

**Parks and Recreation Board Motions**  
**September 19, 2011**  
**Amended July 8, 2013**

- Emerson Field Use Policy and License Renewal – in light of recent experiences the following motion was made:

**Motion One:** Martie Gales moved and Sandra Stanley seconded the recommendation that the Town renew the license for the Emerson Fields.

The process for reserving fields shall be as follows:

- The fall deadline for reserving soccer fields is August 1
- The spring deadline for reserving soccer fields is February 1

All reservations shall specify the following information:

- The field being requested
  - East
  - Central
  - West
- Type of activity
  - Practice
  - Regular competitive game
- Number of participants
- Age of participants

Reservation requests should be submitted to the Town Clerk. If there are conflicts, the parties involved will be notified by the Town Clerk and will have two weeks to resolve the conflicts.

If unresolved, the reserving parties will come before the Parks and Recreation Board. For the Fall Schedule, conflicts will be presented on the second Monday in August. For the Spring Schedule, conflicts will be presented on the second Monday in December. If the Parks and Recreation Board is unable to resolve the conflicts, the issues will be forwarded to the Town Board.

During the playing season, allocation of fields will ultimately depend on the number of youngsters who arrive to play soccer. Occupancy of fields shall be reassigned to accommodate teams based on the number of youngsters present.

User groups are expected to comply with this policy. Failure to do so will result in a review by the Parks and Recreation Board and possible exclusion from future field use.

All questions or concerns regarding the usage of the Emerson Fields should be directed to the Parks and Recreation Board.

The vote was unanimous in support of this recommendation.