

Town Shandaken
Building and Zoning Office
P.O. Box 134
Shandaken, N.Y. 12480
(845) 688-5008 Fax: (845) 688-9863
Shandakenbldg@gmail.com

All Permit Applications:

All applications for your project must be returned on the original forms provided, and should be completed in full and submitted to the Shandaken Building Department at the above address. Failure to do so will only result in delay.

Application for a Logging Permit:

The primary applicant is the landowner. A secondary applicant, (logger/forester) may apply, but must show proof that he/she is making the application with authorization of the owner. The owner MUST sign the application. If not local, the owner must provide a notarized letter of authorization, to be submitted as part of the application package. Mailing address MUST be provided if it's different from the location address.

The logging permit fee is \$100.00. This fee is due when the Logging permit application is submitted. Checks can be made out to the Town of Shandaken.

Zoning codes are available on our Town website, www.Shandaken.us

Notice to Loggers:

There has been a lot of speculation regarding the Timber Harvesting Law (Local Law #3 of 1997) adopted June 11, 1997. This notice is to clarify and correct any misconception about this law for all of the loggers:

1. For small scale Timber Harvesting, up to 100,000 BF, a permit can be issued by the Zoning Enforcement officer. (Conditions under section 109-7 will be attached to this application.)
2. Up to 10,000 BF as it pertains to private landowners and their immediate families, no permit necessary when the timber is used for their own personal use, firewood etc.
3. For larger Commercial Timber Harvesting, over 100,000 BF, the landowner or his representative **MUST** apply to the Town Board for approval. This will involve a Public Hearing and a notice to all the adjacent landowners by the Town Board.

Permit Requirements

Small Scale Timber Harvesting

§109-7: Commercial and Noncommercial Forest Stand Improvement Standards.

1. Conservation Practices: The proposed operation shall not adversely affect drainage nor shall it contribute to soil erosion by water and wind.
2. Adjacent Property: Trees falling on adjacent properties as a result of an improvement operation shall immediately be returned to the permittee's property. No trees shall be cut within 25 ft. of a property line.
3. Management Practices: Loading areas shall be smoothed to remove all ruts and debris. Waste materials shall be buried or removed to a point out of sight of any public roads.
4. Hours of Operation: No harvesting, cutting, processing, hauling, stockpiling, or removal of timber, logs or wood shall take place between the hours of 7PM and 7AM, not at any time on Sundays or legal holidays.
5. Expiration and Extensions: The term of the permit shall be for one year. However, since forest stand improvement operations may be adversely affected or delayed by unusual circumstances of weather or other occurrences, an extension of one year shall be available upon: A) written request by landowner; and B) a public hearing; and C) a finding by the Town Board that all terms and conditions of this chapter have been complied with.
6. Standards: The Town Board shall recommend the following standards be invoked where necessary:
 - A. Top lopping or removal of debris within 50 (fifty) feet of any Town road, or leaving uncut screen along such roads;
 - B. Protection of water from debris;
 - C. Construction of water bars to prevent or reduce erosion.

§109-8: Prohibition Against Clear Cutting:

Except for Site Clearing for residential and commercial construction as provided in Section 109-4 (2) or for utility rights of way pursuant to the limitations in Section 109-4 (1), no clear cutting shall be permitted on any lands within the Town. Live trees less than 8" in diameter are not to be cut or removed during Commercial Timber Harvest, a Small Scale Timber Harvest or harvest for use by the owners immediate family.

Landowner:
Town:
Date:

County:

<u>Species</u>	<u># of Trees</u>	<u>DBH Range</u>	<u>MBF Volume</u>
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<u>Ash</u>			
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<u>Basswood</u>			
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<u>Birch</u>			
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<u>Beech</u>			
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<u>Cherry</u>			
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<u>Hard Maple</u>			
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<u>Soft Maple</u>			
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<u>Red Oak</u>			
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<u>Black Oak</u>			
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<u>Rock Oak</u>			
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<u>White Oak</u>			
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<u>Tulip</u>			
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<u>White Pine</u>			
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<u>Hemlock</u>			
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<u>Misc. Hdwd.</u>			
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<u>Totals:</u>			
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<u>AC. Marked</u>			
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<u>Tree/Acre</u>			
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<u>MBF/Acre</u>			
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Application for Logging Permit

