

**Shandaken Parks & Recreation Board
Special Meeting
July 30, 2012
7:00 p.m.**

Present:	Heather Roberts, Chair	Guests:	Mike Wentland
	Carole Chanler		Brent Gotsch
	Michael Formont		Joyce Grant
	Martie Gales		
	Alfie Higley		
	Sandra Stanley		

Call to Order – 7:01 p.m.

The purpose of this meeting was to receive bids in response to the Town's Request for Qualifications to provide a planner to assist in the creation of the Parks and Recreation Comprehensive Plan.

Three engineering plans were received. The board carefully reviewed and ranked the following bids:

Bid No. 1

Submitted by Gilmour Planning, LLC, New Paltz.

Comments from the Board: The strength of this proposal is in their familiarity with the area and regional agencies. It was also noted that the Mountain Cloves Scenic Byway Corridor Management Plan, prepared by Gilmour Planning, was a straight forward, effective document. The one month extension proposed does not present a problem.

Bid No. 2

Submitted by The Chazen Companies, Poughkeepsie.

Comments from the Board: The proposal suggesting that we collect additional Data via Shandaken Day was viewed positively.

Bid No. 3

Submitted by Being Here, Roscoe.

Comments from the Board: The applicants clearly spent considerable time visiting each of our parks and their view brought a new perspective. Their approach seemed to have an urban slant.

The vote to rank the bids was as follows:

First Choice:	Gilmour Planning
Second Choice:	Chazen Companies
Third Choice:	Being Here

The Fee Packets were then opened. The basic fees were as follows:

Gilmour Planning	\$ 7,900
Chazen Companies	\$14,000
Being Here	\$ 7,500

Heather Roberts moved that the Parks and Recreation Board recommend to the Town Board that Gilmour Planning, LLC be hired to assist in the development of a Parks and Recreation Comprehensive Plan. Seconded by Carole Chanler. The vote was unanimous.

At 8:20 p.m. Michael Formont moved and Heather Roberts seconded that this meeting be adjourned. The vote was unanimous.