilities list and NFIP data (later received).
5.	<b>Review Plan Goals and Objectives:</b> The Committee reviewed the 2013 plan mission statement, goals, and objectives and discussed adjustments to incorporate resiliency to align with the goals of the 2014 NYS HMP. The updated draft will be reviewed by the committee. Tetra Tech will review other relevant plans to determine if additional edits are appropriate to integrate with the other plans.	Tetra Tech to review additional plans for integration of goals.
6.	<b>Review Mitigation Alternatives:</b> The Committee reviewed the 2013 plan mitigation alternatives and began discussion of potential additions or changes. The discussion was tabled due to time constraints and it was agreed that Tetra Tech will provide an online survey to gather information about the Strengths, Weaknesses, Obstacles and Opportunities (SWOO) to help identify additional mitigation alternatives to support a broad range of mitigation actions.	Tetra Tech to provide link to SWOO survey to be transmitted to Committee Members for input.
7.	<b>Adjournment:</b> The next S.A.F.A.R.I. meeting will be at 10 am on October 9, 2018 at AWSMP offices.	