1. IDENTIFICATION OF APPLICANT:

APPLICANT OTHER THAN OWNER

Owner: _____

Address: _____

Signature: _____

Phone: _____

Date: _____ Interest of applicant, if other than owner _____

Professional preparing site plan: _____

Address: _____ Phone: _____

2. IDENTIFICATION OF SUBJECT PROPERTY:

Location: _____

Tax Map #: Section _____ Block: _____ Lot: _____

If Subdivision, give name: _____ Date Approved: _____

Lot Size (Acres): _____ Zoning District: _____

3. STATE EXISTING USE & OCCUPANCY OF PREMISES AND INTENDED USE
AND OCCUPANCY OF PROPOSED LOT:

A. Existing use and occupancy _____

B. Intended use and occupancy _____

Name of Compensation Insurance and Disability Insurance

Carrier: _____

Name of Policy: _____

Name of Logger: _____ Phone: _____

Address:_____

Is the site or a portion thereof in a floodplain zone?_____

4. LOT INFORMATION

Lot Acres:_____

Lot Width:_____

Lot Depth:_____

The undersigned, do hereby certify that to the best of my knowledge and belief, all my statements contained in this (these) application (s) are complete, accurate and true.

Signature:_____

Date:_____

ATTACHMENT- PLOT PLAN

Section:_____ Block:_____ Lot:_____

Location of Lot:_____

NOTE: Plot plan must show the configuration of the lot (can be a sketch plan) showing all buildings on the parcel, giving the dimensions of each structure and, most importantly, reflect the setbacks of each structure from the property lines (front/rear/sides). **SKETCH MUST BE DRAWN TO SCALE WITH SCALE INDICATED.** Indicate name(s) of road(s) for identification purposes.

Submitted by:

Applicant

Owner

Date:_____

Project Description- Selective Timber Harvesting

Property Owner: _____ Town: _____

Mailing Address: _____ County: _____

Property Location: _____ Section: _____ Block: _____ Lot: _____

Total Acreage: _____ Acres Harvested: _____

Project Description: _____

Selective harvest of mature trees:

Trees are felled, limbed, and skidded to a loading area for sorting and loading onto trucks. All woods roads are leveled and graded upon completion, as is the loading area; which is seeded as well. Erosion prevention and sediment control measures to be used include, proper grading of roadways, installation of water bars, and seeding critical slopes and loading areas.

The NYS DEC Timber Harvesting Guidelines must be adhered to. Any required permits pertaining to stream crossings must be obtained and complied with. Operator must be a NYS DEC Cooperating Timber Harvester.

Sale Date: _____ Total # of Trees to be cut: _____

Trees per acre: _____ +/- Total Board Foot Volume: _____ MBF

Landowner Authorization:

I/We designate _____, it's agents and employees to enter upon our parcel for the purpose of harvesting timber, as per above project description.

Owner Date

Project Time Frame: _____

Certification

I, the undersigned, do hereby certify that all my statements contained in this application are complete, accurate, and true.

Loggers Signature Date

Application Checklist for Timber Harvesting:

In accordance with the Shandaken Town Code §109-5: Commercial Timber Harvesting Procedures, a landowner seeking a Commercial Timber Harvesting Permit must provide the following information:

() Application for Logging Permit: Complete and return the original application in hardcopy. Be sure to include the location, lot numbers, name, address, and contact numbers for both landowner and logger, as required.

() Plot Plan: Be sure to provide additional information and signatures specified.

() Project Description: Logger's report contains the following information required by the Shandaken Town Code §109-5:

1. Total land area involved in cutting operation
2. Number of trees of each species to be cut
3. Range, in inches, of diameter of trees to be cut
4. Total board foot volume of each species to be cut
5. Total volume to be removed from cutting area
6. Average # of trees per acre to be removed
7. Average # of board feet per acre to be cut
8. For Christmas trees, fence posts, pilings and firewood, units per acre can be substituted for info #'s 2,4,5,& 7 above

() SEAF: Completed and signed Short Environmental Assessment Form that's provided.

() Certificate of Insurance: Liability and Worker's Compensation

() If requested: Performance bond as specified by the Town Board, which may request bond, cash deposit, or certified check payable to the Town of Shandaken

() Notarized Letter from Landowner: If applicable, authorizing the logger or other individual to perform the work and/or to act as his agent.

() Sketch Map: Showing boundaries of property, access roads, harvesting area(s), loading areas, etc.

() Landowner's Deed: Copy included with application.

() Fee: Logging Permit Fee of \$100.00, made payable to the Town of Shandaken

() Statement from Landowner: or authorized agent that each tree to be removed, has been designated by a professional Forester with paint or other means, at two points readily visible by the buyer.

The foregoing requirements are separate from and in addition to any other rules or permits which may be required of the applicant by the County of Ulster, City of New York or State of New York.

During the application process, please contact the Shandaken Building Dept. at (845) 688-5008 with any questions. Once deemed complete, if the application is for Commercial Timber Harvesting, then the application will be forwarded to the Town Clerk to schedule hearings before the Town Board. Town Clerk can be reached at (845) 688-5004 for any questions.

